

Western Springs College Board of Trustees Meeting held at 6pm, 30th June, 2009, in the staffroom

1. Present / Apologies

Present: Robin Arthur, Marianne Wilson, Rose Philpott, Alice Heather, Trevor Crosby, Davie Peirse, Taima Campbell, Ken Havill, Heather Dikstaal.

Apologies: Tracey Watkinson, Robyn Curry, Kaukura Tepaki.

Minutes: Christine Goodes

Staff Present: Jenny Jones

Facilitator: Rose Philpott

Declaration of Interests: Nil

Rose welcomed Jenny Jones to the meeting.

2. Monitoring

Curriculum Area Presentation Geography (Jenny Jones)

- Jenny talked to her 2008 Annual Department Report.
- Her key points comprising of good points, and not so good points, were also tabled.
- The Department had suffered last year from the resignation of John Ward and then Joe Kerrigan.
- Taima asked for more promotion of Geography to Maori students.
- Jenny said there was a need for a young, dynamic teacher to rejuvenate the department.

Rose thanked Jenny for attending the meeting.

3. Strategic Decisions

Policy (Robin Arthur)

- Robin spoke to tabled draft Partnership Statement and Treaty of Waitangi Policy.

Robin put the motion that the Board

- (i) receive the draft Partnership Statement and Treaty of Waitangi Policy; and
- (ii) refer the drafts to the Rumaki Whanau and Mainstream Maori parents' group for any further comment; and
- (iii) consider the draft for adoption at the second board meeting in Term 3 (21/09/09).

Robin Arthur/Alice Heather

carried

- Taima said the draft policy looked great and she would like 'planning' added to number 9. of the policy, along with 'review'.
- Ken would like staff to endorse this document. ***Task 1: Ken to take to next staff meeting and bring back comments to the board.***

4. Strategic Discussions

Property (Paul Edmond)

- Paul talked to the tabled Property Committee minutes.
- Ken and Paul were meeting with the Ministry on 30/06/09 to contest the adequacy of the allocation for all necessary works to be carried out on landscape renovation work.

Confidential Report (Linda Dillon)

- Ken asked if the board could make time for a confidential report written by Linda Dillon re: discipline.

7.00pm: Rose Philpott asked that the meeting go into committee to protect the privacy of individuals.

Rose Philpott/ Trevor Crosby

carried

7.25pm: The matter being dealt with satisfactorily Rose Philpott asked that the meeting go out of committee.

- It was decided to set up a Discipline Committee Issues meeting for Monday 27th July at 6pm in Waioara. (This meeting now transferred to 6pm, 3rd of August).
- Alice Heather complimented Linda Dillon on her work with recent suspensions/stand downs.

7.25pm: Break

5. Monitoring

Mainstream Maori (Alice Heather)

- Alice Heather spoke to her tabled report.
- There was a very successful Maori Mainstream celebration of Matariki on Thursday 18th June.

Finance (Trevor Crosby)

- The accounts tabled were the consolidated version.

Trevor asked for the unqualified audited 2008 Annual Report and Financial Statements to be accepted.

Trevor Crosby/David Peirse.

Carried

- Trevor showed some financial comparison graphs he had created tracking the financial position of WSC in 2009 compared with 2008. These indicate that 2009 is on track to achieve budget.
- Trevor spoke to the reissued minutes of the June 24 Finance Committee minutes.

Appraisal (Ken)

- One department still outstanding. *Task 2: Ken to report back to next meeting.*

6. Identifying Agenda Items for Next Meeting

- Next meeting on 10th August. Alice Heather and Trevor Crosby will be absent.
- Enrolment update. Too early for an enrolment update at June meeting. Ruth will be able to report after Open Week. *(Task 3: Ruth to Report to Board on enrolments at August Meeting)*
- Marianne talked about a trend to send girls to St Mary's College and parents were making their minds up as early as Year 5 and 6. Perhaps parents needed new information/research in front of

Next BOT meeting: August 10th at 6pm

Next Facilitator: Paul Edmond

Meeting finished: 8.47pm

Task List

Task No.	Task	Responsibility	Time Frame
1.	Draft Partnership Statement & Treaty of Waitangi Policy to be taken to next staff meeting for comments and these to be brought back to next board meeting.	Ken	Next board meeting.
2.	One Appraisal still to be completed.	Ken	Next board meeting.
3.	Update on enrolments.	Ruth	Next board meeting.
4.	Article on coeducation written a few years ago by Ken to be looked out.	Ken	Next board meeting.
5.	Check on fees and compliance with regard to International Students.	Trevor	Next board meeting.
6.	Letter to be written to Whanau expressing BOT thanks re Manu Korero.	Ken	Next board meeting.

