

## Western Springs College Board of Trustees Meeting held in the Library at 6pm on Monday 7<sup>th</sup> May, 2012

**Present:** Gordon Ikin, Kent Dadson, Ken Havill, James Watkinson, Bryony West, Hannah Clarke, Clare Goddard, John Davy, Trevor Crosby, Gilbert Wong, Ivan Davis, Simon Penlington, Alice Heather, Christine Goodes (secretary)

**Apologies:** Rick Leaf, Ka'u Tepaki

**Facilitator:** Kent Dadson

**Declaration of Interests:** Nil

**School Development: Co-Governance**

This discussion was postponed due to illness. It will be put on the next BOT meeting Agenda (25<sup>th</sup> June).

James put in apologies for Te Kawehau and the Principal of Newton Central School. Both were absent due to illness.

ITEM	ACTION
<p><b>Strategic Decisions:</b></p> <p><b>Policy – Alice Heather</b></p> <ul style="list-style-type: none"> <li>• Alice talked to the tabled Health and Safety Policy.</li> <li>• Guideline 7 was changed to allow for the addition of a Lab Technician position.</li> <li>• Ken said he was happy to report to the board on non serious, serious and near miss incidents.</li> </ul> <p><b>That the draft Health &amp; Safety policy be ratified.</b></p> <p style="text-align: right;"><b>Alice Heather / Gordon Ikin                      carried</b></p>	
<p><b>School Development:</b></p> <p><b>BISC Membership – Ken</b></p> <ul style="list-style-type: none"> <li>• Ken asked the board for their view on becoming a member of an organisation called Business In Service In The Community.</li> <li>• There was a positive reaction.</li> </ul> <p><b>That the WSC take up membership in BISC.</b></p> <p style="text-align: right;"><b>Ken Havill / Gordon Ikin                      carried</b></p> <ul style="list-style-type: none"> <li>• The Principal is to evaluate the membership annually and report to the board.</li> </ul>	



<p style="text-align: center;"><b>Kent Dadson / Gilbert Wong</b>                      <b>carried</b></p> <ul style="list-style-type: none"> <li>• Kent would like to see the TAPAC minutes corrected.</li> <li>• On page two of TAPAC minutes, Kent has a query on Insurance.</li> <li>• TAPAC minutes not received as true and correct.</li> </ul> <p><b>8.00pm:</b> James Watkinson left the meeting.</p> <ul style="list-style-type: none"> <li>• Kent commented on some points in the Finance minutes. Trevor / Clare answered query on cash.</li> <li>• Query on Caretaker’s House with regard to insurance. Ken advised that an insurance policy was being taken out because the Ministry did not cover the house.</li> </ul> <p><b>Correspondence</b></p> <p><b>Kent asked for the correspondence to be accepted.</b></p> <p style="text-align: center;"><b>Kent Dadson / Trevor Crosby</b>                      <b>carried</b></p> <p><b>Kent asked for all written reports to be taken as read.</b></p> <p style="text-align: center;"><b>Kent Dadson / Alice Heather</b>                      <b>carried</b></p>	<p>Kent to talk to Margaret Mary</p> <p>Kent to follow up with Margaret Mary</p>
<p><b>Wrap-up</b></p> <ul style="list-style-type: none"> <li>• Trevor said that the Ministry has changed some NCEA statistics on its website and Ken may need to update his records.</li> <li>• Ivan explained scholarship to the board and the need to put in structures for the teaching of scholarship which is outside the Level 3 curriculum.</li> <li>• Ken said it was noteworthy that the WSC Level 3 male student pass rate exceeded that of WSC female students and that the margins for the other three qualifications are all under 5%. As such the WSC gender differential is significantly less than the national decile 8 differential for all four of these qualifications.</li> <li>• Maori pass rates were also impressive.</li> <li>• PAG Movie on Wednesday 9<sup>th</sup> May at the Bridgeway Theatre.</li> <li>• Quiz night will be in the third term.</li> </ul> <p>Next meeting date: 25<sup>th</sup> June</p> <p>Facilitator: Gilbert Wong</p> <p>Meeting finished 8.30pm</p>	<p>Ken took note and will amend.</p>