

**Western Springs College Board of Trustees Meeting  
held in the Admin Meeting Room at 6pm Monday 28<sup>th</sup> March, 2011**

**Present:** Clare Goddard, David Peirse, Gordon Ikin, Kaukura Tepaki, Alice Heather, Ken Havill, Kent Dadson, Linda Palavi, Tracey Watkinson, Trevor Crosby, John Davy.

**Staff Present:** Ivan Davis, Graeme Woolford, Margaret Meyer.

**Apologies:** Margot Young, Te Hira Henderson.

**Minutes:** Christine Goodes.

**Facilitator:** Trevor Crosby.

Trevor welcomed John Davy to the board. Trevor indicated that John's cooption was until the staggered election later in the year. At election stage John would stand for election. Trevor would also like noted that information about the staggered election timeline was conflicting and he would let the board know as soon as possible when a firm date was decided.

**Declaration of interests:**

Trevor would like noted that under Discipline, at a certain point in the discussion, any public will be excluded.

**Monitoring:**

Curriculum Presentation – Guidance and Counseling

Trevor welcomed Graeme Woolford (counselor) and Margaret Meyer (nurse) to the meeting.

- Graeme tabled the document 'Waiora Health and Guidance Team 2011', part of the Western Springs College Waiora Student Service Centre (which also includes Gateway and Careers).
- He and Margaret then went through the document –
  - touching on issues faced by adolescents in 2011
  - how changes i.e. mobile telephones, social networks impact on teens, their families and their school
  - Waiora as a practical strategy devised by WSC to meet the challenges of the teenagers we are responsible to help grow up healthily.
- Tracey asked how do the Whanau find out about services that are available? Graeme said he would be happy to go to a hui and explain processes.
- A case review was presented and discussed.

Trevor thanked both Graeme and Margaret for their attendance and presentation at the meeting.

Ken asked for the BISC document mailed out to be put on the Agenda.

## **Strategic Discussion:**

### Maori Language – Gordon Ikin

- Gordon would like to initiate a process for discussion about giving core subject status to te reo Maori.
- Discussion ensued. Ivan talked about outlining a philosophy.
- Ken said an issue would be tokenism and being able to study the language all the way through.
- The initiative to investigate giving core subject status to te reo has been welcomed by the senior managers.
- Tracey said it was not easy to get te reo Maori teachers and we needed an inclusive way forward.
- The board is to take ownership of this issue.
- Whanua representatives met with the Ministry to explore the concept of kura status for the Rumaki and Whanau understood where education is now. WSC will respond to the Ministry of Education's suggestion of a way forward.

That Western Springs College initiates a process for enabling the school to make an informed decision about giving core subject status to te reo Maori.

Gordon Ikin / Tracey Watkinson

carried

### 7.20: Break

Sustainability report tabled and board will consider it at the next board meeting.

Trevor Crosby / Gordon Ikin

carried

## **Strategic Decision:**

### Finance – Clare Goddard

- Clare reported on a meeting held in the morning with EdTech where she asked for an explanation why there was a deficit of \$73,776 in the draft 2010 annual accounts as there was no accompanying commentary. The December 2010 statement indicated that the result would be around break-even.
- It was explained that there were two factors for the difference. Depreciation was not correct and higher than expected sundry creditors from 2010.
- Clare reported on a good discussion around processes.
- At the previous Finance meeting it was decided to increase depreciation in the 2011 budget to \$250,000 because of increased ICT capital expenditure.

That the Board adopt the draft 2011 budget.

**Added Agenda Item:**

BISC – Gordon Ikin

- Gordon explained that BISC is an organisation to encourage businesses to be part of the community and create a win/win scenario for schools, businesses and the community.
- BISC has now been established for 4 years and has gone from 5 initial members to 30 plus members.
- BISC is a not for profit organization.
- At the moment two of our contributing schools are members.
- BISC is organised and managed by a small group of parents from Pt Chevalier School and Pasadena Intermediate.
- It was decided to defer any decision / interest until the Development Officer position is appointed and then look at the bigger picture.
- Christine to respond to Paul Grondin (BISC) to update him on our position. **(Task 1 – Christine)**
- Ken to talk to Pasadena Intermediate and Pt Chevalier School. **(Task 2 – Ken)**

**Monitoring:**

Discipline – Ken

- Since the last meeting there has been one case of assault on another student – student expelled and one Yr 13 male student for continual disobedience – student reinstated with conditions.

8.15: Trevor asked Ivan Davis to leave the meeting as now the Board was to go into a public-excluded part of the meeting. Trevor asked that the board go into committee to protect the privacy of individuals.

Trevor Crosby / Tracey Watkinson

carried

8.48: The matter having been dealt with satisfactorily, Trevor asked that the meeting go out of committee.

- Protocols for Discipline Hearings to be revisited /drawn up. **(Task 3 – discipline sub committee)**
- Papers from potentially contentious meetings to be kept by the secretary in a locked cabinet for a period of time.

**Identifying Agenda Items for Next Meeting:**

- Sustainability

- Policies
- Enrolment Zone – Ministry letter
- Decision on Out-of-zone student numbers

**Administration:**

Trevor asked for the minutes of the previous meeting to be accepted.

Clare Goddard / Tracey Watkinson carried

**Correspondence:**

Trevor asked that the correspondence for March 28 Board of Trustees meeting be accepted noting the 1<sup>st</sup> of March school roll, outwards correspondence No.3.

Trevor Crosby / Kaukura Tepaki carried

Trevor asked that all reports i.e. Property, Finance, PAG, TAPAC minutes, BISC presentation document, Sustainability Project report, Principal's report , 2010 -2011 Budget Comparison and draft Financial Statement for February be accepted.

John Davy / Gordon Ikin carried

Ken tabled Annual Plan with alterations.

Ken asked for the Annual Plan and Strategic Plan to now go on website. **(Task 4 - Ken)**

Trevor notified board of latest offer from Vodafone with regard to text alerts.

Development Officer position now with a consultant.

**Facilitator next meeting:** Gordon Ikin

**Next meeting:** 16<sup>th</sup> May

**Meeting finished:** 9.05pm