

**Western Springs College Board of Trustees Meeting
held at the Auckland Secondary Schools' Centre at 6pm on
Monday 29th July 2013**

Present: Rob Coltman, Trevor Crosby, John Davy, Julia Dawe, Ken Havill, Gordon Ikin, Eddie Liu, John Loof, Stephen May, Jan McCartney, Simon Penlington, Chris Selwyn, James Watkinson, Gilbert Wong.

Others: Ivan Davis (Deputy Principal), Christine Goodes (Secretary), Belinda Drake (Parent)

Apologies: Rick Leaf, Ka'u Tepaki, Bryony West, Carla Houkamau.

Facilitator: John Davy then Rob Coltman (after being elected Chair)

Declaration of Interests: Nil

| ITEM | ACTION |
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| <p>Board Co-options:</p> <ul style="list-style-type: none"> • John Davy explained to the new board members the structure of our co-optation system. Discussion ensued around the number of Nga Puna O Waiorea representatives and clarification was sought with regard to the Tumuaki position. • The board will apply to the Ministry to change its constitution to allow for its co-governance status. <p>Resolution: "That the WSC Board of Trustees co-opts Rick Leaf and James Watkinson as representatives of Nga Puna O Waiorea; Carla Houkamau as the Mainstream Maori representative; Kau Tepaki as the Pasifika parents' representative; Gordon Ikin and Trevor Crosby to the WSC Board of Trustees.</p> <p style="text-align: center;">John Davy / Rob Coltman carried</p> <p>Resolution: "That the WSC Board of Trustees applies to the Ministry of Education for an alternative constitution commensurate with its co-governance status.</p> <p style="text-align: center;">John Davy / Simon Penlington carried</p> <p>Resolution: "That nominations be called for the position of Chairperson of the WSC Board of Trustees."</p> <p style="text-align: center;">John Davy / Trevor Crosby carried</p> <ul style="list-style-type: none"> • John Davy then vacated the Chair and Ken Havill (Principal) called for nominations for Chairperson. | |

- James nominated Rob Coltman.
- Simon nominated James Watkinson. James declined due to already being on several boards.

Resolution: “Rob Coltman was unanimously elected as the Chair of the WSC Board of Trustees.”

John Davy / Trevor Crosby carried

- Rob Coltman then took the Chair.

Resolution: “That nominations be received for service on the Board of Trustees committees.”

John Davy / Trevor Crosby carried

Finance:

John Davy, Trevor Crosby, Ken Havill, Jan McCartney, Anne Millan.

Policy:

Simon Penlington, Ken Havill, Stephen May, Carla Houkamau.

Property:

Gordon Ikin, James Watkinson, Rob Coltman, Rau Hoskins, Ken Havill, John Davy, John Loof, Ivan Davis, Paul Styles, Anne Millan.

Discipline:

Simon Penlington, Trevor Crosby, Rob Coltman, Gilbert Wong, John Davy, James Watkinson, Rick Leaf, Ka’u Tepaki, Ken Havill. (Others to be called in when necessary.)

TAPAC:

Jan McCartney, Ken Havill, Barnaby James.

Personnel:

Gilbert Wong, Ka’u Tepaki, James Watkinson, Ken Havill, Stephen May, Jan McCartney, Trevor Crosby.

Strategic Plan:

All board members.

Resolution: “James Watkinson co-opted Rau Hoskins onto this committee in an as needed basis.”

James Watkinson / Simon Penlington carried

Health & Safety:

Simon Penlington, James Watkinson, Ken Havill.

Sustainability:

Niki Harre, Thea Kilian, Gordon Ikin, Bryony West.

Capital Funding:

Rob Coltman, John Loof, Ken Havill, Paula Marx, Simon Penlington, Gilbert Wong, James Watkinson, Al Monro.

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| <p>BOT Rep who attends PAG meetings: Gilbert Wong.</p> <p>Resolution: “That the names given above for committees be accepted.”</p> <p style="text-align: center;">Rob Coltman / Simon Penlington carried</p> | |
| <p>Monitoring:</p> <p>Presentation: Languages (Renaë Liao-Marsden)</p> <ul style="list-style-type: none"> • Renaë spoke to her tabled report. • Subject areas and numbers – Renaë reported that her department consisted of two full time teachers, one part time teacher and one part time assistant. • Student performance for the last two years – In senior classes, overall, more European students taking French than other ethnic groups and European students produced better results. For Japanese classes there were more European students at Level 1 taking the subject but Asian students did better and in Level 2 more Asians than Europeans and again Asian students doing better. In Junior classes overall more European students taking all 3 languages, French, Chinese and Japanese. • Key focuses – Continuously revise programmes at Junior levels. Create new ICT resources and look for applications for iPods. Share differentiation techniques and activities across all languages in order to enhance students’ learning and engagement, and to cater for different levels of ability. Improve student achievement at senior levels, especially in grade quality. • Challenges facing the department – Time for maximising students’ success. Resources for Chinese course. Retention rate. Space for different types of tasks and groups • Vision for the department - Understand and promote the importance of international language learning in our school and community and maximise students’ success across all levels. <p>Rob thanked Renaë for attending the meeting.</p> | |
| <p>7.14: Break</p> | |
| <p>Strategic Discussion & Decision</p> <p>Policy:</p> <ul style="list-style-type: none"> • Simon reported that the Policy Committee had met and reviewed the EOTC policy. • The policy was now ready to be ratified. | |

Resolution: "Simon asked that the EOTC Policy be accepted."

Simon Penlington / Gilbert Wong **carried**

- Simon said that the Treaty Co-governance procedures were now ready to be ratified.
- Jan McCartney asked for some clarification. After some discussion the procedures were ready to be ratified with the amendment of 1(d) to say "five co-opted representatives" not six.
- John Loof commented that the community needs to be informed about the Treaty Co-governance Policy.

Resolution: "Simon moved that the Treaty Co-governance procedures with the amendment of "five co-opted representatives" not six be accepted."

Simon / Trevor **carried**

- John Loof commented that the community also needs to be informed about the Capital Fundraising Committee.

Local Schooling Provision:

Pt Chevalier Primary School; Pasadena Intermediate; Western Springs College

Resolution: "That the Board of Trustees receive an oral report from the trustees assigned to meet the regional director of the Ministry of Education on 17 May."

Ken Havill / Gordon Ikin **carried**

- Gordon brought the new board members up to date on the issues.
- He informed the new board that they should make the next strategic decision about the stance of Western Springs College on schooling provision issues. Discussion continued.
- This is to be an Agenda Item at the next board meeting.

Resolution: "That the WSC Board Chairperson and Principal meet with their counterparts from Pt Chevalier Primary and Pasadena Intermediates for the purpose of arriving at a coordinated agreed stance in relation to the management of local schooling provision issues."

Ken Havill / Stephen May **carried**

Monitoring:

Discipline

- Ivan reported that there had been 3 suspensions since the last meeting. One student was excluded, one was expelled and one was withdrawn.

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| <p>Identifying agenda items for next meeting:</p> <ul style="list-style-type: none"> • Pt Chevalier, Pasadena, WSC schooling provision issues • Principal’s Annual Report • Rebuild | |
| <p>Administration</p> <p>Confirmation of Minutes:</p> <p>Resolution: “That the board accepts the minutes of the previous meeting.”</p> <p style="text-align: center;">Rob Coltman / Trevor Crosby carried</p> <p>Resolution: “That the board accepts the correspondence.”</p> <p style="text-align: center;">Rob Coltman / James Watkinson carried</p> <p>Resolution: “That the board accepts all written reports.”</p> <p style="text-align: center;">Rob Coltman / Gordon Ikin carried</p> | |
| <p>Wrap-up:</p> <ul style="list-style-type: none"> • The Ministry has invited three people to the Activity Centre Consultation Day to be held in Wellington on Wednesday 31st July. The Ministry will pay for the cost of two. The people to attend will be Ivan Davis, Sharon Fernee and Trevor Crosby (backup Simon Penlington). <p>Facilitator of next meeting – Simon Penlington.</p> <p>Next Meeting – 29th July at 6pm, to be held at the Auckland Secondary Schools’ Centre, 272a Jervois Rd, Herne Bay.</p> <p>Meeting finished 9.00pm.</p> | <p>Ratified: 16/09/2013</p> <p>Signature:</p> |