

**2021/09/13 Western Springs College - Ngā Puna O Waiōrea  
Board Meeting held In the Admin Meeting Room at 6pm**

<b>Attendees</b>	
Ivan Davis (ID)	Principal
Carol Gunn (CG)	WSC Parent Rep (Chairperson)
Belinda Drake (BD)	WSC Parent Rep
Christine Goodes (GS)	Secretary
Orla Porten (OP)	Student Rep WSC
Louise Gardiner (LG)	WSC Parent Rep
Sarah Tizard (ST)	Selected PI Rep
Freddie Simpson (FS)	WSC Staff Rep
Linda Pirrit (LP)	WSC Parent Rep
Julie Debreceeny (JD)	Principal Support
Mary-Jane Thompson (MT)	Whanau Rep
Craig Moller (CM)	WSC Parent Rep
Eruera Lee-Morgan (EL-M)	Whanau Rep (Deputy Chair)
Te Huia Kouratoras (TK)	Waiōrea Student Rep
<b>Apologies:</b>	Tracey Watkinson, Rangimarie Hunia, Chris Selwyn
<b>Facilitator:</b>	Carol Gunn

Carol opened by acknowledging those board members who have lost family during the COVID-19 Lockdown.

1.	<b>INTERESTS NOTED - Nil</b>
2.	<p><b>STRATEGIC DECISION:</b>  <b>Support for St Paul's College to determine their roll size.</b>  <b>See Principal's report:</b></p> <ul style="list-style-type: none"> <li>● St Paul's has asked for our support to increase their roll to 500.</li> </ul> <p><b>Action: The Board supports this and Ivan recommends that we write a letter of support to Kieran Fouhy, Principal of St Paul's College. Carol as Chair will countersign this.</b></p>

3.

### **STRATEGIC DISCUSSION:**

#### **Financial Update:**

- Ivan noted that we are tracking really well and there is a high level of parental donations being collected.

#### **Principal's Report:**

- Taken as read.
- Ivan noted that running a school in COVID-19 Lockdown this close to exam season is posing some challenges.
- At this stage we will not speculate when levels might change and will wait for more communication from the Ministry.
- We are confident that most students are on track to achieve.
- Tracking of students who are not on track are being monitored very closely.
- Waiōrea students are tracking well but it is challenging that Wananga is not allowed under Lockdown restrictions.
- Across the school we are gathering as much evidence as we can and if there is not enough time for external examinations this evidence will be used.
- Orla and Te Huia organised a survey of students at the beginning of this Lockdown and have gathered information in connection with what is expected of them.
- Carol asked Orla and Te Huia to share the google form noting that this was an excellent initiative.

#### **Action: Freddie will set up a meeting with Orla and Te Huia to discuss the results. Orla and Te Huia are to share the google form with Freddie.**

- Pasifika students along with Waiōrea students are being tracked and where they need support, it is given.
- We are worried about absenteeism.
- Pre-COVID-19 our retention rate was high but because of COVID-19, we will probably lose 30% of our Yr 13's.

#### **Staffing:**

- Ivan talked to this part of his report noting that some long-serving staff members were leaving at the end of this year.

#### **COVID-19 case at School:**

##### **WSC as a Location of Interest:**

Ivan was advised on August 27th – 10 days after the notification of an infected students at Springs that:

Close contacts (3 teachers and 32 students) of Western Springs College were considered at **lower risk**, and did not need to get a Day 12 COVID-19 test on Sunday 29 August, as long as:

- They have returned a negative Day 5 COVID-19 test result,
- They have not had and do not have any COVID-19 symptoms,
- The people they live with are all well, with no COVID-19 symptoms,
- They have not been identified as a close contact of a case at

	<p>another location of interest.</p> <ul style="list-style-type: none"> <li>• All close contacts had reported negative tests. The testing stand down was determined by Auckland Regional Public Health Service on the basis that the exposure event to the infected student was of short duration (1 hour max.). Consequently, Springs was removed as a Location of Interest.</li> <li>• We will do a deep clean of the school.</li> <li>• We need to get as many teachers and school leaders modelling mask wearing.</li> <li>• We will need to have a supply of masks ready.</li> </ul> <p><b>Food Parcels:</b></p> <ul style="list-style-type: none"> <li>• These are being distributed by staff to those that need them.</li> </ul> <p><b>Tomorrow’s School Review and the establishment of the Education Service Agency:</b></p> <ul style="list-style-type: none"> <li>• The Tomorrow’s Schools review led by Bali Haque and which reported to the Government in 2019 signalled changes the MOE needed to make to be more responsive, accessible and supportive of the sector.</li> <li>• This is a good review.</li> </ul>
	<p><b>MONITORING:</b> Health &amp; Safety</p> <ul style="list-style-type: none"> <li>• There was no September meeting for this committee.</li> <li>• Safety of open spaces in the new build has been discussed in relation to ventilation.</li> <li>• The Ministry has said that the risk in relation to COVID-19 is in the closed spaces and not in the ILE.</li> <li>• Jeff Maddren from the Ministry has said he will give us a report on the ventilation system in the ILE.</li> </ul> <p><b>Action: When this report is received, Ivan will let our community know what it says.</b></p> <p><b>Matters arising from previous board board: Nil</b></p> <p><b>Resolution:</b> <b>That the 9 August meeting minutes and all verbal and written reports and correspondence be accepted. Passed by consensus.</b></p>
	<p><b>GUEST PRESENTATION:</b> <b>PPTA Survey - Rosa Currie-Hughes</b></p> <ul style="list-style-type: none"> <li>• A survey was completed by WSCW teachers during a scheduled after-school PPTA meeting on the 30th of March, 2021.</li> <li>• A group of PPTA members wrote, sorted and summarised the survey to address a request from a number of teachers for more consultation about their experience of the new building since moving into the ILE at the beginning of Term 3, 2019.</li> <li>• PPTA has a tool called the Change Management Toolkit.</li> <li>• The school has followed this process apart from the evaluation part of</li> </ul>

	<p>the process.</p> <ul style="list-style-type: none"> <li>● PPTA has three requests.</li> <li>● 1) A written response and action plan with reference to the PPTA’s Change Management Toolkit.</li> <li>● 2) Survey the students, using an outside provider with expertise in producing independent, evaluative research in large organisations, and share findings with teachers.</li> <li>● 3) Share the findings of the PPTA survey and the student survey with the architects and the Ministry of Education, especially throughout the planning of stage two.</li> <li>● Rosa noted that many teachers enjoy the collegiality of the new building.</li> <li>● There are some challenges and the PPTA would like these to be addressed.</li> <li>● There is also an issue with the heavy furniture which cleaners are having to lift to clean under.</li> <li>● The Board responded to the presentation by saying another survey to canvas and ask specific questions of Waiōrea staff is needed.</li> <li>● The Board noted that on numerous occasions ILE PD has been undertaken and Julie spoke to her report on ILE PD which is tabled.</li> <li>● The school has tried hard to provide PD for all teachers. Support for PD has been put in and this is a choice not compulsory.</li> <li>● The Ministry now provides a support PLD programme which this school did not have when we shifted into the new build.</li> <li>● Ivan noted that Rosa on behalf of the PPTA has put a wonderful resource forward for the Board going forward.</li> <li>● The Board needs to push a suitable scale for the stage two development.</li> <li>● We should take this presentation and go back to the Ministry with it.</li> <li>● There is widespread student voice around these issues.</li> <li>● More quantitative information from staff and students is needed to feed back to the Ministry for stage 2.</li> <li>● Rosa thanked the board for listening and appreciated the advocacy that the Board makes for our teachers.</li> </ul> <p><b>Meeting finished 8.35pm</b></p>
5.	<p><b>Next board meeting: 01/11/2021</b></p> <p><b>Ratified by: Chair (Carol Gun)</b></p> <p><b>Date: 13 September 2021</b></p>

