

**2021/06/28 Western Springs College - Ngā Puna O Waiōrea
Board Meeting held In the Admin Meeting Room at 6pm**

Attendees	
Ivan Davis (ID)	Principal
Carol Gunn (CG)	WSC Parent Rep (Chairperson)
Belinda Drake (BD)	WSC Parent Rep
Christine Goodes (GS)	Secretary
Te Huia Kouratoras (TK)	Student Rep NPOW
Orla Porten (OP)	Student Rep WSC
Louise Gardiner (LG)	WSC Parent Rep
Sarah Tizard (ST)	Selected PI Rep
Freddie Simpson (FS)	WSC Staff Rep
Linda Pirrit(LP)	WSC Parent Rep
Eruera Lee-Morgan (ELM)	Whanau Rep (via Google Meet)
Julie Debreceeny (JD)	Principal Support
Mary-Jane Thompson (MT)	Whanau Rep
Rangimarie (RH)	Te Ohonga Ake (via Google Meet)
Sailesh Vaidya	WSC Business Manager
Apologies:	Craig Moller, Chris Selwyn
Facilitator:	Eruera Lee-Morgan

Carol opened with a Karakia

1.	INTERESTS NOTED - Nil
2.	<p>Digital Fluency Presentation: Deb Thompson</p> <ul style="list-style-type: none"> ● In her new role, Deb's goal is to achieve digital fluency for all our students. ● Digital literacy - a digitally literate person knows how to use digital technologies and what to do with them. ● Digital fluency - a digitally fluent person can decide when to use specific digital technologies to achieve their desired outcome. They

can articulate why the tools they are using will provide their desired outcome.

- To start with, we have a group of students called “digiwise”.
- They promote digital safety and guidelines.
- They will undertake YAS training (peer mediation) and they are re-writing the student computer/cybersafety student user agreement.
- Staff, students and community are all involved.
- When this work is complete Deb would like the board to look at it, then it will go to HODs, Guidance.
- School Docs has an updating schedule and we can make changes to this.
- Deb has initiated the phones away campaign.
- This is about reducing distractions for students in the class and also to preserve our wifi.
- She has also collected student voice.
- Rangimarie would like us to consider access, especially in the home.
- 15 to 20% of students across the country can only access through their parents phones.
- Equity for students sits with SLT.
- Eruera would like all students to be on the same level of device.
- We have covered the harmful digital areas and we are re-writing the agreement so it is age appropriate. Students should sign an agreement every year.

Deb was thanked and left the meeting at 6.45pm.

Finance:

- Sailesh reported that our good results have continued.
- He has sent out an email to staff commending them on doing well with their budgets and telling them they should continue to buy resources.
- Relief costs will be going over budget due to high staff absences.
- We are starting to receive money and donations from various avenues and we need to put good guidelines around this.
- Staff who have not taken all their holidays are being encouraged to do so.
- Ivan commended Sailesh on smoothly taking over the Business Manager position.
- Rangimarie asked about the process of financial delegations. She has never approved a Waiōrea budget.
- She would like to see some routine and habit around this and is looking for alignment between the kuras.
- We are now in June and some things have not been approved.
- It was explained that in the past Waiōrea budgets have been dealt with at a department level.
- Te Iwingaro & Roshyn Have offered to help here.

Action: The Chair will go back to Te Iwingaro & Roshyn Lyons asking for their help and she will do this within the next two weeks.

Action: Rangimarie and Sailesh will look at the Waiōrea budget together and after this, the budget will be accepted.

	<p>Sailesh Vaidya left the meeting at 7.10pm</p>
<p>3.</p>	<p>STRATEGIC DISCUSSIONS</p> <p>Suspension Meeting process:</p> <ul style="list-style-type: none"> ● Carol would like all the Board to share the experience of sitting in on a suspension hearing. ● We have started looking at the meeting process. ● Louise has flagged that she is looking at a meeting process to cover a co-governance school. ● Mary-Jane will represent Waiōrea, the student reps will be involved. Freddie, Louise and Sophie will also be part of this working group. ● Carol will defer any more discussion until this process is completed. <p>7.25pm The meeting went into Public Excluded Business to protect the privacy of individuals. (passed by consensus)</p> <p>7.45pm: The matters having been dealt with satisfactorily the meeting went out of Public Excluded Business. (passed by consensus)</p> <p>Student Report (verbal)</p> <ul style="list-style-type: none"> ● A student council meeting was held last week. ● There has been a request for lockers somewhere. ● Toilet use is still a concern. ● A group of Y9 and Y10 think the bathrooms should be gender neutral. ● In light of these student reps not being here next year, Orla and Te Huia have encouraged the younger members of the student council to be involved in the next stages of the development. ● They reported that the ball on Saturday went very well. ● Gerry and Julie say it was the best year yet for compliance. <p>Tumuaki Report - Chris Absent.</p> <p>Principal's Report:</p> <ul style="list-style-type: none"> ● Ivan talked to his tabled report. ● In relation to student achievement, Intervention Week is coming up and staff will be looking at those students who do not meet expectations. ● The parents will be contacted and an intervention will happen. ● The Kahu Ako Teacher Only Day was held at Springs with 450 teachers turning up for the event. ● Focus two:The NCEA Review TOD #2 held in May focussed on Mana Ōrite (Māori centred contexts for exemplars in NCEA) and Mātauranga Māori (the Māori curriculum). We learned that it is fundamental that there is parity for mātauranga Māori within NCEA and that greater opportunities for student to follow mātauranga Māori pathways are available. ● Focus 3: The staff development continues using Carolyn Marino. ● Focus 4: The reputation of the school is very strong. We are

looking at the relevance of NCEA Level 1. Nineteen schools now do not do this. Any decision on this will not be implemented until 2023 and not until the community feeling (parent and students) has been closely canvassed.

- **Focus 5:** Infrastructure development. This week we received the signed Project Scope Document (PSD) which provides us with the confirmed area entitlement for the stage 2 project. There is a meeting on July 5 to talk about the development. The council is still motivated to look at the gymnasium partnership.

8.15pm The meeting went into Public Excluded Business to protect the privacy of individuals. (passed by consensus)

8.25 pm: The matters having been dealt with satisfactorily the meeting went out of Public Excluded Business. (passed by consensus)

5. **MONITORING**

Student Achievement and Well-being:

- Linda thinks that this committee is not working and it should be brought back to the whole board.
- As a board member she would like to see a report across the whole school on who is responsible for this and how we align the schools with all the different needs.
- How are the teachers supporting the students who now cannot re-sub.
- This change is a national change.

Action: Student Achievement and wellbeing to be made an Agenda Item.

Action: Carol and Louise are looking at the board work plan

Staff Report:

- Freddie, as the Staff Rep on the Board, pointed out the letter in Correspondence from the PPTA.
- Incredible things are being done by the teachers, but there is still a feeling that things are difficult in the new environment.
- PPTA would like their concerns heard.

Action: Carol will bring to the board at its next meeting the response from management.

Health & Safety:

- The tabled Incident Report is acknowledged. Is there a way of capturing the mitigation?

EOTC: Approved.

Solar Analysis

- Carol encouraged Rangimarie and Eruera to look at this.

Matters arising from previous minutes:

- Chris has asked Mary-Jane to act on his behalf to say the minutes are not a true and accurate account of the last meeting.

Action: Ivan to get clarification from Chris, then forward this to the board. Delay signing these off until we resolve this.

Resolution:

**That all verbal and written reports and correspondence be accepted.
Passed by consensus.**

Resolution: As a state school, we will follow and support the directions of the Ministry of Education on vaccine roll-out procedures, as we have for all COVID mitigation measures. We have not yet received any details about how this will work, other than what has been discussed in the news media. As with all health measures, we will respect the wishes of students and their families. We will not engage in any lobbying on the matter of vaccinations. (passed by consensus)

Sub committee update on process:

9.10pm The meeting went into Public Excluded Business to protect the privacy of individuals. (passed by consensus)

9.12 pm: The matters having been dealt with satisfactorily the meeting went out of Public Excluded Business. (passed by consensus)

Eruera closed the meeting.

Meeting finished 9.12pm

Next board meeting will be 9 August 2021

Ratified by: Carol Gunn

Date: 09/08/2021