

**2020/02/17 Western Springs College - Ngā Puna O Waiōrea
BOT Meeting held in the Staffroom at 6pm**

Attendees	
Ivan Davis (ID)	Principal
Carol Gunn (CG)	WSC Parent Rep(Chairperson)
Craig Moller (CM)	WSC Parent Rep
Linda Pirrit (LP)	WSC Parent Rep
Christine Goodes	Secretary
Helen Long (HL)	WSC Staff Rep
Isabella Ashby (IA)	Waiorea Student Rep
Eruera Lee-Morgan (EL)	Whanau Selected
Belinda Drake (BD)	WSC Parent Rep
Rob Coltman (RC)	WSC Parent Rep
Tracey Watkinson (TW)	Whanau Staff Rep
Maia McRoberts	WSC Student Rep
Rangimarie Hunia	Waiōrea Rep
Chris Selwyn	Tumuaki
Paul Alford (PA)	Principal Support
Visitors	Deb Thompson & Gerry Victor
Apologies:	M-J Thompson
Facilitator:	Rob Coltman

Rangimarie will be late, Isabella will need to leave at 9pm.

1.	Declarations of interest: <ul style="list-style-type: none"> ● Helen Long noted that she is also a PPTA Rep. 	
2.	Digital Curriculum Presentation: <ul style="list-style-type: none"> ● Deb introduced herself as the person looking after Digital Technology. 	

	<ul style="list-style-type: none"> ● The role of DT has become greater and greater. ● Digital fluency is a combination of ICT and e-learning. ● Our aim is to create an environment that includes safe and responsible use of devices and learning how to use digital technologies. ● Coding and programming is part of DT. ● All Kura have to start to introduce plans. ● Students need to be real world problem solvers. Eventually we want them to be problem finders. ● The Ministry is providing some PD for specific areas. ● This could be made an Achievement Challenge for Kahu Ako next year. ● Our aim is that Yr 9 and Yr 10 work collaboratively and individually to use knowledge meaningfully across the core subjects. This will involve students finding and solving real world problems using design thinking processes and presenting their findings. ● We need to address the inequity of access issues so all students can engage. ● School needs to find ways to enable this to happen. Spark & Vodafone could apply here. ● We have a IT recycling bin in the Hall foyer and this money will go to support disadvantaged students. <p>Resolution: The board asks management to report to them on equity issues in digital provision and some suggested solutions. (Carol Gunn/Rangimarie - carried by consensus)</p> <ul style="list-style-type: none"> ● CG is interested that a presentation will be made available to parents about our digital future. Invite Whanau, Marae Committee as well as PAG. <p>Resolution: The Board requests that the school presents to parent groups about the digital curriculum and the need for device and fluency. (Carol Gunn/Rangimarie Hunia- carried by consensus)</p> <ul style="list-style-type: none"> ● A copy of this presentation to be sent to CG to load onto the Board drive. ● Our visitors left the meeting. 	
3.	<p>Election of Board Chair:</p> <ul style="list-style-type: none"> ● Carol Gunn is nominated for the role. <p>Resolution: That Carol Gunn is elected as the Board Chair (Belinda Drake/Ivan Davis - carried by consensus)</p> <ul style="list-style-type: none"> ● Tracey noted that it is important that we should be looking for a co-chair as a co-governance school. More discussion on how this would work is needed. 	
4.	<p>Financial Report:</p> <ul style="list-style-type: none"> ● Congratulations on returning a small surplus. <p>Resolution: That the board is requested to approve an increase of \$3,000 to</p>	

	<p>the school credit card account and the issuing of a credit card to the Lab Technician, Fadia Khamis. (Belinda Drake/Rangimarie Hunia - carried by consensus)</p> <ul style="list-style-type: none"> • Discussion around paying part time teachers non contact time. • ID asks that the board supports in principle the principal to pay part time teachers non contact time, with the provision it needs to be affordable. <p>Resolution: That the board supports the principle of the payment of non contact time to part time teachers and directs management to present a solution within a balanced budget. (Rob Coltman/Carol Gunn - carried by consensus)</p> <ul style="list-style-type: none"> • Equity between part-time and full-time teachers needs to be preserved • Discussion around entitlement for Waiōrea in relation to MUs - they are under funded. • Once the scope of work is finished it will be shared with the board to see what the Ministry is looking at in regard to the under resourcing of Waiōrea. <p>School Docs:</p> <ul style="list-style-type: none"> • Ivan Davis, Paul Alford and Howard Blackwell will look more at this by the end of March. • It is now at the trial phase. Waiōrea asked to look at this phase. <p>Action: To become engaged with Waiōrea in regard to School Docs.</p>	
5.	<p>Go Governance Funding Strategy:</p> <ul style="list-style-type: none"> • Paula, Howard and Tracey have met in regard to the fundraising paper. • Isabella noted that we need to make sure that fundraising is targeted to the people it is intended for. <p>Resolution: That the school management presents a co-governance fundraising strategy to the Board of Trustees for the May meeting. (Carol Gunn/Helen Long - carried)</p> <ul style="list-style-type: none"> • Student BOT Reps are to report back to the board on any fundraising events. • The results of these events should be shared in the newsletter. 	
6.	<p>Request to give Planks to Te Papa:</p> <ul style="list-style-type: none"> • Chris Selwyn noted his concerns about losing PI history. We were the first high school in NZ to have a Samoan Principal. • This requires more canvassing of our PI community before making a decision. <p>Resolution: That WSCW explores the possibility of gifts/loans to Te Papa of the graffitied planks of wood discovered during the demolition of the Tech Block after further consultation. (Rob Coltman/Ivan Davis - carried by consensus)</p> <ul style="list-style-type: none"> • A good time to canvas PI opinion would be at the Pasifika 	

	Parents' BBQ on the 26 February.	
8.20pm	Dinner Break	
7.	Opening Ceremony: <ul style="list-style-type: none"> Tracey Watkinson debriefed on the arrangements so far. 	
8.	Masterplanning Update for Stage Two of the Build: <ul style="list-style-type: none"> We need to look at Option One of the tabled document. This is the preferred option. We are concerned about the displacement of the sports team and concerned about storage for sports. The Ministry at the moment is talking about simple bulk and location. Preferred option for gyms discussed. 	
9.	Student Report: <ul style="list-style-type: none"> Maia and Isabella went through their tabled report touching on Transition into the school year, Leadership Camp and O Week. At O Week a campaign was started called 'Tell Somone Who Can' This is an endeavour to help address student concerns. Student leaders to put in a google doc their thoughts about the buildings for the design team. We need student feedback once the cafeteria is operational. Student Report to be placed at an earlier time on the Agenda. 	
10.	Property Management Compound: <ul style="list-style-type: none"> Craig brought up the matter of our property management compound. Action: We need to regularise the property manager's employment terms.	
11.	Tumuaki Report: <ul style="list-style-type: none"> Chris gave a verbal report. He is very pleased with the Whare Ako. 280 students are now enrolled at Waiōrea. Kapa Haka has already started. Auckland Girls look like it might come back into a functional relationship with us. Carol asked Chris to report to every board meeting. 	
12.	Principal's Report: <ul style="list-style-type: none"> We are already 18 students above the design limit. We have enrolled more girls than boys. Ivan touched on school roll, staffing, staff retention (focus 3 draft plan), NCEA 2019 provisional result (focus 1 draft annual plan) , rebuild stage 1, roll growth stage 2 (focus 2 draft annual plan) Waiōrea Funding Strategy. Resolution:	

	<p>That the board endorses the recruitment of an Associate Principal forthwith. (Carol Gunn/Belinda Drake - carried)</p> <p>Action: Establish a Board team as an appointments panel for an Associate Principal.</p> <p>Draft Annual Plan</p> <ul style="list-style-type: none"> ● Discussion on the draft annual plan. ● There is an opportunity to diversify international students. ● Any feedback to Ivan by email. ● Reflect our Kahu Ako aspirations. ● More discussion at the next board meeting. ● Direct comments through Christine ● Waiōrea wants to have an Annual Plan of their own which feeds into this. ● Carol, Rangimarie and Rob have met. We need to document our thoughts on co-governance/co-management. ● There should be a co-governance approach which can be taken to the Board. <p>Resolution:</p> <p>That the Principal and Tumuaki provide a high-level structural concept to the Board for discussion at the March Board Meeting. The concept should show a management structure of WSC/NPOW that can.</p> <ul style="list-style-type: none"> ● Give life to our co-governance aspirations and Te Tiriti ● Ensure strong educational leadership in all areas of the school ● Provide clear succession provisions for our growing roll ● Give staff clarity about roles and responsibilities <p>(Rob Coltman/Carol Gunn - carried by consensus)</p>	
13.	<p>Monitoring:</p> <ul style="list-style-type: none"> ● A Health & Safety Officer needs to be employed. ● Gerry does not do EOTC for Waiōrea. This goes through Tracey and Chris. <p>Matters Arising from previous minutes:</p> <p>Resolution:</p> <p>Carol Gun moved that the minutes of the last meeting be accepted as a true and accurate report and asked that all written and verbal reports be accepted, along with the correspondence. (Carol Gunn/Rob Coltman - carried by consensus)</p>	
14.	<p>Discipline:</p> <p>10.25pm: Ivan asked that the meeting go into public excluded business to protect the privacy of others. (Ivan Davis/Carol Gunn - passed by consensus).</p> <p>10.35pm: The business being dealt with satisfactorily, Ivan asked that the meeting go out of public excluded business. (Ivan</p>	

	<p>Davis/Carol Gunn - passed by consensus)</p> <p>Action: Christine to inform the student's parents of the date and time of the Discipline Hearing.</p> <p>We need to engage with police about how much information is given to staff and students and look at security.</p> <p>Tracey Watkinson requests that Board meetings finish by 9pm at the latest.</p> <p>Meeting finished 10.40pm</p>	
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Ratified by: Chair - Carol Gunn

Date: 30/03/2020