

## **Western Springs College Board of Trustees Meeting held in the Library at 6pm on Monday 28<sup>th</sup> July, 2014**

**Present:** Rob Coltman, John Davy, Ken Havill, John Loof, Simon Penlington, Mel Webber, Jan McCartney, Gilbert Wong, Marlon Drake, Stephen May, James Watkinson.

**Others:** Christine Goodes (Secretary), Barnaby James (HOD Drama), Chloe Davison (HOD Dance).

**Apologies:** Kaukura Tepaki, Chris Selwyn, Trevor Crosby, Isabella Lenihan-Ikin, Te Kawehau Hoskins, Ivan Davis.

**Facilitator:** John Davy

<b>ITEM</b>	<b>ACTION</b>
<b>Declaration of Interests:</b> Nil	
<p><b>Monitoring:</b>  Presentation from: Drama Department (Barnaby James) and  : Art Department (Chloe Davison)</p> <ul style="list-style-type: none"> <li>• Barnaby opened by saying there had been a lot of support for him and Chloe from WSC.</li> <li>• Numbers in Drama have decreased because of more senior classes but PAT has grown by 50%.</li> <li>• Girls tend to take Drama more than boys and the ethnic composition is predominantly European.</li> <li>• Maori students tend to do PAT first then feed into Drama. Would like to offer PAT at three levels.</li> <li>• Disappointing endorsements in 2013. Barnaby will endeavor to give drama students more incentive to do externals.</li> <li>• There is a lack of storage space at TAPAC.</li> <li>• Turnover of staff in the past has been an issue but staffing stable now. The Drama department is paper free.</li> <li>• James acknowledged Drama’s influence on Kapa Haka.</li> </ul> <p>Chloe then talked to her tabled report on Dance.</p> <ul style="list-style-type: none"> <li>• Chloe has job shared her HOD Dance position since returning from maternity leave.</li> </ul>	

- Dance an option subject at all levels offering a dance scholarship to selected Yr 13 students.
- Male students make up around one quarter of each class.
- At all NCEA levels Dance students are at or above the national decile 8 average. Very few students are not achieving internal Dance standards.
- In the 2 years that we have entered Dance Scholarship, WSC has had two students achieve Scholarship of only 20 Scholarships awarded each year.
- Vision for the department is to maintain the high level of achievement and to further develop links with the Dance community to provide WSC students with a range of opportunities and experience.

John thanked Barnaby and Chloe for their presentations.

**Strategic Decision:**

Alternative Constitution

- Ken has had a meeting with Malcolm Glenny and Huia Hawke from the Ministry and the outcome of that meeting was a request from the MOE officials to meet and work with a Board committee in order to incorporate the Board's current practices and future wishes into a unique constitution which gives formal expression to the Board's intention and current composition.
- James said we need some sort of a resolution to go forward. Whanau say Chris cannot partake officially because he is not a member of the Board. James is happy to look at a two stage approach.
- The task group should involve Te Kawehau, Chris Selwyn, Ken Havill, Rob Coltman and Simon Penlington.
- Although Simon does not intend to stand for election at the Mid-term Elections he is happy to be co-opted onto the task group and also happy to continue on the Discipline Committee.
- The newly elected members of this task group are to be approached for their agreement. Ken to get in touch with Te Kawehau and Chris tomorrow.

**Ken to do**

**Resolution:**

**That the WSC Board appoints a task group to work with the Ministry advisers to develop an alternative constitution.**

**Ken Havill / Rob Coltman**

**carried**

<p><b>Strategic Decision:</b> Board Elections</p> <ul style="list-style-type: none"> <li>• Simon, Gilbert and John Davy are not seeking re-election.</li> <li>• The board agreed on the Common date for this year’s mid-term election as Friday 14<sup>th</sup> November, 2014.</li> </ul> <p><b>Resolution:</b> <b>That the WSC Board declare that the date for this year’s mid-term election is Friday 14<sup>th</sup> November 2014.</b></p> <p style="text-align: center;"><b>Rob Coltman / Gilbert Wong                      carried</b></p>	
<b>7.30: Break</b>	
<p><b>Strategic Decision:</b> Policy Development</p> <ul style="list-style-type: none"> <li>• Discussion was entered into in relation to the tabled Contraception Policy and the Drug-Free Policy.</li> <li>• Ken said that after taking advice the Drug-Free Policy would not be ratified tonight because more worked was needed on it.</li> <li>• The Contraception Policy has been to the staff and there are no concerns.</li> </ul> <p><b>Resolution:</b> <b>That the WSC Board ratify the Contraception Policy.</b></p> <p style="text-align: center;"><b>Ken Havill / Simon Penlington                      carried</b></p>	
<p><b>Strategic Discussion:</b> New School Planning</p> <ul style="list-style-type: none"> <li>• Rob talked to this.</li> <li>• A special meeting was called on 4<sup>th</sup> July to receive Maurice Harris’ (HFC) report commissioned by the Ministry.</li> <li>• The Babbage report was in error so the piles and beams (sub-structure) have been reviewed by HFC and in their opinion are still good and consents will be applied for another 15 years.</li> <li>• As a board we need to evaluate the reports. We need to continue to look at the Health and Safety side of things.</li> <li>• Suggestion that we ask Babbage to comment on the HFC review of its report.</li> <li>• We also need to obtain legal advice. No downside to doing it now.</li> </ul>	

<ul style="list-style-type: none"> <li>• Direct contact between us and Babbage seems pertinent to ask “please explain”.</li> <li>• Ken to make a copy of the Babbage Report available on request.</li> <li>• Rob to make a request directly to Babbage to please explain. Also ask Davis Langdon for a copy of the consent application and ask for a copy of the Jasmax Dilapidation Report. Rob to keep board informed of the outcome.</li> <li>• Ken to keep community informed through the newsletter. Ken to draft an update and let rob see it first before it goes into the next newsletter.</li> <li>• Marlon said Yr 13 could write to their local MP about this.</li> </ul>	<p><b>Rob to do</b></p> <p><b>Ken to do</b></p>
<p><b>Monitoring:</b> Discipline There have no suspensions since the last board meeting.</p>	
<p><b>Identifying Agenda Items for next meeting:</b></p> <ul style="list-style-type: none"> <li>• Co-option of Tracey Watkinson to replace James Watkinson</li> <li>• Co-governance (standing item)</li> <li>• Discussion on very few girls doing Science (Physics)</li> <li>• Scholarships – review underway</li> <li>• Property update on new build</li> <li>• Reunion Update</li> <li>• Branding Update</li> </ul>	
<p><b>Administration:</b></p> <p><b>Resolution:</b> “That the board accepts the minutes of the meeting held on 23<sup>rd</sup> June, 2014.”</p> <p style="text-align: center;"><b>Gilbert Wong / Jan McCartney      carried</b></p> <p><b>Resolution:</b> “That the board accepts the correspondence of the 28<sup>th</sup> July 2014 meeting.</p> <p style="text-align: center;"><b>Stephen May / Gilbert Wong      carried</b></p>	

<p><b>Resolution:</b>  <b>“That the board accepts all written and oral reports.”</b></p> <p style="text-align: center;"><b>Mel Webber / Gilbert Wong                      carried</b></p>	
<p><b>Wrap-up:</b></p> <p><b>Facilitator of next meeting – Jan McCartney</b></p> <p><b>Next Meeting – 15<sup>th</sup> September to be held in the Library</b></p> <p><b>Meeting finished 9.10pm</b></p>	<p><b>Ratified:</b>  <b>15/09/2014</b></p> <p><b>Signature:</b></p>