

Western Springs College Board of Trustees Meeting held in the Library at 6pm on Monday 11th February 2013

Present: Kau Tepaki, Rick Leaf, James Watkinson, Bryony West, Simon Penlington, Alice Heather, John Davy, Clare Goddard, Rob Coltman, Gordon Ikin, Christine Goodes (Secretary) Julia Dawe, Eddie Liu, Kent Dadson, Ken Havill, Chris Selwyn, Trevor Crosby, Paula Marx, Ivan Davis.

Apologies: Gilbert Wong.

Facilitator: Kau Tepaki.

Declaration of Interests: Nil

ITEM	ACTION
<p>Strategic Decision: Presentation Ken introduced Paula Marx, Development Manager, to the board.</p> <ul style="list-style-type: none"> • Paula was looking to the board for a mandate to progress the idea of a capital campaign for the school rebuild. Also, Paula asked for consideration to employ a consultant, if the idea were to go ahead. • Tabled presentation documents were talked to and discussion ensued. • The board asked questions around how many other schools had tried this concept and what was the success rate? James wanted an assessment of the risk and Ivan expressed caution. <p>Resolution: That a committee be formed to explore the idea of a capital campaign for the school rebuild and the result of this to be brought back to the next board meeting.</p> <p style="text-align: center;">Ken Havill / Trevor Crosby carried</p> <p>Committee composition to be Simon, Gordon, Rob, Gilbert, James, Ken and Al Monro.</p> <p>7pm: Paula Marx left the meeting.</p> <p>Ka'u welcomed Chris Selwyn to the meeting.</p>	
<p>Strategic Decision: Strategic Plan & Annual Plan</p> <ul style="list-style-type: none"> • Ken talked to minor changes to the tabled draft Strategic & Annual plans. • Discussion took place in relation to NCEA pass rates, 2012. 	

<ul style="list-style-type: none"> • Simon would like to see some targets set for excellence and merit endorsements. • James asked for Maori and PI results – Ken said he was presently working on these results. • Ken said he would provide to the board NCEA data from 2004 to 2012 so they could take a longitudinal look at the results. Included in this data also would be boy vs girl pass rates. • James acknowledged the work of SMT and teachers in gaining these excellent results. He would like the board’s appreciation passed on to staff. <p>Resolution: That teaching staff and SMT be congratulated in regard to the students achieving excellent results in NCEA 2012.</p> <p style="text-align: center;">James Watkinson / Simon Penlington carried</p> <ul style="list-style-type: none"> • Rick asked about co-governance in the Strategic Plan. Ken said it was incorporated into Goal 4. Rick and Ken to work on this and have it sent out to the board electronically for voting. <p>Resolution: That the principal circulate the WSC updated Charter electronically for ratification by the BOT ahead of the Ministry’s 1st March deadline.</p> <p style="text-align: center;">Ken Havill / Trevor Crosby carried</p>	<p>Ken to do</p> <p>Ken & Rick to do</p>
<p>7.30pm: Break</p>	
<p>Strategic Decision: Auckland Secondary School’s Centre</p> <ul style="list-style-type: none"> • Gordon spoke saying ERO had now finished with its review and the centre was going onto a 3 yearly cycle. • The sole recommendation was “ERO recommends that the host school board of trustees review the governance and operations of the centre according to the requirements of the Ministry of Education’s Activity Centre Policy Toolkit”. • Ivan and Ken are to look at the toolkit then take their recommendations to the board. <p>Resolution: That the senior managers, on behalf of the board, review the governance and operations of the centre according to the requirements of the Ministry of Education’s Activity Centre Policy Toolkit.</p> <p style="text-align: center;">Gordon Ikin / Trevor Crosby carried</p>	<p>Ivan and Ken to do</p>

<p>Monitoring:</p> <p>New School Developments</p> <ul style="list-style-type: none"> Ken informed the board that the Ministry had received approval to call for Registration of Interest (RIO) for the design only of the new school. The budget has not yet been approved for the overall construction of the new school. <p>Resolution:</p> <p>Ken asked the board to confirm the WSC BOT Property Sub-committee as the agent to represent the board for the design stage of the project rebuild. The present committee comprises of James Watkinson, Rau Hoskins, John Davy, Kent Dadson, Gordon Ikin, Ken Havill, Ivan Davis and Paul Styles.</p> <p style="text-align: center;">Gordon Ikin / Simon Penlington carried</p> <ul style="list-style-type: none"> We need to review and update the design brief that was prepared ahead of the master planning process. Ken to produce guidelines of the school rebuild in terms of teaching and learning spaces. Vision will drive design brief. A Teaching and Learning Policy statement is needed. Ken to do. 	<p style="text-align: center;">Ken to do</p>
<p>Strategic Decision</p> <p>Co-Governance</p> <ul style="list-style-type: none"> Chris, James, Tracey and Rick have met but will not be confirming the Maori representation on the board until the next board meeting. 	
<p>Identifying agenda items for next meeting:</p> <ul style="list-style-type: none"> Confirm Rumaki representation on board (Co-option Chris). New school design process update. Capital raising campaign update. ASSC recommendations. 	
<p>Confirmation of Minutes:</p> <p>Resolution:</p> <p>That the board accept the minutes of the previous meeting</p> <p style="text-align: center;">Gordon Ikin / Clare Goddard carried</p> <p>Resolution:</p> <p>That the board accept the correspondence.</p> <p style="text-align: center;">Gordon Ikin / Clare Goddard carried</p> <p>Resolution:</p> <p>That the board accept all written reports</p>	

<p style="text-align: center;">Kau Tepaki / Rick Leaf carried</p> <p>That the board endorse Anne Millan as the Returning Officer for the 2013 Triennial Elections.</p> <p style="text-align: center;">Vote taken electronically carried</p> <ul style="list-style-type: none"> • Clare talked to Finance. The December accounts showed a surplus of \$5,100 for 2012. • Ken said the 2013 draft budget has been the most demanding so far due to overstaffing. He estimated a surplus of \$2,122. <p>Resolution: Clare asked for the draft 2013 budget to be accepted.</p> <p style="text-align: center;">Clare Goddard / John Davy carried</p>	
<p>Wrap-up:</p> <ul style="list-style-type: none"> • Facilitator of next meeting – Bryony West. • Next Meeting – 25th March 2013 in the Library. • Meeting finished 8.45pm. 	<p>Ratified: 25/03/2013 Signature:</p>