

Western Springs College
Board of Trustees Meeting Minutes 04 December 2017 @ 6pm in the Staffroom

Attendees	
Ivan Davis (ID)	Principal
Tracey Watkinson (TW)	Waiorea Board Member
James Watkinson (JW)	Waiorea Board Member
Carol Gunn (CG)	Board Member (last meeting for this term)
Rob Coltman (RC)	Board Member
Mel Webber (MW)	Staff Rep
Jan McCartney (JM)	Board Member
Chris Selwyn (CS)	Tumuaki
Belinda Drake (BD)	Board Member
Tama Curtis (CS)	Waiorea Student Rep
Ka'u Tepaki (KT)	PI Rep
Clive Vaiula (CV)	Waiorea Board Member
Anna Verboeket (AV)	Board Member (last meeting for this term)
Rich Naish(RN)	Board Member (last meeting for this term)
Trevor Crosby (TC)	Board Member
Craig Moller (CM)	Board Member
Paul Alford (PA)	Principal's support
Christine Goodes	Secretary
Apologies:	Toby Mangelsdorf, Rangimarie Hunia,

- James Watkinson opened with a Waiata.
- Mel Webber took the chair and quoted:

Ma tini ma Mano ka rapa te whai
Many hands make light work. Friendships grow and develop as we help each other and work together. Be responsible for your actions. Unity is strength.

	<p>Conflict of Interest:</p> <ul style="list-style-type: none"> • JW declared that there was a perceived conflict of interest between his board position and his position as the Principal's Support Project Manager for the rebuild. He was therefore resigning from his position on the board. JW will continue to act as Principal's Support Project Manager for the rebuild. • The co-option Waiorea vacancy on the board that this resignation leaves will be filled by February 2018. 	Action
1.	<p>Principal's Report:</p> <ul style="list-style-type: none"> • Taken as read. <p>Resolution 1: That the board co-governance group comprising of Ivan, Rob, Tracey, Chris, Trevor and Ray Webb as an advisor, meet to approve next steps with an aim of submission of the new Constitution to the Minister of Education by March 2018. (passed unanimously by consensus)</p> <p>Resolution 2: That a committee comprising of Carol, Ivan, Belinda and Tracey be tasked with the appointment of the new Executive Officer/Business Manager. (passed unanimously by consensus)</p>	
2.	<p>Kahui Ako:</p> <ul style="list-style-type: none"> • PA acknowledged Ken Havill's original vision and updated the board on the progress of the Kahui Ako. <p>Resolution 3: That the Kahui Ako Memorandum of Understanding be ratified by the Western Springs College Board. (passed unanimously by consensus)</p> <p>Resolution 4: That the Board of Trustees delegates authority to the selection and appointments' panel to; select their preferred candidate(s) for the Community of Learning Leaders, and across school teachers, in collaboration with guidance provided by 'New Appointment National Panel' member. The selection panel then makes recommendation to the employing Boards. (passed unanimously by consensus)</p> <ul style="list-style-type: none"> • The initial Stewardship Group (comprising Board of Trustees chairs and other interested trustees) have met to determine the makeup of the selection panel. • The document was then signed by the Board Chair and the Principal. 	

	<ul style="list-style-type: none"> ID acknowledged PA's work in this connection. 	
3.	<p>Draft Budget:</p> <ul style="list-style-type: none"> TC reported that a meeting was held today and the draft budget was examined line by line with a view to supporting strategic goals. Draft budget showing a modest deficit at the moment. It is expected that the deficit will be resolved during the year. TC and AM acknowledged for their hard work. 	
4.	<p>Projected Manager's Milestone Final 2017 Report:</p> <ul style="list-style-type: none"> ID noted that JW's support has been invaluable. <p>Resolution 5: The Project Manager's Milestone Report is accepted. (passed unanimously by consensus)</p>	
5.	<p>Monitoring:</p> <p>Discipline:</p> <ul style="list-style-type: none"> Two suspension hearing since last meeting. One student reinstated with conditions. Another student had the suspension extended to next year. <p>Finance:</p> <ul style="list-style-type: none"> Minutes taken as read. <p>Policy:</p> <p>There are two policies for the Board to have a look at. The Board Induction Policy and Trustees' Code of Behaviour Policy. The Student Restraint Policy needs a bit of tweaking. The committee requested RC and JM to review the wording of this policy.</p> <p>Student</p> <ul style="list-style-type: none"> Exams now finished. <p>TAPAC</p> <ul style="list-style-type: none"> Ministry will produce new drawings next year. Maintaining the business while building is repaired will be a challenge. <p>Resolution 6: That board accepts all written and verbal reports. (passed unanimously by consensus)</p>	RC & JM
6	<p>Administration:</p> <ul style="list-style-type: none"> The board is happy with BYOD meetings. They would appreciate an email when papers are ready to be read. 	

Resolution 7:

That the minutes of the previous BOT meetings (16 September and 13 November, 2017) be approved along with the tabled/verbal reports and minutes. (passed unanimously by consensus)

Resolution 8:

That the inwards and outwards correspondence as tabled be accepted. (passed unanimously by consensus)

- Carol acknowledged Belinda and Craig, our two new board members and talked a bit about their backgrounds.
- Both Anna Verboeket and Rich Naish were acknowledged for the invaluable work they have done for the school.
- James Watkinson acknowledged for his work on the board. He will still be working with us in his capacity as Principal's Support Person in relation to the rebuild.
- Anna and Rich were presented with toanga.

Meeting finished 7.50pm

Next meeting 12th February, 2018, held in the Nga Oho.