

Western Springs College - Ngā Puna O Waiōrea
Board Meeting Minutes
6 December 2021 @ 6:00pm
Meeting via Google Link

Meeting Facilitator	Chair Carol Gunn
Present:	Sarah Tizard, Carol Gunn, Julie Debreceeny, Ivan Davis, Louise Gardiner, Mary-Jane Thompson, Craig Moller, Christine Goodes, Belinda Drake, Eruera Lee-Morgan, Te Huia Kouratoras, Orla Porten, Chris Selwyn.
Apologies:	Tracey Watkinson, Freddie Simpson, Linda Pirrit, Eruera will be late, Mary-Jane will be attending two meetings at the same time.
	Karakia: Carol acknowledged everyone that has put in work over the last year. She acknowledged Orla and Te Huia for staying on the Board as students reps because of Covid. Orla Porten's valedictory speech was also noted.
	Interests Noted: Nil
	<p>Matters arising from previous minutes - Nil</p> <p>Resolution: That the 8 November board meeting minutes and all verbal and written reports and correspondence be accepted. Passed by consensus.</p> <p>Board Dates:</p> <ul style="list-style-type: none"> ● The board dates for next year were approved. ● 21st February will be the first meeting for 2022 ● Louise asked about prizegivings and if there was a place on the website where the prizes would be visible. <p>Action: The senior prizegiving was live streamed and Christine is to send this link to Louise.</p> <ul style="list-style-type: none"> ● Paula and Deb are working on a place on the website to load things like this. <p>Retirement of Board Secretary:</p> <ul style="list-style-type: none"> ● Christine Goodes was acknowledged for her 24 years as the Board Secretary. ● She was presented with a beautiful art piece created by an ex-student of Springs who goes by the name 'Flox'. ● Christine was very appreciative of the gift. <p>Financial Update:</p> <ul style="list-style-type: none"> ● The school at the moment is in a strong position financially. ● There was discussion about where to put the money. ● The money needs to be spent this year. ● The surplus has come about because of Covid and the school not operating as normal and grants. ● Sailesh, in the future, is working towards an accurate way of budget forecasting. ● He will have a final budget ready for review by the next meeting. ● Sailesh answered Chris' query that some of the surplus came about because we covered our relief internally ● Chris asks about rumaki funding for 2020 and 2021. Sailesh was consulting with our financial adviser about this and he will get back to Chris. ● Rangimarie gave an update on the Waiorea budget. ● She has used the same budget template that has been developed by her finance team and she has a 2022 draft. ● This budget will go up for approval then will come to this board. ● There will be a deficit for 2022

- She would like to have a conversation about this in the new year because we need to start with certainty
- She talked also about the handling of fundraising money and that a trust is being developed where the fundraising money will be put.
- They will be working with Rob Colman to develop this trust. This will be done early in the new year.
- Sailesh to check with the auditors to see if there are any issues putting this money into another account in the interim.
- The finance sub committee will bring the budget to the board next year.
- The next finance meeting will be held mid January and Sailesh will let the board know. Some time after 10 January 2022.

Action: Louise to sit on this committee.

Annual Plan:

- A seventh goal has been added to the draft plan.
- This is presently being worked on.
- When complete it is to be uploaded to the website.

Developing the Strategic Plan:

- Louise has read the overview along with looking at the Board work plan.

Action: The Board notes that it is their expectation that a work plan is ready for the first board meeting next year so that each of the meetings has a defined agenda and expectations on reporting and assurance for the board.

Principal's Report:

- Ivan talked to his tabled report.
- The school will do well out of learning recognition credits and unexpected event grades.
- Fifty percent of students are not turning up for exams.

In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 7.16pm and 7.20pm to discuss confidential matters relating to a staff member. (passed by consensus)

7.20pm The matter being dealt with successfully, the meeting moved out of PEB.

Tumuaki Report

- Chris updated on Kaiako wellbeing and especially in regards to the seniors in preparation for the external exams.
- Waiōrea is still looking for one Pangarau Kaiako
- Prizegiving is happening tomorrow afternoon and will follow a similar process to the Yr 13 Leavers' Event.

In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 7.24pm and 7.40pm to discuss confidential matters relating to a staff member. (passed by consensus)

7.40pm The matter being dealt with successfully, the meeting moved out of PEB.

Action: A behaviour management discussion to go on the work plan for next year. Louise and Carol to have a talk about this and Chris would like to be part of the discussion.

In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 7.41pm and 8.11pm to discuss confidential matters relating to a staff member. (passed by consensus)

8.11 The matter being dealt with successfully, the meeting moved out of PEB.

Action: Special board meeting to be held online at 6pm on Thursday 16 December to talk about the sub committee's Executive Summary recommendations. This meeting needs to be structured to be clear around what it is we are trying to achieve. Student reps are welcome to attend if they are available. Rangimarie to ask Rob Coltman whether or not it is appropriate to have legal representation.

SAF Project:

- Alan Wilcox Associates has worked with the Ministry of Education to develop and implement a framework for co-governance and mana ōrite at Western Springs College and Ngā Puna o Waiorea.
- As discussed at a previous meeting, student outcomes are the primary driver of activity. Any governance arrangement and delivery environment must give optimum expression to the achievement of these outcomes as determined by the students and the school community.
- We envisage that a large proportion of this work will be carried out collaboratively and suggest a project team within which some school staff, the Ministry of Education representatives and our consultants have defined roles. This process, with close collaboration with the Ministry of Education, will also help to provide a framework that is replicable and can be used to support other schools that wish to embark on the journey of co-governance.
- The project can be addressed in various stages, some of these can be carried out concurrently.
- There was a discussion about funding this.

Action: Carol and Louise to work to get some clarity on the positioning of this work and what it is delivering.

- We need to get this sorted then worry about the funding.

Karakia:

- A discussion ensued about Karakia and this should be shared by all present at the meeting.
- Reinstatement of shared facilitation of Board meetings to be activated.
- Rangimarie to facilitate our special meeting.
- February Board meeting - ask for volunteers before that meeting.

Vaccination:

- Sport Auckland and Council run facilities are demanding vaccination status before entering facilities.

Action: Ivan to notify our parent body of this requirement.

Action: Ivan to ask the Ministry for their advice, also ask other principals.

- There is a conflict of interest here.
- Ivan will let the Board know if the Covid sub-committee needs to be recalled.
- Outside groups use our facilities so this needs to be looked at.

Action to look at this next year. If necessary reconvene the sub-committee in January.

- Waiōrea will need clear direction in the New Year in regard to this.

Action: Ivan and Chris to pull together a considered list of all the issues with hiring and going out to other facilities.

Student Rep report:

- The social events that were able to happen such as the Ball were great for students well-being and interactions pre lockdown.
- Support from most teachers to achieve UEGs was great and provided lots of reassurance for students

What wasn't working:

- Engagement during lockdown was hard which has caused lots of seniors to feel unprepared for university and plans next year.
- The ability to maintain educational momentum has dropped and is something that needs to be looked at in terms of our yr 10,11, and 12s as they go into next year. Lots of students will be feeling defeated and down about learning and we need to be careful about helping them.
- Rūmaki senior students felt that there was a lack of academic support from Waiōrea kaiako during the last part of the year during the lockdown. They felt that they received more support from mainstream kaiako.

Eruera closed with a Karakia

Meeting closed: 9.10pm

Next meeting 21st February