

**BOT Meeting Minutes 13 February 2017  
held in the Library of WSC at 6pm**

<b>Present:</b>	John Loof, Trevor Crosby, James Watkinson, Jan McCartney, Ruth Roberts, Mel Webber, Paul Alford, Tracey Watkinson, Rob Coltman, Ivan Davis, Joshua Doubtfire, Carol Gunn, Anna Verboeket, Ka'u Tepaki, Chris Selwyn, Rangimarie Hunia, Christine Goodes (Minutes)
<b>Apologies:</b>	Stephen May, Rich Naish, Natalya Jones.

1.	<ul style="list-style-type: none"> <li>● John Loof welcomed everyone to the first meeting of 2017. He asked if we could now use updated language. WSC to be called Western Springs College, Rumaki to be called Waiorea, Mainstream to be called English Medium. The school as a whole to be called Western Springs College - Nga Puna o Waiorea.</li> <li>● Discussion was entered into in relation to James' role. James was here to support the Principal with the rebuild.</li> <li>● Ivan had asked James to project manage for the month of January and to put together a proposal for a longer contract. This to go to the Personnel Committee.</li> <li>● The board expressed its appreciation to James for looking after the school over the holiday break.</li> <li>● The Ministry has confirmed that they will fund a position for this year and next year. This to come out of the rebuild budget.</li> </ul> <p><b>Action: Refer to Personnel Committee</b></p>	<b>Action item</b>
2	<p><b>Elections of Officers:</b></p> <ul style="list-style-type: none"> <li>● John vacated the Chair and Trevor took over. Trevor referred to a discussion paper from John Loof which had been previously circulated to the board. It was a proposal for a co-chair model.</li> <li>● Trevor reported that we have had co-chairs in the past.</li> <li>● Jan, Rob and Anna supported this notion.</li> <li>● One chair could focus on the college rebuild. Another could focus on educational and sporting matters.</li> <li>● John Loof and Stephen May are interested in these two positions.</li> <li>● Ivan wants the co-governance component recognised.</li> <li>● Jan expressed that the board was grateful for the vast amount of work that the Chairperson has put in.</li> </ul> <p><b>Resolution:</b> <b>Rob put the motion that the Board of Trustees adopts a co-chair model for 2017. Rob Coltman/Carol Gunn (carried) Discussion continued.</b></p>	

	<ul style="list-style-type: none"> <li>● Anna wanted to hear what Waiorea thinks about co-governance in relation to the co-chair position.</li> <li>● Rangimarie supported a co-chair structure.</li> <li>● We need to look at what co-governance and co-chairing will look like in 5 years' time.</li> <li>● All board members were asked if they were interested in the position.</li> <li>● Chris suggested that James Watkinson should put his name forward.</li> <li>● James said he would consider the position.</li> <li>● Ivan endorsed Chris' nomination for James.</li> <li>● Stephen was absent from this meeting and Jan would like to hear his side of things.</li> <li>● Clive supported James.</li> <li>● As we now have three candidates, Rob suggested deferring the election process.</li> <li>● Discussion continued around did we acknowledge Te Ohonga Ake in this position.</li> <li>● Jan and Rob saw conflicts of interest with appointing James.</li> </ul> <p><b>Resolution: Rob put the motion to withdraw his previous motion that we adopt a co-chair model for 2017. Rob Coltman/Carol Gunn (carried)</b></p> <p><b>Resolution: Ivan nominated John Loof for the Chairperson position for February 2017. Ivan Davis/Rangimarie Hunia. (carried)</b></p> <ul style="list-style-type: none"> <li>● Anna asked Is co-chairing a matter of co-governance or not?</li> </ul> <p><b>Action:</b>  <b>To make a decision to determine if the co-chair position is a matter of co-governance or not.</b></p> <p><b>Action:</b>  <b>A consultation document to be provided to the board before its next meeting. What information do we need to make a decision - Te Ahonga Ake.</b></p> <ul style="list-style-type: none"> <li>● Rob happy to table the draft constitution.</li> </ul>	<b>Action items</b>
3.	<p><b>Presentation of Data from 2016 End-of-Year Results:</b></p> <ul style="list-style-type: none"> <li>● Ruth tabled her analysis so far.</li> <li>● Results are down. The board would have liked to have been told this when it was predicted.</li> <li>● Discussion on tracking of students.</li> <li>● John would like to see a clear analysis by management.</li> <li>● Rangimarie would like to see some analysis through the year so there are no surprises.</li> <li>● Ruth reported that grade quality had been maintained.</li> <li>● Joshua noted that we had already achieved according to our Strategic</li> </ul>	

	<p>Plan.</p> <p><b>Action:</b>  <b>Board members invited to send their questions to Ivan. A report to come to next board meeting on analysis of results and the WSC view on remediation. Scholarship should be included in this report as well.</b></p> <ul style="list-style-type: none"> <li>• Ruth reported that there will be parts that will not be ready for the next meeting but will analysis what we can.</li> <li>• The board would like to see termly attendance data as well.</li> </ul> <p>James thanked Ruth for her hard work.</p> <p><b>7.55: Break</b></p>	<p><b>Action item</b></p>
<p>4.</p>	<p><b>Action Items From Previous Minutes:</b></p> <ul style="list-style-type: none"> <li>• Business Manager. Ivan has talked to this in his Principal’s Report.</li> </ul> <p><b>Action: This to go to the Personnel Committee and then to the Budget Committee.</b></p> <ul style="list-style-type: none"> <li>• Communications Committee. We should have a committee for this. Ivan wants to have a look at the whole structure of committees.</li> </ul> <p><b>Action: A Communications Committee to be added into our schedule. This committee can help with publishing our results.</b></p> <ul style="list-style-type: none"> <li>• Website. This not progressing as quickly as was hoped due to the bulk of content. February 20 date will not be met. We are 80% there. Start of Term two we will go live. Ivan will let the PAG know what is happening.</li> </ul> <p><b>Action: The board would like to see the website before it goes live.</b></p> <ul style="list-style-type: none"> <li>• Report from Rob on Feasibility Study from Council. The Council are very keen from their perspective. This should aligned well with our Strategic Plan in Goal Six. Board needs to respond quickly if there is a proposal.</li> </ul> <p><b>Action:</b></p> <p><b>A representative from the board should be at future meetings. Ivan to let board know when the next meeting is.</b></p>	<p><b>Action item</b></p> <p><b>Action item</b></p> <p><b>Action item</b></p> <p><b>Action item</b></p>



	<ul style="list-style-type: none"><li>● No discipline to report.</li><li>● Our board meetings are taking too long. Discussion/debate needs to be done at the committee level with the decision only coming to the board meeting.</li><li>● NZSTA are running some workshops on The Treaty of Waitangi. It would be worthwhile doing some PD on this.</li></ul> <p><b>Action: Rob to make enquiries around inviting someone in to talk to us. Our feeder schools could be invited to this PD also. Agenda Item for the next meeting.</b></p> <p><b>Wrap-up:</b> <b>Resolution:</b> <b>That the minutes of the previous BOT meeting be approved along with the tabled/verbal reports, minutes and correspondence list. (John Loof/Trevor Crosby - carried)</b></p> <p><b>Meeting finished: 9.30pm</b></p> <p><b>Next BOT meeting 20 March in the Library @ 6pm</b></p>	<b>Action item</b>
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