

**2021/02/22 Western Springs College - Ngā Puna O Waiōrea
Board Meeting held In the Staffroom at 6pm**

Attendees	
Ivan Davis (ID)	Principal
Carol Gunn (CG)	WSC Parent Rep (Chairperson)
Belinda Drake (BD)	WSC Parent Rep
Christine Goodes (GS)	Secretary
MJ Thompson (MJT)	Whanau Rep
Te Huia Kouratoras (TK)	Student Rep NPOW
Orla Porten (OP)	Student Rep WSC
Freddie Simpson (FS)	WSC Staff Rep (incoming)
Howard Blackwell (HB)	Business Manager
Louise Gardiner (LG)	WSC Parent Rep
Sarah Tizard (ST)	Selected PI Rep (incoming)
Freddie Simpson (FS)	WSC Staff Rep
Linda Pirrit(LP)	WSC Parent Rep
Rangimarie Hunia (RH)	Mana-Whenua Rep
Eruera Lee-Morgan (ELM)	Whanau Rep
Julie Debreceny (JD)	Principal Support
Apologies:	Chris Selwyn, Craig Moller.
Facilitator:	Carol Gunn

Carol opened with a Karakia

Board members introduced themselves and welcomed new people to the Board.

1.	<p>CG vacated the Chair and BD chaired the meeting for the Election.</p> <p>Election of Chair:</p> <ul style="list-style-type: none"> ● ID nominated Carol Gunn for the Chair position. ● RH called for a Deputy Chair <p>Resolution:</p> <p>RH moved that we appoint a Deputy Chair for the 2021 calendar year and that there are clear roles and responsibilities developed between the Board Chair and Deputy Chair. Agreed by consensus.</p> <ul style="list-style-type: none"> ● NZSTA has a document on the roles and responsibilities.
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	<p>Resolution: There were no more nominations for the Board Chair. Carol Gunn was elected. Agreed by consensus.</p> <ul style="list-style-type: none"> ● CG took the Chair. ● ID acknowledged the workload that CG undertakes to support the Principal in his role. ● The Chair welcomed Louise Gardiner to the Board. The newly appointed Parent Rep informed the Board of her background. ● The Chair welcomed Sarah Tizard to the meeting. ● Sarah has been suggested as a potential PI Rep for the Board. ● Sarah left the meeting while the Board discussed her suitability. ● FS talked about Sarah's background and explained that Sarah had the support of previous PI Reps (Tupe and Ka'u) for this role. ● RH asked if Sarah would have any other support for this role. ● Ka'u was to be asked for feed-in for the role. There were Pasifika Fono held through the year and NZSTA has workshops she could attend. ● Sarah to be made aware that she will be the Pasifika Rep but she will represent all our community. ● Make this a yearly appointment. <p>Resolution: That for the 2021 calendar year, Sarah Tizard is selected as the Pasifika Rep and that FS will talk to Tupe and Ka'u for their recommendations on support. Passed by consensus.</p>
2.	<p>INTERESTS NOTED: Nil</p>
3.	<p>GUEST PRESENTATIONS</p> <p>2020 Finance:</p> <ul style="list-style-type: none"> ● HB focussed on end of year 2020 figures. ● Cost cutting was rigorous in 2020. ● 50 international students have stayed. ● The Ministry has offered 'a letter of comfort' which we have not had to use so far. ● More money than budgeted has been spent on cleaning the new buildings. ● ID & HB are in dialogue with Sam Fowler from the Ministry ● There are major deficiencies in facilities management and we need to start thinking about plans to address this situation. ● Sam Fowler acknowledges this. <p>Action: RH would like included in the budget for stage two of the rebuild a percentage for ongoing repairs and maintenance.</p> <ul style="list-style-type: none"> ● Is our overstaffing sustainable? ● A shortlist for HB's replacement has been made. ● Howard, Peter Gall, Ivan and a staff rep will be on the interviewing panel. ● ID asked for a Waiōrea rep to be on the panel. ● RH says let management do this and ask for input from Waiōrea if it is needed. ● Make sure the successful applicant would be happy to be challenged by the board if need be. ● ID acknowledged HB's valuable time that he has spent at WSC/NPOW and wished him well in his retirement. He was presented with a Titoki tree as a gift from the Board. <p>Dinner 7.31pm</p>

4.

STRATEGIC DISCUSSIONS

Rangimarie presented the Annual Goals for Ngā Puna o Waiōrea.

These are:

- Goal 1: Academic excellence and achieving their aspirations.
- Goal 2: Exceptional Te Reo Māori & Ahuatange Māori focussed curriculum.
- Goal 3: Long-term sustainable Ngā Puna o Waiōrea model.

Budget:

- RH presented a profit and loss statement.
- There are four current income streams.
- They are:
- MLP - Māori Language Proficiency.
- Wharekura - secondary school.
- MOE Support Funding - funding received.
- Fundraising - Ngā puna o Waiōrea funded for things like Kapa Haka.
- The desire is to build a sustainable funding model over the next year.
- The gap in funding is having to come to this board to resource this.
- They are trying to articulate the true costs of Waiōrea, not relying on unpaid help.
- They are trying to close the gap of inequity in Māori education.
- It all contributes to having a strong outcome for our students.
- Belinda acknowledges all the hard mahi that has been done.

Action: RH to send the Budget papers to the board.

- WSC noted the presented Budget and acknowledged that Ngā Puna O Waiōrea is to be involved in this process.

Howard left at 8.25pm

Letter of acknowledgement of Chris' role as Tumuaki:

- This is needed so the Tumuaki can participate in Ministry meetings.
- At the September 2020 meeting this was agreed to but to date it has not been done.

Action: CG will draft a letter and she will send it to Rangimarie, MJ and Eruera for their comments.

Update and decisions made for property developments:

- It was agreed that it is necessary to have Ngā Puna o Waiōrea's input for the next stage of the property development.

Action: This is to go back to Te Ohonga Ake for them to elect a representative.

Student Report:

- TK reported that there are some issues between Waiōrea and P I students.
- These issues have been acted out on social media.
- How the English medium could be supportive of the P I students was discussed.
- Making the school haka inclusive, starting this at year 9.
- Student leaders should lead this.
- The board supports this and would like to be informed of any plans.
- Social Media kaupapa needs addressing.

Resolution: That the Health and Safety register looks at some of the well being and social aspects like racism, social media and diversity discrimination. Passed by consensus.

- LP pointed out that there is a Student Achievement and Wellbeing Committee.

Solar:

	<ul style="list-style-type: none"> ● The panels went up on the roof of the new Gym over Christmas. ● Discussion around where to put the additional solar panels. ● CS would like to see Waioteao the next building to have solar panels. <p>Action: This is to go back to Te Ohonga Ake.</p> <ul style="list-style-type: none"> ● ID will talk to the Architects to work out a plan. <p>Strategic Direction:</p> <ul style="list-style-type: none"> ● Not a lot has happened because of Covid last year. ● We need to look at succession planning and organise a time to meet. <p>Principal's report:</p> <ul style="list-style-type: none"> ● Taken as read. ● ID touched on staffing. ● ID to give our achievement data to the Achievement and Wellbeing Committee. ● ID has attended two meetings so far on stage two of the rebuild. ● He would like a representative from Waiōrea to attend these meetings. <p>Action: Work on building a work template for ID.</p> <p>Annual Plan:</p> <ul style="list-style-type: none"> ● Carol encourages the Board to look through it and forward feedback to ID by 5 March. <p>Action: CG to acknowledge Graeme scholarship results.</p> <p>Action: CG to acknowledge Waiōrea's NCEA results. Year 11 in particular. DY to help CG to write this.</p> <ul style="list-style-type: none"> ● Submit Waiōrea's Annual Plan inside of the WSC Annual Plan. <p>Staff Rep Report:</p> <ul style="list-style-type: none"> ● Report taken as read ● FS added that relief and classroom spaces are still an ongoing concern. She is foreshadowing that this is coming up. ● Discussion around compensating a Te Reo Māori teacher time release to acknowledge their mahi in providing support/teaching/knowledge to staff in Te Ao Māori Roopu that meets on Thursday mornings. <p>Resolution: The board supports ID to resource the training of Te Reo Māori within school for staff.</p> <ul style="list-style-type: none"> ● Work is happening on the Graduate profile. ● Communication from whanau is becoming increasingly threatening. <p>9.35pm The meeting went into Public Excluded Business to protect the privacy of individuals.</p> <p>10.05pm: The matters having been dealt with satisfactorily the meeting went out of Public Excluded Business.</p> <p>Resolution: The board directs that there be no further meetings with a family that has made a complaint. Any further communication is to be mail only.</p>
	<p>MONITORING</p>
	<p>Resolution: The board recommends that Eruera Lee-Morgan be made the Deputy Chair on the Board. Pass by consensus.</p> <p>Matters arising from previous minutes:</p>

Resolution:

That the previous meeting minutes, all verbal and written reports and correspondence be accepted. Passed by consensus.

Meeting finished 10.15pm

Next board meeting will be 29 March 2021

Ratified by: Carol Gunn

Date: 29/03/2021