

**Western Springs College Board of Trustees Meeting
held in the Marae at 6pm on Monday 24th March, 2014**

Present: Rob Coltman, Trevor Crosby, John Davy, Isabella Lenihan-Ikin, Marlon Drake, Ken Havill, John Loof, Simon Penlington, Chris Selwyn, James Watkinson, Mel Webber, Jan McCartney, Gordon Ikin, Te Kawehau Hoskins, Ka’u Tepaki

Others: Ivan Davis (Deputy Principal), Christine Goodes (Secretary), Kent Dadson, Colleen Tebbutt, John O’Brien, Andre Lipa, Peter Scott, Roy Blok, Justin Evatt.

Apologies: Stephen May, Gilbert Wong

Facilitator: Rob Coltman

Declaration of Interests: Nil

ITEM	ACTION
<p>Chris Selwyn and James Watkinson said a karakia and mihimihi respectively.</p> <p>Strategic Discussion & Decision:</p> <p>Presentation of revised New School plan</p> <ul style="list-style-type: none"> • Roy Blok spoke first and went through the new plans. • Andre Lipa spoke next about the timeline being very short because of the elections. • Proceeding on the basis that the revised New School plan is approved, the funding submission needs to be completed hopefully by May. • Facilities will be designed for projected roll growth. • John O’Brien introduced Peter Scott who is the Principal Project Manager for Davis Langdon. • Peter went through the proposed timeline if the board endorsed the revised plan. Stage one would be completed by April 2016, stage two completed by January 2017. • When asked how much the budget would be, the Ministry answered that the budget is never disclosed. • When queried on points that WSC was unhappy with in regard to TAPAC, Roy spoke again saying he would like to see a strong connection with TAPAC. • Kent said more articulation was needed for TAPAC. • There is a meeting on Wednesday 26 March with TAPAC to discuss their needs. 	

<p>Resolution</p> <p>“That the WSC confirms adoption of the draft budget.”</p> <p style="text-align: center;">John / Trevor carried</p> <p>Trevor put the motion</p> <p>“That the Finance committee has received on behalf of the BOT the 2013 draft annual accounts and these will be sent to the auditors and will also be circulated to the full board.”</p> <p style="text-align: center;">John / Trevor carried</p>	<p>Christine to do</p>
<p>Strategic Decision:</p> <p>Policy Development</p> <ul style="list-style-type: none"> • Ken talked to the tabled Change Management Policy. • Jan thought more discussion was needed to improve this policy. • The Change Management Policy is to be referred back to the Policy Committee. • Jan to communicate her thoughts to Simon. 	<p>Jan to do</p>
<p>Monitoring:</p> <p>Discipline</p> <ul style="list-style-type: none"> • Ivan gave a very short oral report. 	
<p>Identifying Agenda Items for next meeting:</p> <ul style="list-style-type: none"> • Health and Safety (standing item) • Co-governance (standing item) • Analysis of variance feedback • Scholarships • Property update on new build • Board Composition - Academic Achievement Committee to be looked at • Election – need for a Returning Officer • Implementation of Theft Policy • Out of Zone enrolments 	
<p>Administration:</p> <p>Resolution</p> <p>“That the board accepts the minutes of the meeting held on 10th February, 2014.”</p> <p style="text-align: center;">Jan McCartney / Simon carried</p>	

<p>Resolution</p> <p>“That the board accepts the correspondence of the 24th March, 2014, meeting.”</p> <p style="text-align: center;">Trevor Crosby / Rob Coltman carried</p> <p>Resolution</p> <p>“That the board accepts all written and oral reports.”</p> <p style="text-align: center;">Gordon Ikin / Marlon Drake carried</p>	
<p>Wrap-up:</p> <p>The board has been alerted to the fact that in Week 11 there will be two early days. This has come about because of a paid union meeting and an early finish for parent / teacher interviews.</p> <p>Facilitator of next meeting – John Loof</p> <p>Next Meeting – 12th May, 2014</p> <p>Meeting finished 9.50pm</p>	<p>Ratified: 12/05/2014 Signature:</p>