

**Western Springs College Board of Trustees Meeting
held in the Rumaki at 6pm on Monday 23rd June, 2014**

Present: Rob Coltman, Trevor Crosby, John Davy, Ken Havill, John Loof, Simon Penlington, Mel Webber, Jan McCartney, Te Kawehau Hoskins, Chris Selwyn, Marlon Drake, Isabella Lenihan-Ikin, Gordon Ikin, Gilbert Wong.

Others: Ivan Davis (Deputy Principal), Christine Goodes (Secretary), Lily Laita (HOD Art).

Apologies: James Watkinson, Kaukura Tepaki, Stephen May, Chris Selwyn will be leaving early.

Facilitator: Simon Penlington

Mihimihi: Chris Selwyn

ITEM	ACTION
<p>Declaration of Interests: Gordon Ikin stated that his new accountant was a partner in BDO and as WSC auditors were BDO he thought he should declare this. His accountant was not an auditor and Gordon did not see it as a conflict of interest.</p>	
<p>Monitoring: Presentation from Art Department (Lily Laita HOD)</p> <ul style="list-style-type: none"> • Lily spoke to her tabled report. • She also tabled 'WSC Visual Art Department Proposal(s) of Spatial Relationships Draft for New Build'. • Lily said this year there has been a slight drop in numbers. There was more competition from other subjects but this goes in waves. • 2012, the HOD consulted and reviewed documents relating to 21st century new school builds and pedagogy. • 2013 saw the updating and refining of the Art Department Scheme. • In 2013 staff utilised the Key Competencies as a focus in the writing of the new reporting format. • The department continues to support the Gifted and Talented students. • Department staff continue to implement ICT integration into Art programmes as a tool to enhance and extend the students understanding. • The Art Department participated in the 2014 Teacher Only Day 	

<p>and whole school excursion to Hobsonville Point School to have a look at a modern learning environment.</p> <ul style="list-style-type: none"> • The Art department envisions the New School build as an opportunity to strengthen the specific points of difference and promote the existing core programmes. • Discussion continued re results. Lily asked for questions. <p>Simon thanked Lily for her presentation.</p>	
<p>Strategic Decision: New School Planning</p> <ul style="list-style-type: none"> • Gilbert talked to the tabled Communication Strategy & Plan. • Rob talked to the tabled document ‘Western Springs College Redevelopment Work Streams’ that Andre Lipa has prepared and tabled at a recent DCG meeting. There were five work-streams. The DCG has agreed to suspend the reference group meetings for 6 weeks. This is to allow time for the Ministry to look at an interim measure to address Pt Chevalier capacity concerns. Andre’s time-lines for the completion of the work streams coincides with 31st July 2014, the same time for completion of Concept Design and associated Cost Estimates and the Environmental Audit. It is the Ministry’s intention at that time to undertake a full review of all the information provided through these work-streams to determine the way forward. • 6.45pm: Chris Selwyn left the meeting. • Karen Price, an environmental lawyer/partner with Chancery Green has been engaged by the Ministry to lead work-stream 2, (Environmental Audit). • Discussion ensued. • Gordon said it was time for action. • Jan said we needed to identify what we want in a school. 	
<p>7.30: Break</p>	
<p>Strategic Decision: New School Planning continued....</p> <ul style="list-style-type: none"> • It was decided that on the basis of health and safety that we ask the Ministry for all reports in existence to be sent to us. • Gilbert referred to his communications plan but it was decided not to peruse this. • Where to now? A whole board decision has to be made. 	

<ul style="list-style-type: none"> • Rob will write to the Ministry expressing our concern at the lack of progress and requesting all reports in existence. The school community is extremely frustrated. • Ken asked if he should report to our staff and community about the 5 work-streams? Answer, yes. He will do this in the next newsletter outlining the board’s concern with the lack of progress. 	<p>Rob to draft a letter</p>
<p>Strategic Decision: Policy Development</p> <p>Resolution:</p> <p>That the WSC Board ratify the International Education Policy.</p> <ul style="list-style-type: none"> • No 10 needs to be changed to say “Review and establish international student fees annually and ensure that fees are set at an appropriate rate to ensure full cost recovery”. <p style="text-align: center;">Ken Havill / Trevor Crosby carried</p> <ul style="list-style-type: none"> • Discussion around number 13. It needs to be changed in the staff handbook. To say: <i>“That the number of fee paying students be set at approximately 5% of the school roll”</i>, which will replace the existing statement: <i>“WSC has a policy of accepting fee paying students up to a maximum of 50 students.”</i> This means we will have a guideline proportional to the school roll. 	<p>Rachel Skelton to be told of this change</p>
<p>Monitoring: Discipline</p> <p>Ivan reported that there has been one hearing since the last board meeting. The student’s suspension was extended until the beginning of 2015 to allow for an alternative education provider to produce a satisfactory report before reinstatement could be looked at.</p> <p>Co Governance</p> <ul style="list-style-type: none"> • No response has been had from a letter sent to the Ministry about the changing of our constitution. • Alison Thom is to meet with Eric Pedersen about his case study before she finishes her contract. 	

<p>Health & Safety</p> <ul style="list-style-type: none"> • This committee needs to be convened. <p>TAPAC Issues</p> <ul style="list-style-type: none"> • Suggestion that Kent Dadson or Margaret-Mary be asked to a board meeting to talk about their issues. <p>Scholarships</p> <ul style="list-style-type: none"> • Isabella spoke briefly on her tabled paper. A review is underway. 	
<p>Identifying Agenda Items for next meeting:</p> <ul style="list-style-type: none"> • Health and Safety (standing item) • Co-governance (standing item) • TAPAC issues • Scholarships – review underway • Property update on new build • Reunion Update • Branding Update 	
<p>Administration:</p> <p>Resolution: “That the board accepts the minutes of the meeting held on 23rd June, 2014.”</p> <p style="text-align: center;">Simon Penlington / Jan McCartney carried</p> <p>Resolution: “That the board accepts the correspondence of the 23rd June 2014 meeting.</p> <p style="text-align: center;">Rob Coltman / Gilbert Wong carried</p> <p>Resolution: “That the board accepts all written and oral reports.”</p> <p style="text-align: center;">John Loof / Rob Coltman carried</p> <ul style="list-style-type: none"> • Trevor spoke to Ken’s paper “Male Students’ Achievement at 	

<p>Western Springs College”.</p> <p>Having been co-opted one year ago on to the board of trustees to help facilitate the progress of the new build, Gordon Ikin tendered his resignation because of his frustration at the lack of progress. This resignation was accepted and was effective immediately.</p>	
<p>Wrap-up:</p> <p>Facilitator of next meeting – John Davy</p> <p>Next Meeting – 28th July 2014 to be held in the Library</p> <p>Meeting finished 9.15pm</p>	<p>Ratified: 28/07/2014 Signature:</p>