

International Education

A policy of the Western Springs College Board of Trustees

Western Springs College is committed to providing a quality education for its international students in compliance with the Western Springs College Charter and the **New Zealand Qualifications Authority** Code of Practice for the Pastoral Care of International Students.

Western Springs College will:

1. Provide programmes appropriate to the learning needs, abilities and stages of development of its international students.
2. Provide effective pastoral guidance and support for all international students.
3. Require international students enrolling at the college to maintain a current health insurance policy and, if a licensed driver, a current third party motor vehicle insurance policy.
4. Provide appropriate ESOL support, including teacher and teacher aide.
5. Conform to the **New Zealand Qualifications Authority** Code of Practice for the Pastoral Care of International Students.
6. Provide opportunities for international students to gain knowledge and appreciation of New Zealand life and culture and to celebrate their contribution to the school community.
7. Promote and maintain relationships with international groups within the wider community to provide advice, mentoring and support to international students.
8. Provide professional development for staff, including strategies for working effectively with students from non-English speaking backgrounds.
9. Establish effective annual business and operating plans for its international student business.
10. Review and establish international student fees annually and ensure that fees are set at an appropriate rate to ensure full cost recovery.
11. Implement a transparent and fair policy regarding the refund of international student fees.
12. Evaluate annually the effectiveness of the international student programme by consulting all relevant staff.
13. Set the maximum number of international students by Board of Trustees resolution, on the principal's recommendation following consultation with the staff, with the number to be reviewed by the Board at least every three years.

Ratified by Board 23/06/2014 Trevor Crosby _____ signed for BOT

Reviewed by Board 23/06 2017 _____