

**Western Springs College Board of Trustees Meeting Minutes
Held at 6pm, 24th May, 2010 in the Admin Meeting Room**

1. Present / Apologies

Present: Ken Havill, Niki Green, Kaukura Tepaki, Kent Dadson, Margot Young, Trevor Crosby, Alice Heather, David Peirse, Clare Goddard, Gordon Ikin, Sophie Blazey, Te Hira Henderson.

Apologies: Tracey Watkinson

Staff Present: Kay Wallace

Minutes: Christine Goodes

Facilitator: Trevor Crosby

2. Declaration of Interests: Nil

3. Strategic decisions (Board composition)

- Alice Heather would like noted that she is available for an 18 month term not a 3 year term as noted on the Agenda.
- Trevor would like noted that he would be available for a one year term as Chairperson as this position is voted on annually.

Trevor asked that the WSC Board of Trustees co-opt Tracey Watkinson and Te Hira Henderson as Rumaki Representatives for three year terms.

Trevor Crosby / Kaukura Tepaki Carried

Trevor asked that the WSC Board co-opts Alice Heather as the Mainstream Maori Representative for an 18 month term.

Trevor Crosby / Kaukura Tepaki Carried

Meeting facilitator passed to Principal for election of Chairperson

Ken Havill asked that Trevor Crosby be elected as the Board Chairperson for 2010 up until the first meeting in February 2011.

There being no further nominations the resolution was passed.

Ken Havill / David Peirse Carried

- It is noted that the position of Deputy Chair should be considered for 2011.

Trevor Crosby resumed as meeting facilitator.

4. Monitoring

Curriculum Area Presentation: ESOL (Kay Wallace)

- Kay talked to her tabled ESOL Department Report.
- She commented on the high class numbers of the two junior classes (18 & 19). The senior levels were manageable. This year there were more MOE-funded ESOL junior students than there has been before.
- A new Teacher Aide, Dyane Roberts, was proving to be a welcomed asset. Karen Yates had recently taken over Kay's 3 classes to enable her to take up the part-time new position of Careers Counsellor.
- Kay then talked on differentiation, the huge range of abilities in the classes at times could be challenging.
- She felt her department was well resourced.
- Kay made the suggestion that International Students could be introduced at assemblies to help with their integration into the school community. Ken stated that this is current policy.
- E-portfolios were a new concept being introduced.

Kay was thanked for her presentation and information on ESOL.

5. Strategic Decisions

Enrolments for 2011

- The new Board was brought up to date on enrolment issues at WSC.
- Discussion centered around out-of-zone enrolments and why we were looking at no out-of-zone enrolments for 2011.
- Ken talked to the tabled New Teaching Space Template and how out-of-zone students adversely affected classroom entitlement.

Trevor asked that the Board recommends that no mainstream Year 9 students be enrolled from out-of-zone.

This was put to the vote:

1 = no

11 = yes

Trevor Crosby / Alice Heather

carried

Trevor asked that the Board establish an Enrolment Committee.

Trevor Crosby / David Peirse

carried

- Trevor Crosby (as chair) and Gordon Ikin to be on the Enrolment Committee with two senior management team representatives, and David Peirse to assist as required.

7.20: Break

6. Strategic Discussions

Annual Report 2009 – Academic Achievement

- Ken talked to the first 8 pages of his 2009 Annual Report.
- Ken mentioned that he had not included the names of students who had received excellence in his Annual Report and he would change this with the addition of their names. **(Task 1) Ken**
- Ken said he had thought hard about the lower targets previously set for Maori and P. I. students and had decided he would change Learning Target 1 on the front page of the Annual Plan to reflect that the annual target included all students. There would be no differentiation.
- Christine to forward a copy of the latest Strategic Plan and Annual Plan. The front page will have a version one and version two to show the trustees the changes that Ken is making. **(Task 2) Ken/Christine**
- Learning target 3 – Achievement at Merit and Excellence level is to be discussed at the next HOD meeting.
- Ken asked what are the advantages and disadvantages of requiring all students to study six subjects at Year levels 11 and 12? Discussion ensued, with a wide range of viewpoints expressed.

Trevor asked that the board receive the Academic Achievement section of the draft 2009 Annual Report.

Trevor Crosby / Margot Young

carried

- There will be an electronic vote on the Annual Plan once board members had received the new and old versions with the changes made regarding Maori and P.I targets. **(Task 3) Christine** This should be completed by 1st week in June.

7. Strategic Decisions

Discipline

- Ken reported that there had been a hearing last Friday – Year 9 male student (excluded).
- An earlier suspension this year of a Year 13 male student who was reinstated was performing at a satisfactory level.
- An excluded student recently accepted from another school was settling in well.
- Ken brought the new Board up to speed on the proposed WSC/NZ Police Drug Offence Partnership Agreement (Kick It).
- Ken was asked to prepare an analysis of how effective was our existing method of dealing with issues around drugs. **(task 4) Ken**
- David said that an analysis of how effective random drug testing and counseling was in relation to reinstated students would also be helpful. **(task 5) Ken**

8.40: Trevor asked that the meeting continue until 9pm.

Agreed

