

Western Springs College Board of Trustees Meeting Held at 6pm 3rd November 2008 in the Staffroom

1. Present/Apologies

Board Members Present: Paul Edmond, Heather Dikstaal, Kaukura Tepaki, Marianne Wilson, Rose Philpott, Alice Heather, Robin Arthur, Trevor Crosby, David Peirse, Ken Havill, Robyn Curry, Taima Campbell.

Apologies: Tracey Watkinson, Taima Campbell will be 30 minutes late.

Minutes: Christine Goodes

Staff Member: Karalee Green

Facilitator: Kaukura Tepaki

Member of the Public: Mariet Janssen (mother of a student at WSC)

The board agreed to hear from Mariet Janssen:

She was led to believe her son was enrolled for year 9 in 2009. She was concerned to later learn that her son had missed out on the ballot and wrote a letter to the board. She had not had a reply. Ken Havill and Mariet left the meeting to talk over the situation with the Deputy Principal.

2. Declaration of Interests: Nil

3. Monitoring

Departmental Presentation – Health (Karalee Green)

- Karalee talked to her tabled report.
- The New Curriculum and the NZC-Standards Alignment Project have both resulted in a lot of focus on curriculum content.
- The NZC-Standards Alignment Project raises some real issues of concern for the way Health is currently being delivered at Western Springs College.
- The Alignment Project is recommending the deletion of all the Health Unit Standards. This could potentially be a negative impact on current pass rates if students must do Achievement Standards only.
- Karalee talked to her 2007 Annual Report and concluded that Western Springs College students are fairly consistently in line with the national result predictions.
- Karalee believed that Health in the senior school will continue to grow.

Kaukura thanked Karalee for her presentation.

4. Strategic Decisions

Community Education – Trevor Crosby

- Trevor spoke to the tabled Community Education Report to the Finance Committee.
- Bridget Klubien's intent is to prompt the board to form a policy regarding Community Education costs and surpluses, as required by the Tertiary Education Commission from whom Western Springs College receives Community Education funding.

- Robin asked if we needed a Community Education programme.
- Trevor answered saying it was a sense of community.
- The cost to the school is \$12,000.

Trevor moved that in 2009 the Western Springs College Board will invoice Western Springs College Community Education the sum of \$12,000 to cover the annual programme costs incurred by the school.

Ken Havill/Robin Arthur

Carried

- Trevor mentioned that he and Ken had met with the Ministry to discuss finances in general. The Ministry reported that the school was doing everything right and they had no concerns.

Policy – Robin Arthur

- Robin spoke to the tabled minutes and draft policies.

Robin moved that the Policy Committee minutes of 09/09/08 and 23/10/08 be received and that the draft ICT and draft Personnel Appointments and Leave Policies be ratified.

Marianne Wilson/David Peirse

Carried

- Robin talked to the tabled 1st draft of the Communication Policy.
- Feedback from this discussion to be taken back to the Policy Committee

Robin asked that the draft Communications Policy be received and referred to the Policy Committee.

Kaukura Tepaki/ Marianne Wilson

Carried

5. Strategic Discussions

Schools Plus – Ken Havill

- Ken talked to the tabled document.
- The Government is investing in Schools Plus to ensure young people stay in school, complete qualifications in line with their abilities and needs, and go on to build on these qualifications beyond school.
- Ken said to expect Schools Plus to be reflected in the Annual Plan.

7.40: Break

Kaukura Tepaki introduced Rose Philpott to the Board of Trustees.

6. Monitoring

Enrolment Update – Ken Havill

- Ken talked to his update on enrolment in the Principal's Report. Projected enrolments for 2009 were for an intake of approximately 215 year 9 students.
- The enrolment scheme is due to be looked at in March/April 2009 for 2010.

- Ruth will let the board know the state of enrolments at the end of term 4, 2008 and at the beginning of term 1, 2009. (*Task 1*)
- Parents to be informed re new classroom block via the newsletter. (*Task 2*)

Attendance

- As per the Principal's Report

Discipline – Ken Havill

- One hearing since the last board meeting held on 23rd October. The student's suspension was extended and is attending ASSC with a view to being reintegrated back into WSC in the New Year.
- The Discipline Committee meeting was held on 30th October. The meeting served the purpose of enabling trustees and managers to understand each other's perspectives with a view to building a consensus about best practice.

Property – Paul Edmond

- New PE/Health classrooms will be open by the beginning of term two, 2009
- Student Services will be ready for term one, 2009.

7. Identify Agenda Items for Next Meeting

- Fundraising
- Draft Budget
- AToL
- Maori Mainstream report (Alice)
- Annual/Strategic Plan (*Task 4*)
- Taima to do a presentation on Annual/Strategic Planning at next board meeting. (*Task 3*)

8. Administration

Robin would like to see board meeting papers out sooner.

Confirmation of Minutes:

Marianne asked for the minutes of the last board meeting to be accepted.

Robin Arthur/Paul Edmond

Carried

Correspondence:

Trevor asked for inward and outward correspondence to be received.

David Peirse/Robyn Curry

Carried

Trevor asked for all minutes of meetings and reports tabled at the board meeting to be received.

Taima Campbell/Alice Heather

Carried

Ken reported that there had been a satisfactory meeting with the Deputy Principal and Mariet Janssen which addressed the concerns of the parent. Ken Havill apologised to the board for not responding more promptly to the letter.

Facilitator next meeting:

Next meeting: 8th December

Meeting closed: 9.15pm