Western Springs College Board of Trustees Meeting held in the Marae at 6pm on Monday 24th March, 2014

Present: Rob Coltman, Trevor Crosby, John Davy, Isabella Lenihan-Ikin, Marlon Drake, Ken Havill, John Loof, Simon Penlington, Chris Selwyn, James Watkinson, Mel Webber, Jan McCartney, Gordon Ikin, Te Kawehau Hoskins, Ka'u Tepaki

Others: Ivan Davis (Deputy Principal), Christine Goodes (Secretary), Kent Dadson, Colleen Tebbutt, John O'Brien, Andre Lipa, Peter Scott, Roy Blok, Justin Evatt.

Apologies: Stephen May, Gilbert Wong

Facilitator: Rob Coltman

Declaration of Interests: Nil

ITEM		ACTION
	Selwyn and James Watkinson said a karakia and mihimihi ctively.	
Strate	egic Discussion & Decision:	
Prese	ntation of revised New School plan	
•	Roy Blok spoke first and went through the new plans.	
•	Andre Lipa spoke next about the timeline being very short	
	because of the elections.	
•	Proceeding on the basis that the revised New School plan is	
	approved, the funding submission needs to be completed	
	hopefully by May.	
•	Facilities will be designed for projected roll growth.	
•	John O'Brien introduced Peter Scott who is the Principal Project	
	Manager for Davis Langdon.	
•	Peter went through the proposed timeline if the board endorsed	
	the revised plan. Stage one would be completed by April 2016,	
	stage two completed by January 2017.	
•	When asked how much the budget would be, the Ministry	
	answered that the budget is never disclosed.	
•	When queried on points that WSC was unhappy with in regard to	
	TAPAC, Roy spoke again saying he would like to see a strong	
	connection with TAPAC.	
•	Kent said more articulation was needed for TAPAC.	
•	There is a meeting on Wednesday 26 March with TAPAC to	
	discuss their needs.	

- The Ministry was now seeking an endorsement from the board of their latest plan.
- Jan said we need to take the plan to the stakeholders for consultation.
- Simon thanked the visitors for attending the meeting.

8.00pm: Break

- Discussion continued in regard to the New School plan.
- Jan spoke about consultation with the stakeholders being of the utmost importance.
- Discussed continued.

Declaration of interest:

Resolution

Trevor put the motion

"Jan McCartney & Ken Havill have declared their conflict of interest as being TAPAC board members, but the conflict of interest is considered minor and does not prevent them voting on the revised New School plan presented at this meeting."

Trevor / Rob

carried

Trevor put the revised motion

Resolution

"That the Board take the revised New School plan to our stakeholders for immediate consultation and response."

Gordon / Rob

carried

Strategic Decision:

2014 WSC Budget

- Rob asked about the process of determining the budget. John, Trevor and Ken all said the process was robust with constant checking along the way.
- Ken to include in next Principal's Report a narrative of how money is distributed.

Ken to do

Resolution	
"That the WSC confirms adoption of the draft budget."	
John / Trevor carried	
Trevor put the motion	
"That the Finance committee has received on behalf of the BOT the 2013 draft annual accounts and these will be sent to the auditors and will also be	Christine to do
circulated to the full board."	Christine to do
John / Trevor carried	
Strategic Decision:	
Policy Development	
 Ken talked to the tabled Change Management Policy. 	
 Jan thought more discussion was needed to improve this policy. 	
 The Change Management Policy is to be referred back to the 	
Policy Committee.	
 Jan to communicate her thoughts to Simon. 	Jan to do
Monitoring:	
Discipline	
 Ivan gave a very short oral report. 	
Identifying Agenda Items for next meeting:	
 Health and Safety (standing item) 	
 Co-governance (standing item) 	
Analysis of variance feedback	
 Scholarships 	
Property update on new build	
Board Composition - Academic Achievement Committee to be	
looked at	
 Election – need for a Returning Officer 	
Implementation of Theft Policy	
Out of Zone enrolments	
Administration:	
Resolution	
"That the board accepts the minutes of the meeting held on 10 th	
February, 2014."	
Ion McCortmon / Simon accuried	
Jan McCartney / Simon carried	

Resolution	
"That the board accepts the correspondence of the 24 th March, 2014, meeting."	
Trevor Crosby / Rob Coltman carried	
Resolution	
"That the board accepts all written and oral reports."	
Gordon Ikin / Marlon Drake carried	
Wrap-up:	
The board has been alerted to the fact that in Week 11 there will be two early days. This has come about because of a paid union meeting and an early finish for parent / teacher interviews.	g
Facilitator of next meeting – John Loof	
Next Meeting – 12 th May, 2014	Ratified: 12/05/2014 Signature:
	Jigilatule.