

**10/09/2018 Board of Trustees Meeting Minutes
held in the Staffroom @ 6pm**

Attendees	
Ivan Davis (ID)	Principal
Trevor Crosby (TC)	Board Member
Carol Gunn (CG)	Board Member (Chairperson)
Mel Webber (MW)	Staff Rep
Tracey Watkinson (TW)	Board Member
Belinda Drake (BD)	Board Member
Howard Blackwell (HB)	Business Manager
Linda Pirritt (LP)	Board Member
Richard Green (RG)	Board Member
Christine Goodes	Secretary
Paul Alford	Deputy Principal
Chris Selwyn (CS)	Tumuaki
Ka'u Tepaki (KT)	P I Rep
Toby Mangelsdorf (TM)	Student Rep
James Watkinson (JW)	Te Ohonga Ake seat
Apologies:	Clive Vai'ula, Tama Curtis, Rob Coltman, Rangimarie Hunia, Jan McCartney, Craig Moller.
Facilitator:	Richard Green

	James Watkinson opened the meeting with a karakia	
	Declarations of Interest - Nil	
1.	Matters Arising from last minutes - Nil Resolution: Ivan Davis moved that the minutes from the June meeting be accepted. (Ivan Davis/Belinda Drake - carried)	

2.	<p>Finance Report: Howard Blackwell Auditor</p> <ul style="list-style-type: none"> Howard met with the Auditor to talk over a few issues. A satisfactory solution was found and Howard recommended to the board that BDO be retained for another three years. <p>Resolution: Trevor Crosby moved that our Auditor (BDO) be retained for another three year term. (Trevor Crosby/Ivan Davis - carried)</p> <p>Solar Power</p> <ul style="list-style-type: none"> Howard has met with a number of professionals along with our current electricity provider (Mercury Energy). Mercury Energy has partnered with a number of schools in relation to solar power and is very excited about the chance to partner with WSC - NPOW. There will be another meeting soon to talk about the next steps. If we pay for solar from community fundraising, we need to make sure we capture the savings. <p>Finance Meeting</p> <ul style="list-style-type: none"> There have been two finance meetings since the last board meeting. The budget is facing challenges but this should not be viewed in isolation as there are timing differences and adjustments which will take place before the year end. <p>International Students</p> <ul style="list-style-type: none"> A meeting has been held with a representative from a school in Shanghai who would like their school to become a partnership school with us. They have invited us to their school in October. Our International Director and one of our DPs will visit. 	
3.	<p>Co-Governance</p> <p>Special Fund Progress</p> <ul style="list-style-type: none"> We need to progress the work in relation to the special funding for Waiorea. We are looking at how the initial funding of \$160K was arrived at. \$350K is a more realistic figure. We have heard nothing definitive back yet from the Ministry. <p>Co-Governance Constitution</p> <ul style="list-style-type: none"> Ivan acknowledged the work that James, Tracey and Ray Webb have contributed to this. 	
4.	<p>Principal's Report</p> <ul style="list-style-type: none"> Taken as read. Ivan commented on the high number of Study Awards our staff have received. Discussion around teaching excellence and the appropriateness of external assessments for Level 1 NCEA. We need to take our community with us. 	

	<ul style="list-style-type: none"> Ivan to put in a newsletter the thinking behind some of our decisions. Ivan tabled data on student achievement. Doing exceptionally well in the case of Merit and Excellence. Interventions are in place for those who need it. <p>Teacher Only Day:</p> <ul style="list-style-type: none"> Ivan explained why a teacher only day is required in November. <p>Resolution: Ivan Davis asked the board to approve a teacher only day on 9 November. (Ivan Davis/Trevor Crosby - carried)</p>	Action
	7.15pm: Dinner break	
5.	<p>Gym Status:</p> <ul style="list-style-type: none"> Rob, Brendan, Craig and Carol have met with Auckland Council. Next steps were discussed. 	
6.	<p>Update of Build Ivan talked to</p> <ol style="list-style-type: none"> Existing Retained Buildings (ERBs) in current contract. Buildings that may qualify for funding under MOE Leaky Building contingency fund. Buildings that are not within scope of current contract. BOT buildings and their future 5YA funds. <ul style="list-style-type: none"> There is concern about access to our 5YA funding. We acknowledge that there is an inequity between a rebuild and a new build. We discussed ways to get resolution of these matters without alienating the people we are working with at the moment. It was suggested that we present a paper to the Combined Steering Group on Thursday week. The board endorses a steering group to put together a paper to move this forward. Ivan, Craig, James & Carol to be on this committee. Ivan to report back to this board. James suggested aligning Maori and non Maori schools. James to coordinate. Tracey noted that Waiorea is expecting board support for its issues (funding and building) at any future meetings. 	Action Action Action
7.	<p>Brendon's Notes:</p> <ul style="list-style-type: none"> Taken as read. Go back to Brendan and ask what the next steps are. Carol to ask him for a timetable within the next couple of days and feed back to the board. 	Action
8.	<p>Strategic Plan Process:</p> <ul style="list-style-type: none"> Some changes are indicated from the Ministry. 	

	<ul style="list-style-type: none"> It would be wise to get our 4 yearly plan together. Linda, Ivan, James, Chris & Carol to get together and form a steering group. 	Action
9.	<p>Community Engagement (Carol)</p> <ul style="list-style-type: none"> Discussion around the Quality of Service Survey being used in the past to engage our community. Things like 90 minute timetable, STEM, Pedagogy could all feed into this. Tracey to add some information if need be. 	Action
10.	<p>Board Self Review: Resolution That the board will repeat the self-review using the NSTA IET (Richard Green moved/Belinda Drake - carried)</p> <ul style="list-style-type: none"> Carol to set up. 	Action
11.	<p>Policy Progress</p> <ul style="list-style-type: none"> Taken as read. Discussion around whether we go with School Docs. Belinda to check it out. Can this be translated to Maori? although NPOW has this covered. Richard to work with Belinda to establish the cost and report back. 	Action
12.	<p>Correspondence: Resolution 9.00: Ivan Davis asked the meeting to go into Public Excluded Business to protect the privacy of individuals. (Ivan Davis/Carol Gunn - carried)</p> <p>Resolution: 9.15 the matters being dealt with satisfactorily Ivan Davis moved that the meeting go out of Public Excluded Business. (Ivan Davis/Carol Gunn - carried)</p> <p>Resolution: Richard asked that the correspondence be accepted (Richard Green/Trevor Crosby - carried)</p>	
13.	<p>Wrap-up: Resolution: That all verbal and tabled reports be accepted. (Trevor Crosby/ Richard Green - carried)</p> <p>Next Meeting to be held in Nga Oho.</p> <p>Date of next meeting: 15th October</p>	

	Facilitator: Rangimarie Hunia Meeting finished 9.20pm	
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Ratified: 15/10/2018

Carol Gunn
Board Chair