

**Western Springs College Board of Trustees Meeting
held in the Library at 6pm on Monday 10th February, 2014**

Present: Rob Coltman, Trevor Crosby, John Davy, Isabella Lenihan-Ikin, Marlon Drake, Ken Havill, John Loof, Simon Penlington, Chris Selwyn, James Watkinson, Mel Webber, Jan McCartney, Gordon Ikin, Gilbert Wong.

Others: Ivan Davis (Deputy Principal), Christine Goodes (Secretary), Belinda Develter (English Department presentation).

Apologies: Ka'u Tepaki, Te Kawehau Hoskins, Stephen May,

Facilitator: Gordon Ikin

Declaration of Interests: Nil

ITEM	ACTION
<p>Appointing of a Chairperson</p> <ul style="list-style-type: none"> • Gordon called for nominations. • Gilbert nominated Rob Coltman. There being no further nominations Rob Coltman was elected Chairperson. <p>Resolution: That Rob Coltman be elected Chairperson of the Board of Trustees, Western Springs College, for 2014.</p> <p style="text-align: center;">Gilbert Wong / Trevor Crosby carried</p> <ul style="list-style-type: none"> • Committee membership for 2014 was then confirmed. <p>Monitoring Presentation: English Department (Belinda Develter)</p> <ul style="list-style-type: none"> • Gordon welcomed Belinda to the meeting. Belinda talked to her tabled report • In Year 13 the English Department need to ensure students have the literacy credits they need for entrance to university while also offering a more academic course for students who might attempt Scholarship English/continue their study of English into university. The solution in year 13 is to offer two programmes; a 'Balanced' course and a more challenging 'Literature' course. The retention of students in Year 13 English is evidence of the outstanding teaching and learning that happens in the 	

department.

- The key focus from 2011 onwards has been on adapting the programmes and resources in response to the alignment of NCEA with the NZ Curriculum.
- Another key focus in English is on differentiating the programmes to cater for the wide range of ability levels in the classes.
- A further focus is to strengthen the links with the teachers of Te Reo Pakeha in the Rumaki in order to ensure the best possible outcomes for Rumaki students.
- Pasifika and Maori Mainstream achievement is consistently on the radar in the English department.
- The English department believe that the school needs a literacy coordinator in order to encourage school-wide responsibility for literacy.
- Overall, the English department see themselves as innovative, responsive, forward-thinking, creative and original. This is reflected in the results which are consistently well above national averages.

Gordon thanked Belinda for her presentation.

6.30: Rob Coltman arrived.

6.40: Chris Selwyn arrived.

Strategic Discussion and Decision

Strategic Plan & Annual Plan

- Ken talked to the tabled Strategic Plan and Annual Plan.
 - Existing format is to be retained.
 - One new Goal (Goal 3) has been added and other Goals have been rounded out.
 - Trevor commented that our Annual Plan was far more comprehensive than some other schools.
 - Goal 1 - Simon questioned targets. The Goal should be to achieve Excellence. It was agreed for Ken and the staff to revisit the targets.
 - The board would like teachers to be encouraged to keep improving grades/goals.
 - James wanted us to celebrate our good results.
 - Cultural and sporting achievements were missing. This to be revisited.
 - John Loof said we need to get our achievements out into the community more.
-

<p>Gordon Ikin / Gilbert Wong carried</p> <ul style="list-style-type: none"> • The Appointment committee is to be email the DP package tomorrow. 	
<p>Monitoring</p> <p>Discipline</p> <ul style="list-style-type: none"> • No new disciplines so far this year. • In November 2013 a student was expelled. The family has requested a reconsideration hearing. The date for this will be advised. • Another suspension from late 2013 has been extended so three clear drug tests could be provided. This student will be given work to do at home. 	
<p>Identifying Agenda Items for next meeting</p> <ul style="list-style-type: none"> • Health and Safety • Property update on new build • Budget confirmation • Review makeup of committees • Election • Co-governance • Implementation of theft policy 	
<p>Administration</p> <p>Resolution: "That the board accepts the minutes of the 26th October 2013 meeting and minutes of the 1st December 2013 meeting."</p> <p style="text-align: center;">Jan McCartney / Gilbert Wong carried</p> <p>Resolution: "That the board accepts the correspondence of the October 26th and December 1st 2013 meetings."</p> <p style="text-align: center;">Trevor Crosby / Rob Coltman carried</p> <p>Resolution: "That the board accepts all written and oral reports."</p> <p style="text-align: center;">John Davy / Rob Coltman carried</p>	
<p>Wrap-up</p> <p>Financials should be in summary form for future mailouts.</p>	

Facilitator of next meeting – Rob Coltman

Next PAG meeting 11th February

New Parent's BQQ Wednesday 19th February at 6pm

Next Meeting – 24th March at 6pm to be held in the WSC Library.

Meeting finished 9.05pm

Ratified:

24/03/2014

Signature: