

**2021/05/17 Western Springs College - Ngā Puna O Waiōrea  
Board Meeting held In the Staffroom at 6pm**

<b>Attendees</b>	
Ivan Davis (ID)	Principal
Carol Gunn (CG)	WSC Parent Rep (Chairperson)
Belinda Drake (BD)	WSC Parent Rep
Christine Goodes (GS)	Secretary
Te Huia Kouratoras (TK)	Student Rep NPOW
Orla Porten (OP)	Student Rep WSC
Louise Gardiner (LG)	WSC Parent Rep
Sarah Tizard (ST)	Selected PI Rep (incoming)
Freddie Simpson (FS)	WSC Staff Rep
Linda Pirrit(LP)	WSC Parent Rep
Eruera Lee-Morgan (ELM)	Whanau Rep
Julie Debreceeny (JD)	Principal Support
Chris Selwyn (CS)	Tumuaki
Rangimarie (RH) via Google Meet	Te Ohonga Ake
Sailesh Vaidya	WSC Business Manager
<b>Apologies:</b>	MJ Thompson, Craig Moller
<b>Facilitator:</b>	Eruera Lee-Morgan

Eruera opened with a Karakia

1.	<b>INTERESTS NOTED - Nil</b>
2.	<p>Eruera welcomed Sailesh to the kura. Sailesh introduced himself as the new WSCW Business Manager.</p> <ul style="list-style-type: none"> <li>● Solutions and Services are now our Accountants. This firm has taken over from Balanced.</li> <li>● 2020 Annual Reports are not yet signed off.</li> <li>● The first quarter of this year is showing good results.</li> <li>● Restructuring of the International Department is underway.</li> </ul>

	<ul style="list-style-type: none"> <li>● Cleaning costs have increased due to the new buildings. The Ministry is looking at some sort of reimbursement.</li> <li>● If need be, we will be asking the Ministry to extend its letter of support.</li> <li>● Sailesh talked to the incomplete asset register. He is getting the required information together. If we can do this in-house it will save us \$16,000.</li> <li>● Discussion around how to use SIP (School Improvement Projects) money.</li> <li>● The four SIP projects approved at the Finance meeting were the artificial turf outside the Marae, cricket nets, mirrors for Dance and TAPAC signage.</li> </ul> <p><b>Action: The Board Property Committee will consist of Ivan, Carol, Craig, Sailesh and Rangimarie (in the interim).</b></p> <ul style="list-style-type: none"> <li>● Rangimarie talked about the Ngā Puna O Waiōrea budget.</li> </ul> <p><b>Action: Rangimarie will send through the revised budget and will discuss with Sailesh.</b></p>
3.	<p><b>STRATEGIC DECISIONS</b></p> <p><b>Resolution: That this board will refer to the Presiding Member as the “Board Chair” or “Chair”. (passed by consensus).</b></p> <p><b>7.10pm The meeting went into Public Excluded Business to protect the privacy of individuals. (passed by consensus)</b></p> <p><b>7.30pm: The matters having been dealt with satisfactorily the meeting went out of Public Excluded Business. (passed by consensus)</b></p> <p><b>Resolution: That resolution 3 on the May agenda be withdrawn.</b></p> <p>TAPAC:</p> <ul style="list-style-type: none"> <li>● Louise commented that she needs more background context.</li> <li>● Carol and Ivan talked about the background to the establishment of TAPAC.</li> <li>● Waiōrea representation on the TAPAC board should be considered.</li> </ul> <p>Te Ohonga Ake support for solar array on Waiōrea:</p> <ul style="list-style-type: none"> <li>● WSCW Development Trust sees potential to install more solar panels at the school and asks: Is there support for panels at Waiōrea, maybe on the Whare Tapere and/or Waioteao?</li> </ul> <p><b>Action: Chair to suggest that the Tumuaki is included as a member (ex officio) of the Development Trust.</b></p> <p>Planks Resolution:</p> <ul style="list-style-type: none"> <li>● Te Papa has expressed an interest in our “Planks”.</li> <li>● Ivan suggests that we loan them to Te Papa and not gift them and seeks an endorsement from the Pasifika community.</li> </ul> <p><b>Action: Sarah to contact the right people; the aim being to set up a meeting involving Aupito William Su’a, Tupe, Ka’u and Ivan.</b></p>
7.30pm	<b>Dinner</b>

4.

## **STRATEGIC DISCUSSIONS**

Roll growth meeting with MoE.

- Carol and Ivan recently attended a roll growth meeting at the Ministry.
- Actual roll growth is matching roll growth predictions.
- Planning for a roll of 2,139 by 2023 and 2,700 by 2030 is accurate.
- The Ministry has asked Ivan to predict what the growth will be curriculum-wise.

Student Report:

- Orla reported that the Student Council had its first meeting today.
- Students would like to be consulted on the Stage 2 planning.
- We need to look at the “lived spaces” now so we can improve student confidence in the future.
- The Council was also talking about the lack of seating options available outside. They feel more picnic tables outside would help.
- Maybe use the space behind the cafeteria or have a seating place between the two schools which could act as a bridge between the schools.
- Also would like some undercover options when outside.
- The balconies are not used and some furniture could encourage the students outside onto these balconies.

**Resolution: The board is committed to hearing student voice about both schools and feedback about the new buildings and for the Principal and the rest of the team working on the design to be aware of this.**

**Students left at 8.39pm.**

Suspension Meetings:

**8.14pm The meeting went into Public Excluded Business to protect the privacy of individuals. (passed by consensus)**

**9.00pm: The matters having been dealt with satisfactorily the meeting went out of Public Excluded Business. (passed by consensus)**

**Action: Interested board members will continue to consider our processes and resources used for suspension hearings.**

Principal's Report:

- Student Health and Wellbeing - staff in the Student Services Centre are facing pressure, particularly our nurse.
- These high caseloads are pointing to the need for more staffing 0.5 nurse/0.5 counsellor.
- Linda felt that the nurse attends to some things outside of her scope and treating staff can often repel students from going to the centre.
- Linda would like to know how many students and how many staff are being treated at the centre.

Cybersafety Breach:

- Recently we became aware of a cybersafety breach by one of our students.

	<ul style="list-style-type: none"><li>● Our IT staff took the necessary steps to make ourselves safe and the student was stood down for five days.</li></ul>
5.	<p><b>MONITORING</b></p> <p><b>Health &amp; Safety:</b></p> <ul style="list-style-type: none"><li>● A meeting was held on 12 May, 2021.</li><li>● EOTC trips tabled. Linda pointed out that on the Queenstown trip the students' "whereabouts": needs more attention.</li><li>● The report is taken as read.</li></ul> <p><b>Matters arising from previous minutes: Nil</b></p> <p><b>Resolution:</b> <b>That the previous meeting minutes, all verbal and written reports and correspondence be accepted. Passed by consensus.</b></p> <p><b>Eruera closed the meeting.</b></p> <p><b>Meeting finished 10.15pm</b></p> <p><b>Next board meeting will be 28 June 2021</b></p> <p><b>Ratified by: Carol Gunn</b></p> <p><b>Date: 09/08/2021</b></p>