

## Western Springs College Board of Trustees Meeting held in the Library at 6pm on Monday 25<sup>th</sup> March 2013

**Present:** Rick Leaf, Bryony West, Simon Penlington, Alice Heather, John Davy, Clare Goddard, Gordon Ikin, Christine Goodes (Secretary) Julia Dawe, Eddie Liu, Kent Dadson, Ken Havill, Chris Selwyn, Trevor Crosby, Gilbert Wong, Ivan Davis, Ali Geursen

**Apologies:** Kau Tepaki, Rob Coltman, James Watkinson

**Facilitator:** Bryony West

**Declaration of Interests:** Nil

Ken mentioned that he had not put co-option of Maori representative on the agenda. It was decided that as the Rumaki was not fully represented at the meeting this would be delayed until the next meeting.

ITEM	ACTION
<p><b>Monitoring:</b>  <b>Presentation – Specialist Classroom Teacher (SCT) Ali Geursen</b>            Bryony welcomed Ali to the board meeting.</p> <ul style="list-style-type: none"> <li>• Ali tabled her report and started by saying there were two parts to the SCT role. Mentoring beginning teachers and the on-going professional support and development of experienced teachers.</li> <li>• Meetings for PRT 1 and PRT 2 teachers were scheduled fortnightly but often occur more frequently if the need arises. The focus of these meetings is on professional practice but there was often a pastoral component.</li> <li>• On-going support for PRT 2 teachers last year was in the form of a workshop within the department. During the year they uploaded differentiated tasks, assessments, assignments or lessons that they trialed.</li> <li>• This year Ali would like to run similar workshops on Boys’ Learning which was a school-wide goal for 2013.</li> <li>• Bryony thanked Ali for her report. Ali left the meeting at 6.30pm.</li> </ul>	
<p><b>Strategic Discussion:</b>  <b>Enrolments for 2014</b></p> <ul style="list-style-type: none"> <li>• Ken referred to his Principal’s Report which detailed the school roll as at 1<sup>st</sup> March, 2013.</li> <li>• Discussion ensued around the policy on out-of-zone enrolments and the new build.</li> <li>• It was decided that an intake of 260 Year 9s in 2014 will result in the retention of the school roll at its current level.</li> </ul>	

<p><b>Resolution:</b> That WSC accept no out-of-zone enrolments for 2014.</p> <p style="text-align: center;"><b>Ken Havill / Trevor Crosby                      carried</b></p>	
<p><b>Strategic Discussion:</b> <b>Ministry of Education Pt Chevalier / Pasadena Community Consultation</b></p> <ul style="list-style-type: none"> <li>• The two MoE options on the table were discussed and the general feeling was that two options were too limiting. Numerous other options could be looked at. Discussion ensued.</li> <li>• Discussion on our new build was also entered into.</li> </ul> <p><b>Resolution:</b> That the board endorses the current community consultation by the Ministry of Education and is looking forward to being informed of the wishes of the community.</p> <p style="text-align: center;"><b>Gordon Ikin / Gilbert Wong                      carried</b></p>	
<p><b>7.35pm: Break</b></p>	
<p><b>Strategic Decision:</b> <b>Auckland Secondary School's Centre</b></p> <ul style="list-style-type: none"> <li>• Ken referred to his Principal's Report and talked to the Activity Centre Policy Toolkit provided by the Ministry.</li> </ul> <p><b>Resolution:</b> That the Centre director be required to present in person annually to the WSC Board of Trustees which provides assurance that the host school's responsibilities, as outlined in the Activity Centre Policy Toolkit, are being carried out, and that the WSC principal or designated senior manager visit the Centre three months prior to the date of the board report in order to assist the director with preparation of the report.</p> <p style="text-align: center;"><b>Ken Havill / Gordon Ikin                      carried</b></p> <ul style="list-style-type: none"> <li>• This year the Activity Centre will present a report at the July meeting on 29<sup>th</sup> July which will be held at the centre but in subsequent years will present a report in March of each year.</li> </ul>	
<p><b>Monitoring:</b> <b>Discipline</b></p> <ul style="list-style-type: none"> <li>• Ken gave an oral report.</li> <li>• Ken went through the suspensions that had occurred so far this year and brought the board up to date with the progress on reinstatements</li> </ul>	

