

**Western Springs College Board of Trustees Meeting  
held in the Library at 6pm on Monday 20<sup>th</sup> October 2014**

**Present:** Rob Coltman, John Davy, Ken Havill, John Loof, Simon Penlington, Mel Webber, Jan McCartney, Isabella Lenihan-Ikin, Stephen May, KaukuraTepaki, Trevor Crosby, Marlon Drake

**Others:** Ivan Davis, Karalee Green (HOD Health), Christine Goodes (Secretary).

**Apologies:** Te Kawehau Hoskins, Chris Selwyn, Tracey Watkinson.

**Facilitator:** Isabella Lenihan-Ikin accompanied by Trevor Crosby

ITEM	ACTION
<p><b>Declaration of Interests:</b> Nil</p> <p>Marlon Drake was congratulated on being elected to the position of student trustee for another year (2015).</p>	
<p><b>Monitoring:</b> Presentation from: Health Education (Karalee Green)</p> <ul style="list-style-type: none"> <li>• Karalee spoke to her tabled report.</li> <li>• Currently there was 7 staff in the Health Education Department.</li> <li>• The current number of students taking Health spread over senior classes was 144.</li> <li>• For the first time, in 2013, students gained excellence endorsements at all three levels.</li> <li>• 55% of students gained enough credits for University Entrance.</li> <li>• The Junior Health programme has been under review in the last two years, particularly the sexuality education.</li> <li>• With AOs, each senior year level now has 1 additional internal. This has increased the marking load as well as the workload for students, but it does allow for additional support for students to gain their credits.</li> <li>• The HOD has continued with the contract work for NZQA at Level 3 as well as participating in the 2014 Sexuality Consultation Day for the revision of the MOE document, <i>Sexuality Education: a guide for principals and boards of trustees</i>.</li> <li>• Karalee, over the next three years, would like to see the number of classes at senior levels maintained.</li> <li>• Karalee believes the new school development could allow for more interesting, flexible teaching within the Health Department.</li> <li>• Including sexuality education in the BOT reporting provides the opportunity for the MOE required sexuality consultation with the BOT (Section 60B(3) of the Education Act (as amended 2001).</li> <li>• The board of every state school must, at least once in every two</li> </ul>	

<p>years, and after consultation with the school community, adopt a statement on the delivery of the Health curriculum.</p> <p>Resolution: That the WSC Board endorse a summary statement on the delivery of the Health curriculum as outlined in the Health report.</p> <p>Ken Havill / Jan McCartney                      carried</p> <p>Karalee was thanked for attending the meeting.</p>	
<p><b>Strategic Decision:</b> <b>New School Planning (John Loof)</b></p> <ul style="list-style-type: none"> <li>• John Loof shared his view of what was happening with school planning.</li> <li>• He felt new school planning was becoming money motivated.</li> <li>• Rob suggested that the Ministry should front up to a meeting to tell our community where we are going.</li> <li>• There appears to be educational issues that sit parallel to the building issues.</li> <li>• There is a statutory requirement for consultation if the format of a school is changed.</li> <li>• Discussion ensued.</li> <li>• All the streams have now come together and we have not been given the full information.</li> <li>• Suggestion that the board initiates a meeting inviting Pasadena and the WSC community, in order to force consultation. The Ministry is to be invited.</li> <li>• Ken said he was going to the Western Bay’s Reference Group tomorrow.</li> </ul>	
<p><b>7.40pm: Break</b></p> <ul style="list-style-type: none"> <li>• The board would like to present to cabinet the community feedback.</li> <li>• Suggestion that Ken and Rob be directed to raise the issue of having a public meeting before the end of term to present the options so the community can give meaningful feedback.</li> </ul> <p><b>Resolution:</b> <b>“That Ken Havill and Rob Coltman be directed to ask the Ministry to present to the community before the end of term, and prior to presenting the business case to Wellington, so that WSC can discharge its consultation obligations to its community.”</b></p> <p><b>Put to the vote:                      Unanimously passed</b></p>	

Marlon Drake left 8.20.  
Kaukura Tepaki left 8.30.

**Strategic Decision:**

**Environment, Health & Safety**

- There are some site specific issues that need to be addressed immediately.
- WSC should see the terms of reference for a suggested pilot scheme for a new school-based health and safety system.
- So far WSC has not seen the Environmental Audit. Ken to request report
- Suggestion that Ken or Rob ask for funding to address issues arising from the delay in the rebuild to employ someone to deal with these issues.
- The board is interested to hear more about the proposal to the Minister that WSC be a pilot for developing an interdependent health and safety culture and could she give us details of cost and time required by staff and others.

**Ken to do**

**Resolution:**

**“That the board calls for the Environmental Audit to be delivered as soon as possible in draft or final version and before the next board meeting.”**

**Jan McCartney / Rob Coltman                      carried**

**Policy Development**

**Assessment Policy**

- Ken tabled new changes to the Assessment Policy. Stephen and Simon have both had significant input into this draft.

**Resolution:**

**“That the WSC Board ratifies the revised Assessment Policy.”**

**Simon Penlington / Stephen May                      carried**

Stephen put in his apologies for the next BOT meeting.  
Stephen left the meeting at 9pm.

**Monitoring:**

**Discipline**

- There have been two suspensions since the last BOT meeting. Both students have been excluded.



