

Western Springs College
BOT Meeting Minutes 20 June, 2016, held in the Library at 6pm

Present:	Rob Coltman, Trevor Crosby, Ivan Davis, Christine Goodes (minutes), Carol Gunn, John Loof (Facilitator), Rich Naish, Chris Selwyn, James Watkinson, Tracey Watkinson, Mel Webber, Clive Vaiula, Rangimarie Hunia, Ka'u Tepaki, Jan McCartney.
Apologies:	Ken Havill, Anna Verkoebet, Nina Fitzgerald, Na'or Alfassi Berman, Stephen May.
Facilitator:	John Loof
Curriculum Presentation:	Damon King (ESOL)
Declarations of Interest:	Nil

1.	<ul style="list-style-type: none"> ● JL opened the meeting stating that KL was taking 4 weeks leave. ● DS to write something in the the next newsletter to this effect. 	DS
2.	<p>Election of Officers:</p> <p>GS put the motion -</p> <p>Resolution 1: <i>That John Loof be re-elected as Board Chairperson.</i> <i>Are there any other nominations? No. Is there any discussion on the motion? No. All those in favour..... Anyone against the motion.</i> <i>Moved by consensus.</i> <i>John Loof is duly elected.</i></p> <ul style="list-style-type: none"> ● JL congratulated the four parent rep trustees who were re-elected. ● JL congratulated WB who was re-elected staff rep. <p>Resolution 2: <i>That the WSC Board receive nominations for the co-option of 6 trustees.</i> <i>Rangimarie Hunia (Waiorea Rep)</i> <i>Clive Vaiula (Waiorea Rep)</i> <i>Tracey Watkinson (Waiorea Rep)</i> <i>James Watkinson (Waiorea Rep)</i> <i>Ka'u Tepaki (PI Rep)</i> <i>Trevor Crosby (WSC Rep)</i> <i>(moved John Loof / Rob Coltman - carried)</i></p>	

	<ul style="list-style-type: none"> ● SN welcomed the new trustees. ● JL thanked TC for his hard work as Returning Officer for the BOT Elections. <p>Resolution 3: <i>That the WSC Board recognise the resignation of John Davy from the Finance Committee, acknowledge his excellent services and determine the case for his replacement. (John Loof / Trevor Crosby - carried)</i></p> <ul style="list-style-type: none"> ● We require someone with a finance background. ● A member of PAG who is an Accountant is interested in helping out. ● JM, TC and JW are happy to meet with this woman. ● JL said the Finance Committee should have a strategic component to it also. Finance Committee to check this out. ● A formal letter from the Board is to be sent to John Davy. 	JL
3.	<p>Monitoring: <i>Strategic Plan Goal 1: To attain the highest possible academic levels of student achievement.</i></p> <p>Curriculum Presentation: ESOL - Damon King (HOD)</p> <ul style="list-style-type: none"> ● Damon king took the floor. ● Damon talked to his tabled power point presentation and previously emailed ESOL report. ● Junior ESOL students showed a steady progression across the strands (Reading, Writing, Speaking and Listening) in 2015. ● Overall, senior students achieved well in 2015, with most standards seeing well over 50% of students achieve. ● Unfortunately, there was not the same rate of success in the UE literacy course with only 5 students passing the Reading standard and 2 students passing the Writing standard. ● The reason for the low rate of success in the UE course was the low level of English the students started the course with, combined with the short amount of time with the students. ● In order to avoid a repeat of 2015 steps have been taken to ensure that students this year have a stronger English ability before being placed in the UE class. ● Challenges - International fee paying students come with expectations of getting UE literacy credits . We need to be clear that it is a 3 year process except in exceptional cases. ● Two pathways – one academic and a general English course would be the ideal in Damon’s opinion. ● JM would like to know the numbers in the basic group and the numbers in the advanced group. She asked Damon for them. 	

	<p>John thanked Damon for his report.</p> <p>Resolution 4: <i>That the Board of Trustees receives the ESOL department report. (moved John Loof / Trevor Crosby- carried)</i></p>	
4.	<p>Strategic Decision <i>Strategic Plan Goal 3: To achieve equitable status for Nga Puna O Waiorea Kura Rumaki and full co-governance status for Maori.</i></p> <p><i>Strategic Plan Goal 6: To manage the design and construction of the new school with the intention of creating an outstanding teaching and learning environment.</i></p> <p><i>Whare Ahika / Caretaker’s House</i></p> <ul style="list-style-type: none"> ● JW talked to his tabled discussion document in connection with the school house / Whare Ahika. ● The Whare Ahika is important and critical to Waiorea’s growth. ● The document is about succession planning. Its also about giving the house back to WSC and Nga Puna O Waiorea establishing its own Whare Ahika. ● The essence of the proposal is the separation of roles of the Caretaker’s House and Whare Ahika. ● Two roles have evolved. One for the caretaking role, one for the 24/7 needs of the Kura. We need to put a plan in place for the future. ● JW would like to see the proposed resolution go to the Property Committee for an overall strategy then to report back to the board. ● RN says to put in on the table with the Ministry and to maybe integrate with the new building. He says the Ministry will say it has to come out of the entitlement. Would it not be sensible to have two facilities? ● TW says we should look at 5YA for a Whare Ahika (specialist facilities). ● We are two years out from a new building - what will happen in the future in regard to caretaking? ● The strategy is to build a new Whare Ahika which forever remains with Nga Oho and Waiorea supporting long term vision, excellent Maori educational outcomes and returning the caretaker’s house to WSC property management. ● JW would like the Property Committee to look at the options. <p>Resolution 5: <i>That the WSC Board supports ongoing planning concerning the proposed Whare Ahika and WSC Caretaker’s House under the auspices of the Board Property Committee. (moved James Watkinson / Rich Naish - carried)</i></p>	
5.	<p>Strategic Decision</p>	

	<p>Strategic Plan Goal 4: To continue to develop a safe, positive, supportive and inclusive school climate for learning and teaching.</p> <p>WSC Charter: Values Statement</p> <p>Resolution 6: That the WSC Board ratifies the inclusion of the Values Statement in the school Charter</p> <ul style="list-style-type: none"> An important task carried out by the PB4L team during the second semester last year was to carry out a comprehensive survey of students and colleagues to establish the degree of consensus about WSC's values. The survey analysis resulted in the highlighting of the following five values: <p>“Everyone in our bicultural learning community is expected to join us in valuing:</p> <ul style="list-style-type: none"> Fairness / Tautikatanga - treating others with respect which you in turn expect. Creativity / Auahatanga - the action of turning new and imaginative ideas into reality. Inclusion / Whakakotahitanga - valuing all students and all staff in all aspects of school life and community by removing barriers to participation and achievement. Diversity / Nga Rereketanga - affirming that everyone is different. Sustainability / Tautiakitanga - maintaining our environment and acquiring effective learning behaviours.” <p>SN would like some input into this. He says this needs to be revisited. As a teacher he has not had enough time for input.</p> <p>This needs to go back to senior management for further discussion.</p> <p>Resolution above not passed.</p>	SM
6.	<p>7.55: Break After the break DS left the meeting</p>	
7.	<p>Strategic Decision Strategic Plan Goal 2: To provide excellent teaching across all curriculum areas with priority given to the attraction, development recognition and retention of teaching, management and support staff.</p> <ul style="list-style-type: none"> Peter Gall introduced himself. Mike Leach and Peter Gall are now running Edsolnz taking over from Ron Scott. Both are ex-principals of Auckland school. Peter explained the process of pre-advertising, and explained that he would be meeting with board, staff and student groups to help frame-up some questions around the type of person WSC wants. RH wants more than an interview process. Peter responded that 	

	<p>some applicants will not want to be identified to the staff. WB supported RH's suggestion about staff knowing who was being interviewed.</p> <ul style="list-style-type: none"> ● JM proposed two weekends for interviews, not one. ● JM asked: "What is the culture we are going to promote? What are we looking for?" ● JM suggested that as a group we need to meet and scope it out. TW agreed it needs coping. ● There is a message on the table that we want someone innovative. ● We need to allow more time for the interviews. ● The meeting process of talking with staff, students, BOT starts next week and the the board needs to be flexible. This information needs to be fed to the committee and the committee will draft an advertisement which will be circulated to the board. ● MB suggested a google doc in the form of a survey to staff. People to be included: BOT, SMT, HOD, HOH, PPTA, older experienced staff, group of newer staff, Kura, student groups (student leadership, junior council). Peter to organise the survey within the next week. ● 1st of October for interviews. ● Peter to meet with staff and students and report back to board. ● Peter left the meeting. ● Some board members had reservations about the consultant. ● TC reminded BOT that Peter had a good educational background. ● John to ask Peter to rework his proposal to reflect the Board's needs. ● SN to be a good source of support for Peter to consult with about the type of person we are looking for. GS to help liaison of this. <p>Resolution 7: That the WSC Board confirms the appointment of EDSol as the consultancy contracted to manage the appointment of the new principal. (moved John Loof / Trevor Crosby - carried)</p> <ul style="list-style-type: none"> ● JM and RH to be on the sub committee. ● JL to put together a document about end-of-year arrangements for board input. ● GS to call a hui for a committee for end-of-year arrangements. 	<p>JM & RH</p> <p>GS</p>
<p>8.</p>	<p>Monitoring:</p> <p>Nga Puna O Waiorea</p> <ul style="list-style-type: none"> ● Co-governance and Constitution. Plan to convene in a week or so. Rob to come back to TW and JT, <p>Finance</p> <ul style="list-style-type: none"> ● TC reported that finances are on track. ● JM & TW to meet re finances for end-of-year arrangements. <p>Health & Safety</p> <ul style="list-style-type: none"> ● This committee has met. Actively reviewing the Ministry's new handbook. The committee is engaged. 	<p>RC</p> <p>JM & TW</p>

	<ul style="list-style-type: none"> • New Health and Safety person in process of being appointed. • New gate being installed. Do board members want a card? Yes. <p>Discipline</p> <ul style="list-style-type: none"> • Committee has met twice since the last meeting. • One excluded with the possibility of re-enrolment in the future. • One reinstated with conditions. 	
9.	<p>Identifying Agenda Items for Next Meeting:</p> <ul style="list-style-type: none"> • Principal's appointment • Rebuild • Health & Safety • Whare Ahika 	
10.	<p>Wrap-up</p> <ul style="list-style-type: none"> • JM reported that the Finance Committee recommended to the board that Paula Marx be re-appointed as Development Officer. JW & TW want this to be further discussed at the next Finance meeting. <p>Confirmation of Minutes:</p> <p>Resolution 8: That the minutes of the previous BOT meeting be approved along with the tabled reports and correspondence list. (moved Tracey Watkinson / Rob Coltman - carried)</p> <p>Scholarship</p> <ul style="list-style-type: none"> • JM to talk with SM and SN in regard to better resourcing of Scholarship. Referred to Finance Committee. 	
	<p>Meeting finished 10.30pm</p>	