

**Western Springs College - Ngā Puna O Waiōrea**  
**8 November 2021 @ 6:00 pm**

Meeting Facilitator:	Chair
Present:	Sarah, Carol, Julie, Freddie, Sue, Linda, Ivan, Louise, Mary-Jane, Craig, Linda, Christine, Belinda, Eruera, Te Kouratoras, Chris.
Apologies:	Tracey Watkinson, Rangimarie Hunia, Orla Porten.
6:00	Ivan opened with a Karakia. <ul style="list-style-type: none"> <li>● Arohanui to Sarah on the passing of her grandmother Dame Cath Tizard.</li> <li>● Thanks to Linda &amp; co for Shot Cuzz.</li> <li>● Carol acknowledged the hard work of the Shot Cuz people on Friday.</li> <li>● Chris acknowledged Linda's work also.</li> <li>● Thanks to those supporting the Ira Dot campaign.</li> <li>● Tracey and her team made sure that this was a huge success across Tamaki Makaurau.</li> </ul>
	Interests Noted: Nil
	<b>DECISION</b>
	<p><b>Note - changes in <a href="#">election timetable</a></b></p> <ul style="list-style-type: none"> <li>● Some of the board members who thought their term was going to finish earlier in the new year need to know that elections have been pushed out to September..</li> <li>● If anyone resigns from the board before the election we will do a selection.</li> <li>● Student Elections - voting electronically is the way to go in the future.</li> <li>● Ivan suggested delaying the student elections until next year.</li> <li>● Te Huia and Orla need to understand that they are members of the board until next year.</li> <li>● Training for student reps is still on hold.</li> <li>● We will abide by the ruling for now and wait until next year.</li> </ul>
	<p><b>Decision - starting strategic planning process for next year</b></p> <ul style="list-style-type: none"> <li>● Louise has agreed to help us with our strategic planning process for next year.</li> <li>● There are some discussions to be had about how this would happen as a co governance board.</li> <li>● Louise will have a conversation with the people concerned and will come back to the board.</li> <li>● We are delighted for Louise to lead us through a strategic planning process.</li> </ul>
	<b>DISCUSSIONS</b>
	<p><b>Councillors' update:</b></p> <ul style="list-style-type: none"> <li>● Sue Poupouare and Linda Bean joined the meeting with an update.</li> <li>● The last five weeks have been really busy.</li> <li>● Interim response funding has been applied for.</li> <li>● Chris would be interested to know about anxious Waiōrea students.</li> <li>● The counsellors responded that when they find the anxious students they walk them through it with baby steps.</li> <li>● Level of anxiety around the school side of things is high.</li> <li>● Linda Pirrit said she did not mind being contacted if counselling staff needed referral to other agencies.</li> <li>● Sue and Linda were thanked for their attendance.</li> </ul> <p><b>Student report:</b></p> <ul style="list-style-type: none"> <li>● Te Huia has only been back for one day.</li> <li>● Most of the people she knows like being back for the workshops.</li> <li>● Training opportunities for new student reps appear to be on hold at the moment.</li> <li>● Tu Huia talked about her own experience in lockdown and the fact that she</li> </ul>

	<p>was living in a house with unvaccinated family members.</p> <p><b>Tumuaki Report:</b></p> <ul style="list-style-type: none"> <li>● Chris verbally gave his report.</li> <li>● 50% of Waiōrea students are engaging in attending regularly, 20% sporadically.</li> <li>● Many students have worked through lockdown.</li> <li>● There is lots of anxiety.</li> <li>● Targeted workshops for Year 13s were successful at the beginning of the week.</li> <li>● Waiōrea has been providing kai in the afternoon.</li> <li>● Onsite and offsite learning have removed barriers.</li> <li>● Huge acknowledgement for those involved in the Ira Dot vaccination event.</li> <li>● Payment for kai is coming from a fundraiser held earlier in the year.</li> <li>● Linda will drop some countdown vouchers at the school tomorrow. And there are kai packs at TAPAC .</li> <li>● Freddie pointed out that we need to be aware of the work the teachers are doing. They are going above and beyond. The workload has not decreased.</li> <li>● This comment is from staff feedback.</li> <li>● It is frustrating to teach with a mask and glasses on.</li> <li>● Carol acknowledged Freddie’s comment about the staff.</li> <li>● Our teachers and staff are also family members and this needs acknowledging.</li> <li>● We genuinely appreciate the effort they are putting in.</li> </ul> <p><b>Action: The board to send a message to the staff.</b></p> <p>Principal’s <a href="#">Report</a></p> <ul style="list-style-type: none"> <li>● Ivan talked about his role in sending updates to our community and he has kept these upbeat.</li> <li>● Qualifications and NCEA are some of the things parents are most anxious about.</li> <li>● We are doing really well with Learning recognition credits</li> <li>● Compulsory vaccination 186 staff double vaccination.</li> <li>● 3 staff members that are not vaccinated have been contacted.</li> <li>● One staff member will not get vaccinated and if prepared to leave.</li> <li>● Second person has had one vaccination and is unwell today.</li> <li>● Third person will not get vaccinated and is seeking exemption.</li> <li>● Systems for recording vaccinations and covid testing have been created by ourselves.</li> <li>● The Ministry has provided good vaccination mandates.</li> <li>● Junior years will come back at some point.</li> <li>● The sub committee will need to meet again to discuss this.</li> </ul> <p><b>Resolution:</b></p> <p><b>Ivan Moved that this board return the mandate to the sub committee to plan for the return of Years 9 and 10. Ivan./Carol passed.(passed by consensus)</b></p> <ul style="list-style-type: none"> <li>● Louise may have a clash so could we find another person who could help on this committee. Sarah will do this.</li> <li>● Potentially do this meeting on Thursday evening. Pencil in Thursday evening.</li> <li>● Ivan in his update tomorrow to say, should the government make an announcement on Wednesday, the board will meet on the Thursday and let the community know on Friday.</li> <li>● Exams will not be done in the Hall but will be in the new large Gym.</li> <li>● There are also other spaces allocated.</li> <li>● An email will be sent out to students.</li> </ul>
	<p><a href="#">Draft Annual Plan</a></p> <ul style="list-style-type: none"> <li>● Ivan tabled his overview</li> <li>● At this point in time there are 6 foci.</li> <li>● We could have a curriculum focus underneath focus 2</li> <li>● Ivan is happy for feedback.</li> <li>● Freddie mentioned focus number 3, professional development and there could be another focus here that would be pedagogy and curriculum. She quite likes the differentiation between staff professional development in pedagogy in the curriculum.</li> <li>● In regard to NCEA standards review, consultation will need to drive this.</li> <li>● Chris noted that this has been discussed at senior management level and will need to be worked through for Waiōrea students.</li> <li>● Ivan is encouraged to look at how other schools’ journeys have been.</li> </ul>

	<p>Financial <a href="#">Update</a></p> <ul style="list-style-type: none"> <li>• Sailesh has reported we have a large operating surplus.</li> <li>• Budget planning for 2022 sees the need to be setting aside some depreciation funds.</li> <li>• With the transition into a BYOD school and the development of digital fluency and competency, demands on photocopies, text books and consumables has declined.</li> <li>• There is however, an increasing realisation of the costs of running a new school.</li> <li>• Chris signalled he has an issue with auditors and fundraising money. Using the current system and putting fundraising into the school account, it should go into the Marae account at Waiōrea. This needs looking at.</li> <li>• Carol noted that this question could be raised in conjunction with the SAF project.</li> <li>• In the FISH handbook any locally raised funds become publicly accountable.</li> <li>• Chris said there seems to be a dis-trust of where the money is going to.</li> <li>• There is a missing link.</li> <li>• Chris referred to December last year when two pressie cards were purchased and he faced questions from the Auditors. He was faced in lockdown to find the missing information and this had already been given to the Finance department.</li> <li>• Carol thinks the SAF project should be used to iron out the issues.</li> <li>• Chris argued that the people who have raised this money say where they want their money spent. This money needs to go into the Marae account.</li> <li>• This sounds like a piece of work that needs to be done.</li> </ul> <p><b>Action: Ivan to talk with Sailesh about how our current policies and procedures relate to this and provide some guidance to Chris to what our policies say at the moment. If they are not fit for purpose these need to be updated.</b></p> <ul style="list-style-type: none"> <li>• Chris wants to revert back to the old way of operating. He does not want to have to go back 10 months to figure out where the money has gone.</li> <li>• Our policies and procedures need to be revised so Carol will find out what the process is with this.</li> <li>• Chris pointed out the way PAG money is treated and why can't Marae money be treated the same way?</li> </ul> <p><b>Resolution: Carol will follow up with Roshyn at the Ministry and say that this needs to be included in the scope of the policy review to ensure that there is equity between the way the PAG funds are treated and the way that the Marae funds are treated. (Carol Gunn/Ivan Davis - passed by consensus)</b></p>
	<p><b>Student Achievement - Seniors</b></p> <ul style="list-style-type: none"> <li>• There are students that are not engaging.</li> <li>• Our focus is on the students who are focussing. We do try however, to engage the other students but some have moved on.</li> <li>• There are small numbers of students we are working very hard with.</li> <li>• Pasifka students are looking good.</li> </ul> <p><b>School environment</b></p> <ul style="list-style-type: none"> <li>• We are clear what the requirements are.</li> </ul> <p><b>Matters arising from previous board board: Nil</b></p> <p><b>Resolution:</b>  <b>That the 21 October extraordinary meeting minutes and all verbal and written reports and correspondence be accepted. Passed by consensus.</b></p>
	<p><b>H&amp;S</b>  <a href="#">Correspondence</a></p>
	<p><b>Ivan closed with a karakia</b></p> <p><b>Meeting Close 9.10pm</b></p>

	<b>Next board meeting - 06/12/2022</b>
--	--