

**2020/06/15 Western Springs College - Ngā Puna O Waiōrea
BOT Meeting held In Staffroom at 6pm**

Attendees	
Ivan Davis (ID)	Principal
Carol Gunn (CG)	WSC Parent Rep(Chairperson)
Craig Moller (CM)	WSC Parent Rep
Linda Pirrit (LP)	WSC Parent Rep
Belinda Drake (BD)	WSC Parent Rep
Christine Goodes (GS)	Secretary
Helen Long (HL)	WSC Staff Rep
Rob Coltman (RC)	WSC Parent Rep
Chris Selwyn (CS)	Tumuaki
Paul Alford (PA)	Principal Support
Howard Blackwell (HB)	Business Manager
Apologies:	Isabella Ashby, Rangimarie Hunia, M-J Thompson, Tracey Watkinson, Eruera Lee-Morgan, Maia McRoberts
Facilitator:	Carol Gunn

Helen opened with a Karakia

	Declarations of interest: Nil	
1	STRATEGIC DECISIONS	
	<p>2020 Finance (BL)</p> <ul style="list-style-type: none"> ● The outcome of the 2019 accounts is that we came out with a deficit of \$18,500. This was better than expected. ● The decrease in the deficit was due to roll growth, the high number of international students last year and a marked drop off in spending because of the shift into ILE. ● This year we will be hit hard by the impact of Covid-19 on the international students. ● Also being hit hard with the gradual understanding of what the building will cost to run, which is likely to be in 	

	<p>excess of \$200,000.</p> <ul style="list-style-type: none"> ● The Government has waived its international levy which has saved us \$36,000. ● The Auditor observed that we will have a cash deficit and advised us to write to the Ministry for a 'letter of support'. We have received this. ● Monthly updates to the Ministry will be expected. ● We will however, still have to continue with our drive to reduce costs and spending. ● The audit this year has been protracted because of new team and Covid-19 lockdown requiring remote work. ● HB explained how Auditors work. ● There were five issues identified in the audit report. ● In future, we will tell auditors that we have a Tumuaki as well as a Principal and, in the spirit of co-governance, both should be made aware of any communication. The default should be that both schools should be represented. ● The Auditor looks at all the minutes of the board meetings including public excluded minutes. They pull things out of these minutes to look at. ● Discussion around school housing, process for the payment of invoices and personal spending on the school credit card ensued. <p>Resolution 1: That we accept the report and have noted the annual accounts. Passed by consensus</p> <p>Resolution 2: By the time of the next board meeting we will have consulted with Colliers and will report back on their findings and a recommended process for the next steps. Passed by consensus.</p> <ul style="list-style-type: none"> ● Policy and retiring a signatory have been resolved. <p>Resolution 3: We ask that the issues around use of the school credit card and approval process procedures be resolved by the next board meeting and that there will be a report on it. Passed by consensus.</p> <ul style="list-style-type: none"> ● CS to be at future Finance meetings. ● HB left the meeting at 7.05pm. 	
2	STRATEGIC DISCUSSIONS	

Resolution 4:

7.05pm: The meeting went into Public Excluded Business to protect the privacy of individuals.

Passed by consensus.

Resolution 5:

7.20pm: Having concluded the discussion satisfactorily, the meeting went out of Public Excluded Business.

Passed by consensus

Tumuaki Report:

- Many students in Waiōrea have post lockdown blues.
- HOH are predicting high pass rates across all levels this year.
- Waiōrea has recently been involved with a Stan Walker song which was featured during Covid-19.
- Waiōrea has welcomed a new Kaiako.
- Po Fiafia has been cancelled this year and other events have been arranged.
- Whanau Hui has had its largest hui turnout ever via on-line.
- SN has had his first appraisal with Anne Milne.

Principal's Report:

- Taken as read.
- ERO is not undertaking regular reviews at this stage but would like to work with us for regional and national reporting.
- ERO's approach will be to focus on wellbeing and learning and how schools are continuing to support educational equity.
- The school leaders and chair or representative are the key people for the initial meetings. The meetings will be an opportunity for you to share your school's story. They want to capture our perspectives and experiences within the COVID 19 context.
- ID reported on an alleged recent abduction which turned out to be false.
- ID reported on push backs from parents.
- Open Week is going to be in Week two of Term three.
- We have significant interest from private schools.

	<ul style="list-style-type: none"> • Other subjects he touched on were the water leaks around the school and student attendance. <p>Resolution 6:</p> <p>7.45pm: The meeting went into Public Excluded Business to protect the privacy of individuals. Passed by consensus.</p> <p>7.50pm: Having concluded the business satisfactorily the meeting went out of Public Excluded Business. Passed by consensus</p> <ul style="list-style-type: none"> • ID reported on a meeting with a disgruntled parent that both he and CS attended. • Out of this meeting ID thinks we need to look at our Drug Policy. • ID tabled a paper he has put together on the subject. <p>Action: ID would like our policy to be reviewed. He would like our drug testing procedures looked at in our drug free contract.</p> <ul style="list-style-type: none"> • Suggested amendments would be. “Do you consent to having this test done without a support person . If you don’t consent, who do you want to support you?” • Maybe we need more in our kit bag to offer students other than testing. <p>Report from Linda Pirrit:</p> <ul style="list-style-type: none"> • LP reported on progress made in regard to a complaint. • EL-M & LP are organising a restorative hui. • Everyone gets to speak and be heard. • There are two perspectives and some strong feelings. • It would be good as a board to be part of this. The board will all be invited. • We need to have a clear understanding of co-governance. • It is important that this meeting is face to face. 	
3.0	<p>MONITORING</p> <p>Health & Safety:</p>	

	<ul style="list-style-type: none">• The meeting was held via Google Meet and everything was looking good.• RC says we need to ensure a strong process for capturing risk identification. <p>Matters arising from previous minutes.</p> <ul style="list-style-type: none">• Nil <p>Correspondence:</p> <ul style="list-style-type: none">• CG noted that she had added another letter to Correspondence. Her reply is also there. <p>Resolution: That the previous meeting minutes, all verbal and written reports and correspondence be accepted. (Carol Gunn - passed by consensus)</p> <p>AOB:</p> <ul style="list-style-type: none">• CM mentioned that the new buildings are up for two architectural awards. <p>CG closed the meeting</p> <p>Next board meeting will be 27 July</p> <p>Meeting finished at 9.30pm.</p>	
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Ratified by: Carol Gunn

Date: 27/072020