

**Western Springs College Board of Trustees Meeting
Held at 6pm 6th April, 2009, in the Staffroom**

1. Present/Apologies:

Board Members Present: Paul Edmond, Robin Arthur, Robyn Curry, Alice Heather, Kaukura Tepaki, David Peirse, Marianne Wilson, Heather Dikstaal, Ken Havill, Rose Philpott, Tracey Watkinson, Trevor Crosby.

WSC Staff Present: Ruth Roberts, Jarrod Dunn.

Minutes: Christine Goodes

Apologies: Taima Campbell.

Declaration of Interests: Nil

Marianne welcomed Jarrod Dunn and Ruth Roberts to the meeting.

2. Monitoring:

Curriculum Area Presentation: Physical Education (Jarrod Dunn)

- Jarrod talked to his tabled report.
- Both Junior and senior PE students achieved pleasing results in 2008.
- With a young, highly enthusiastic group of teachers the department enjoys motivated children.
- With the addition of three new classrooms, the department at all levels is aiming for a high achievement rate and to develop the understanding of Physical Education with regards to being an academic subject. At the junior level the aim is to develop courses that cater for all students.

Marianne thanked Jarrod for attending the meeting.

3. Strategic Decisions:

- Robin noted a few possible additions or alterations to Ken's tabled Strategic Plan and Annual Plan.
- Ken said he would remedy these. (*Task 1*)

Robin asked for the Strategic Plan and Annual Plan, with amendments, to be adopted.

Robin Arthur/David Peirse

Carried

Policy – deferred until the next meeting.

4. Strategic Discussions:

- Paul Edmond spoke to the tabled proposal for the A'oga Fa'a Samoa Early Childhood Centre.
- Discussion centred on correlation, space and possible benefits.

Robin proposed that WSC decline the proposal to build a new centre on college land.

Robin Arthur/Tracey Watkinson

Carried

5. Monitoring:

Enrolment Report – Ruth Roberts

- Ruth asked for clarification on Yr 11, 12 & 13 Rumaki enrolments.
- Robin asked for consistency.

The board decided that there will be no out-of-zone places available in 2010.

In the Rumaki for 2010, there will be places open for up to:
20 students at Yr 9 level
5 students at Yr 10 level
7 students in total at the senior level i.e. Yr 11, 12, 13 (out-of-zone)

Tracey Watkinson/Kaukura Tepaki

Carried

Ruth Roberts left meeting at 7.30pm.

7.30pm Break

Tracey Watkinson & Kaukura Tepaki left the meeting at 7.40pm.

Teacher Registration – Ken Havill

- Ken tabled a report showing that all our teachers were registered and up to date.

Appraisal, EOTC and International Students to be dealt with at next meeting.

Mainstream Maori Student Report to be deferred to next meeting.

Finance – Trevor Crosby

- Trevor talked to the draft Annual Report.
- Ken asked if the board would like a copy but it was decided that they would wait until BDO issued the final report.
- Trevor gave an assurance that the finances were on track.

Trevor asked that the March Finance Committee minutes and the February monthly statement be accepted.

Trevor Crosby/Robin Arthur

Carried

6. Identify Agenda Items for Next Meeting:

- Appraisal, EOTC & International Students
- Mainstream Maori report.
- Annual Report
- Policy Update
- Commerce Department report

7. Administration:

Robin asked that all written reports be accepted.

Robin Arthur/David Peirse

Carried

Correspondence

- Ken noted that there should be a number 16, David Walker's resignation.

Trevor asked for the correspondence to be accepted.

Trevor Crosby/ Marianne Wilson

Carried

8. Meeting Closure:

Alice asked for volunteers to attend a meeting for more discussion on values and vision including bicultural partnerships and the Treaty of Waitangi Policy. This meeting is to be held on 25th May at 6pm. Robin volunteered.

Next PAG meeting:

7th April @ 7.20pm (Alice Heather)

Next BOT Facilitator: Alice Heather

Next BOT meeting: 18th May @ 6pm

Task List

Task No.	Task	Responsibility	Time Frame
1.	Amendments to be made to Strategic Plan and Annual Plan	Ken	Next BOT meeting