

**2020/07/27 Western Springs College - Ngā Puna O Waiōrea
BOT Meeting held In Waioiteao at 6pm**

Attendees	
Ivan Davis (ID)	Principal
Carol Gunn (CG)	WSC Parent Rep(Chairperson)
Craig Moller (CM)	WSC Parent Rep
Linda Pirrit (LP)	WSC Parent Rep
Belinda Drake (BD)	WSC Parent Rep
Christine Goodes (GS)	Secretary
Eruera Lee-Morgan (EL)	Waiōrea Whanau Rep (attended via Google Meet)
Rob Coltman (RC)	WSC Parent Rep
Chris Selwyn (CS)	Tumuaki
Paul Alford (PA)	Deputy Principal
Howard Blackwell (HB)	Business Manager
Maia McRoberts (MM)	Student Rep WSC
Apologies:	Helen Long, Tracey Watkinson, James Watkinson, M-J Thompson, Isabella Ashby, Rangimarie Hunia.
Facilitator:	Carol Gunn

Ivan opened with a Karakia

	DECLARATION OF INTERESTS: Nil
1.	STRATEGIC DECISIONS:
	<p>2020 Finance</p> <ul style="list-style-type: none"> ● Howard Blackwell commented that last time he reported to the board he had painted a pessimistic picture. ● Since then he has been constantly looking at data and WSCW has not lost as many international students as he anticipated. ● HODs have spent less because of tighter surveillance of budgets resulting in savings. ● Relief is down because mostly it is covered internally. ● Howard is making a tentative prediction of a deficit of \$92,000 for this year which presents a much happier picture. ● The new building costs however, will be up. <p>2021</p>

- Twenty-four international students in year 13 this year will of course not stay.
- Some of our younger students will not stay and go home and will not get visas to return under current restrictions.
- Forty current international students have indicated that they would like to stay and Joanne will be making the necessary contact with caregivers to ascertain if this is feasible.
- 2021 is going to be relatively bleak for foreign fee paying students.

Action: Howard Blackwell is to make a recommendation at the October board meeting for any actions that may need to be taken in relation to international students.

- Carol Gunn thanked Howard for his diligence with finances, SLT for their mahi in relation to relief and acknowledged the teachers help in managing their budgets conservatively.
- With regard to school housing it was decided that we need an independent evaluation.
- Chris Selwyn to be involved in any discussions in relation to the Whare Ahikaa and the Property Compound.
- Craig Moller asked if there was a Code of Conduct for people who occupied school houses.
- Howard Blackwellk noted this is pretty much covered off in any tenancy agreement.

Action: Chris Selwyn to talk to a contact he has that operates school housing to see how they cover this off.

Returning Officer/ Kaiawhina for end of year election/selection:

- Carol Gunn has had a conversation with Trevor Crosby and he is happy to be Returning Officer/Kaiawhina. The student election takes place in September and is handled by the school.

Resolution: Carol Gunn moved that Trevor Crosby is asked to be the Returning Officer for our December election for the 3 positions that are becoming available. Those people are Carol Gunn, Rob Coltman for WSCW and Rangimarie Hunia for Waiōrea. (Carol Gunn - passed by consensus)

- Rangimarie is stepping down immediately from her role as whanau-selected representative for Waiōrea due to work commitments, and James Watkinson takes this role on for the remainder of Rangimarie's term.
- Under the co-governance constitution there are no more places available for Waiōrea but WSC could co-opt Rangimarie Hunia.
- Te Ohonga Ake by resolution recommended to the co-governance board that Rangimarie Hunia be co-opted on as a mana-whenua representative.

Resolution: That WSC invites Rangimarie to be a co-opted member of our board to the end of May 2022. (Carol Gunn moved - passed by consensus.)

Auckland Council idea for Gym business case:

- Ivan Davis & Carol Gunn have had a meeting with Council in relation to the Gym business case.
- The Council is still keen and Carol is gathering more information.

Next steps on being a co-governing board:

	<ul style="list-style-type: none"> ● The role of Te Ohonga Ake is not always clear. ● Te Ohonga Ake is the Māori advisory voice on the board. ● A wananga for a few hours to further the journey on a Monday afternoon/evening is suggested to learn by observation what is the role. <p>Action: Carol Gunn, Linda Pirrit and Eruera Lee-Morgan are to talk re setting this up.</p>
2.	<p>STRATEGIC DISCUSSIONS</p>
	<p>Student Report Maia McRoberts:</p> <ul style="list-style-type: none"> ● Maia read from her tabled report. ● Transition back from online school from her personal experience went really well. ● Moving forward from here - some students are feeling stressed about NCEA even after the reduction of credits that you need. ● She feels there is a need to have some kind of study hall because it is difficult to find space in the school that allows you to focus. ● Having all the lessons during lockdown was incredibly useful and helped them to keep on track with all their work a lot better. ● Students would like another bus that follows the outer link route towards Ponsonby. A lot of students live in the area between Westmere and Ponsonby and the outer link bus is always full. <p>Tumuaki Report:</p> <ul style="list-style-type: none"> ● Chris Selwyn talked to a meeting happening tomorrow in connection with funding. ● He reported back on the pre-ball they held at school for Waiōrea students. This was a wonderful event. ● Chris talked about relief and how difficult it was when Kaiako were out. <p>Principal's Report:</p> <ul style="list-style-type: none"> ● Ivan Davis thought SLT should be involved in the wananga mentioned earlier in connection with next steps in co-governance. ● Our Charter and Lead Team will continue with work on developing a Graduate Profile. ● Open Week has been booked out so we have extended it into the next week. ● New Gym roof still leaks. ● Achievement Report - the Academic Moderating Committee is to get together mid-term and look at the data further. It's a bit early to have a look at this now. Look at it about Week 5. ● Ivan has received a quote to fix up other leaky roofs ● ERO Covid 19 summary - Carol Gunn shared ERO's key points - Response on Preparation & Response to Covid, Communication and Learning and Wellbeing. ● ERO would like another chat in a month or two. <p>Succession Planning:</p> <ul style="list-style-type: none"> ● Rob Coltman is standing down at the end of the year.. ● Carol Gunn is happy to stand again with a view to stepping out mid term. ● The three year term people need to have a meeting about a new board chair.

	Action: Craig Moller, Linda Pirrit, Belinda Drake, Eruera Lee-Morgan and Mary-Jane Thompson to have a discussion about who you want to target for new trustees and how you want the chairship to go.
3.	MONITORING
	<p>Health & Safety:</p> <ul style="list-style-type: none"> ● This committee has not met this month. ● Ivan Davis talked to the tabled EAP Report. This service has been accessed by some staff. ● The Harrison & Tew Evacuation/Lockdown presentation to all staff is happening tomorrow. <p>Matters arising from previous minutes:</p> <ul style="list-style-type: none"> ● All action points have been resolved. <p>Resolution: 9.30pm The meeting went into Public Excluded Business to protect the privacy of individuals.</p> <p>Resolution: 9.40pm: The matter having been dealt with satisfactorily the meeting went out of Public Excluded Business.</p> <p>Correspondence:</p> <ul style="list-style-type: none"> ● Noted <p>Resolution: That the previous meeting minutes, all verbal and written reports and correspondence be accepted. (Carol Gunn - passed by consensus)</p> <p>Next board meeting will be 7 September 2020</p> <p>Meeting finished at 9.45pm.</p>

Ratified by: Carol Gunn

Date: 07/09/2020