Western Springs College Board of Trustees Meeting held in the Library at 6pm on Monday 9th February

Present: Trevor Crosby, Ka'u Tepaki, Mel Webber, John Loof, Carol Gunn, Tracey Watkinson, Marlon Drake, Rich Naish, Ken Havill, Anna Verboeket, Stephen May, Chris Selwyn, Nina Fitzgerald (new Rumaki Student Representative).

Others: Ivan Davis, Christine Goodes (Secretary).

Apologies: Rob Coltman, Jan McCartney, Te Kawehau Hoskins.

Facilitator: Trevor Crosby

| ITEM | ACTION |
|---|-----------------|
| Declaration of Interests: Nil | |
| Election of Officers including PAG Liaison Trustee: | |
| Ken called for nominations for the position of Chairperson. Rob Coltman, in his absence, has agreed to be nominated if there is no other person interested. | |
| Resolution: | |
| Ken moved that Rob Coltman be elected as Chairperson for 2015. | |
| Trevor Crosby / Tracey Watkinson carried | |
| Ken explained to the new trustees the position of BOT representative at PAG meetings. | |
| Ken called for nominations | |
| Anna Verboeket declared her interest, so did John Loof. Tracey said she would be interested from term two onwards. | |
| Resolution: | |
| Ken moved that Anna Verboeket, with John Loof helping out, together with Tracey Watkinson, be elected to the position of BOT Representative on the PAG. | |
| Trevor Crosby / Carol Gunn carried | |
| Email to go out detailing when meetings are. Tracey would like these meetings put on the intranet. | |
| BOT members to look at what committees they would like to be on and email Christine. Christine to send out a revised list. | Christine to do |

Strategic Discussion & Decision:

Strategic Plan

- Ken reported that a meeting was held pre-Christmas involving Rob, Carol and himself.
- Ken talked to the tabled draft Strategic Plan.
- Rich asked if MLEs should be mentioned. Ken said this was mentioned in the detail.
- Ken said that we have not determined that a MLE will be a totally open space. Curriculum leaders will shape their areas.
- Ivan confirmed that staff had embraced this idea.
- Mel mentioned that four staff, including Whaea Lorrin from the Rumaki are going to Melbourne, Australia, for a week to look at MLEs there.

Resolution:

That the Board ratify the draft 1015-2017 Strategic Plan.

Ken Havill / Carol Gunn carried

Strategic Discussion & Decisions:

School Redevelopment

Proposed Resolution

- i) That the Board formally request written clarification from the Ministry of Education concerning the confidentiality restrictions on its consultation with the school community in relation to the possibility of transferring the college to the Pasadena site.
- Anna spoke to this proposed resolution.
- John Loof would like to see the options put on the website.
- Discussion took place around going back to Andre Lipa requesting that our community would like to be consulted and propose a statement that does not breach the confidence. If we cannot communicate with our community then why can't the Ministry do so? People think that nothing is happening. This board has not been able to consult on a stay or go option. This board would like some kind of communication to go out.
- It is proposed that we send a letter to Andre Lipa conveying the above.
- Ken asked for a small task group to draft something in the break and get it approved electronically the next day.
 Something to indicate that we have had enough. We have made a public commitment to a total rebuild. We cannot operate under these conditions any longer. We have lost

confidence in the Ministry and we don't want to lose the confidence of our community.

Suggestion of a Google drive for the board to be arranged.

 Ministry officials are meeting with us on Friday 20th February to hear by why Option 3 must be the option. Ken asked for a task group to help put a presentation together. Stephen, Carol, Rich, Tracey, James and Anna volunteered. This task group to get together this week and draft a presentation. It will then be critiqued and then it is to go to officials for the Friday visit.

Resolution:

That the Board establish a task group to prepare and present its case for adoption of Option 3: the full rebuild to Ministry officials on 20 February.

Ken Havill / Stephen May

carried

Chris Selwyn introduced the new Rumaki Student Representative. Her name is Nina Fitzgerald.

7.30: Break

Resolution:

That Ken and Anna draft an email to the Ministry seeking clarification on the constraints in regard to consultation and asking what the board can communicate, noting the frustrations of the community, and that the school website be updated with the process around the rebuild, and noting that the board has reiterated the current position that was advised to the Ministry on 22nd December, 2014.

Anna Verboeket / Carol Gunn

carried

Electronic approval for the communication approved.

Meeting to be held at Rich's studio tomorrow afternoon at 2pm, 128b Ponsonby Rd, Auckland.

Strategic Discussion & Decision:

Finance: Annual Budget

- Ken tabled the draft budget for 2015.
- Trevor spoke to this explaining to the new trustees how the school system worked.
- International student figures are up this year so this area was

looking good.

- There is an increase in what WSC pays TAPAC this year and Ken explained the reasoning behind this.
- Talk ensued around maintenance being left because of the rebuild. Ken to apply to the Ministry for funding under the auspices of the Modernisation Grant.

 Ken reported that the Ministry has approved 5 additional classrooms for use by term two.

• It was decided not to approve the draft budget until we have a final roll figure from Ruth Roberts.

Resolution:

That the Heads of Departments can spend up to 35 percent of the approved 2014 budget with any variations to be discussed with the Principal.

Trevor / Stephen

carried

 Trevor talked to a resolution to enable Paula Marx to apply for a grant.

Resolution:

The Western Springs College Board of Trustees resolved on Monday 9th February, 2015, that an application is made to New Zealand Communities Trust for gym equipment. The total amount requested is \$32,293.00.

Ken Havill / John Loof

carried

Strategic Decision:

ERO Review

 Ken explained to the trustees the background behind the proposed resolution.

Resolution:

That the Board appoint Ron Scott to the role of Friend of the School for the purpose of obtaining his guidance concerning the review process.

Ken Havill / Trevor Crosby

carried

Strategic Decision:

Policy Development

Health & Policy

The tabled draft Health and Safety Policy has not been

Ken to do

| through the normal process. It has not been to the Policy | |
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| Committee or the staff. | |
| This is because of site specific issues that have come out of | |
| the Chancery Green Audit. They have urged us to put this | |
| draft policy in place as soon as possible. | |
| Resolution: | |
| That the Board ratify the revised Health and Safety Policy. | |
| Ken Havill / Stephen May carried | |
| Refi flavili / Stephen Way carried | |
| Ken to send the policy to Mark Helos for critiquing. | Ken to do |
| Monitoring: | |
| Nga Puna O Waiorea | |
| Nothing new to report on the Kura status. | |
| Rumaki are getting two more classrooms. | |
| The Prime Minister has written a letter congratulating them | |
| on their performance at a lunch for Chinese VIPs. This letter is | |
| to be put into Correspondence. | |
| Discipline: | |
| One meeting since the last BOT meeting. This was to consider | |
| and extended suspension. This student has been reinstated | |
| with conditions. | |
| NCEA Results: | |
| Trevor on behalf of the board congratulated the school on its | |
| excellent results. Jan McCartney also wanted her | |
| congratulations noted. | Ken to do |
| 8.45pm: Tracey and Ka'u left the meeting. | |
| Congratulations to be passed on for the excellent Maori and | |
| P.I. results. | |
| Identifying Agenda Items for the next meeting: | |
| School redevelopment. | |
| Progress on ERO visit. | |
| Finalisation of the Budget. | |
| Health & Safety. | |
| Annual Plan. | |
| Department Report (Sports). | |
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| Administration: | |
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| Trevor asked for the minutes of the last meeting to be approved. | |
| Mel Webber / Ken Havill carried | |
| Trevor moved that the correspondence and all written reports be accepted. | |
| Stephen May / Carol Gunn carried | |
| Wrap-up: | |
| Date of next meeting: 23 rd March 2015 in the Library at 6pm | Ratified: |
| Facilitator of next meeting: Rob Coltman | 23/03/2015 |
| Meeting finished: 9pm | Signature: |
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