



Western Springs College Ngā Puna O Waiōrea Board Meeting Minutes

13 February 2023 at 5:00pm ONLINE

This meeting was held via Google Meet due to Cyclone Gabrielle. During the meeting, several members and participants experienced power cuts and other challenges due to the cyclone.

CONFIRMATION OF MINUTES FROM THIS MEETING

Passed by consensus

Date: 20 March 2023 (at 9:15pm)

Time	Item
5.05pm	<p>Karakia timatanga - Chair Louise Gardiner</p> <p>Mihi atu to Julie Debreceeny Acting Principal while Ivan Davis is on 2 wk Leave. For getting everyone together and collaborating communications to the staff/school. Within the school clusters, there was also a joint approach.</p> <p>Unprecedented Orange/Red Weather Warning Alert 12/13/14 Feb. Monday 13/Tuesday 14 Feb. WSCW closed.</p>
5.10pm	<p>Present</p> <p>Louise Gardiner (Board Chair)</p> <p>Pā Chris Selwyn (Tumuaki)</p> <p>Sailesh Vaidya (WSCW Business Manager) - for Finance report - taken first</p> <p>Julie Debreceeny (Associate Principal)</p> <p>Joseph McCready (WSC parent-elected member)</p> <p>Carol Gunn (WSC parent-elected member)</p> <p>Emma Mapihi Campbell (NPoW kaiako/kaimahi tautoko-selected Member)</p> <p>MJ Thompson (NPoW whānau-selected member)</p> <p>Keri Gardner (NPoW whānau-selected member)</p> <p>Tracey Bell (NPoW whānau-selected member)</p> <p>Jackie Floyd (WSC parent-elected member)</p> <p>Nikau Balme (NPoW Taura-selected member)</p> <p>Radha Patel (WSC Student-Elected Member)</p> <p>Sarah Tizard (WSC parent-elected member)</p> <p>Robert Pollock (WSC kaiako/kaimahi tautoko-elected member)</p> <p>Evelyn Marsters (WSC co-opted member)</p>

	<p><u>Non-Board Members:</u> Tamati Patuwai - Ngāti Whatua Orakei, Te Ohonga Ake member Robert Irvine - Te Ohonga Ake member</p> <p>Apologies Ivan Davis (on leave)</p> <p>Deborah Peace was the minute taker for this meeting</p> <p>Declaration of interests: None noted</p>
Time	STRATEGIC REVIEW
5.30pm	<p>Adoption of Annual Plan 2023</p> <p>2023 ANNUAL PLAN (Presentation) - DRAFT.docx</p> <p>Board Discussion:</p> <ul style="list-style-type: none"> • Leadership has worked hard to get it down to 5 focus points/core business. • The Annual Plan is a management plan. The Strategic Plan is a governance plan. These 2 plans are in line with each other. • Board's job is to seek assurance that the set out priorities and objectives are measurable and achievable. Getting regular reports on progress for developing these. • Will allow some time for the Board to read the annual plan and write down their comments bearing the above comment in mind. eg Funding. • The draft plan sent to the board was incomplete and so the board will receive the final draft at its next meeting for review and adoption. <p>ACTION: LOUISE Send copy of draft plan to Tamati Patuwai and Bob Irvine for comment</p> <p>ACTION: IVAN Completed plan to come back to the board on 20 March for review and adoption</p>
5.35pm	<p>Adoption of Budget 2023</p> <p>Postponed to March board meeting to allow time for development of Waiōrea budget.</p>
5.36pm	<p>Student Achievement</p> <p>Student Achievement data 20230210.pdf</p> <p>The board received a report on preliminary student achievement data and analysis for 2022.</p> <p>Julie spoke to the report. Preliminary results not quite what was anticipated. WSCW staff looking into drivers of these results and supporting students to lift their credits to achieve NCEA levels. There is concern with the UE preliminary results. Aware at Level 3, quite a few students when they received their results are doing Te Kura Summer School, which will impact their UE results. Concern at the amount of students that either didn't sit exams, didn't sit a particular paper, didn't pass the paper they sat. 8000 entries into external exams. Almost 30% Absent, Abandoned/not attempted - For a single standard may be entered for 2, but only sit 1. In some cases this is strategic, but in many cases students are making a choice that may have unintended</p>

	<p>consequences, not necessarily positive. WSCW received the Top Scholar in Dance and one in Design across the country. Annual plan - student achievement focus - assessment in uncertain times publication.</p> <p>National Standard Stats between 2021/2022</p> <p>Level 1 - minus 5.3% WSCW - minus 7.2%</p> <p>Level 2- minus 3.5% WSCW - minus 4.9%</p> <p>Level 3 - minus 2.9% WSCW - minus 4.7%</p> <p>UE - minus 3.3% WSCW - minus 10.4%</p> <p>Waiōrea - Over the last 3 years, there has been primary interaction between ngā kaiako and students. Whānau interaction with kura has not been able to happen like the norm in the past. Whānau NCEA evenings to be reinstituted this year. This enables a lot more monitoring and tracking that takes place with the triangular partnership with Waiōrea. Informal contact and interaction can take place there for ngā kaiako, students and whānau.</p> <p>The board discussed aspects of student enrolment and attendance that impact the achievement data including: There are 30 students dual enrolled with NHS in Year 11. NHS - Northern Health School - Dual enrolled students with WSC and NHS. Variety of reasons, currently: anxiety post covid. Mostly on a 2-year pathway, some a 3-year. All are on individual plans. 2021 5 Yr11 NHS students. These students are monitored by the Guidance Team and HOH. Those students are not on an NCEA pathway in Yr 11. 2022 figures normally 5-10%. Concerns here. Every student on the roll counts in the data. Students that leave part way through a school year have an impact on the results.</p> <p>ACTION Ivan/Pā: Bella and Naomi are putting together an extensive Waiōrea achievement data report. Presentation from them to the board at the next meeting (20 Mar).</p> <p>ACTION: IVAN/Pā: All future achievement data - Waiōrea Student Data and WSC Student Data with analysis as standard reporting to the board. Where possible also distinguish results for Māori akonga in Auraki, and Pasifika learners.</p> <p>ACTION: IVAN Insights for the next Board meeting for Māori Students in English Medium.</p>
5.45pm	<p>Mana Ōrite and strategic planning next steps</p> <p>The board briefly discussed planning for Mana Ōrite next steps and approach to strategic planning for 2023, noting that the last strategic plan finished in 2021.</p> <p>Pa and Louise have discussed ideas around progressing some aspects of the governance level around the Mana Ōrite, and Evelyn is leading this on behalf of the board.</p> <p>Evelyn spoke to this item.</p> <ul style="list-style-type: none"> ● Design a navigation chart or work plan to help together to prioritise some set areas and set tasks that will lead us to co-governance outcomes. ● Require a little bit more time to work on this plan, then ● In the first instance, meet with the co-governance sub-committee to go through a process of testing/validating/refining the suggested ideas, before bringing it back to the Board. ● This year presents a good opportunity to align with/integrate with the Strategic Planning work being done.

	<ul style="list-style-type: none"> • Progress with a Theory of Change approach. A way to evaluate our progress towards co-governance against short-term, medium and long term outcome areas. This is a Journey. • For this Co-Governance committee - Te Ohonga Ake along with Pa to ensure the right people are involved. • Tiriti of Waitangi policy in place in the past. To review this policy to see if it is still fit for purpose. This is something that sits at the top of the Board's policy tree which is our commitment to co-governance in a statement of how we work together. What is the consequence of that and to take tangible steps. Building a firm foundation. This statement can be looked at for aligning with short, medium and long term goals • This suits the teachers when the method is to revisit and refine it to see if its still fit for purpose would help to bring them on board as well. <p>The board discussed the new strategic planning expectations and timelines from the changes to the Education and Training Act 2020.</p> <p>ACTIONS: LOUISE/EVELYN</p> <ol style="list-style-type: none"> 1. Revisit the Tiriti of Waitangi Policy in the context of the Mana Ōrite initiative, if it is fit for purpose, as a statement going forward. 2. Bring back to Board a proposed approach to strategic planning through 2023 3. Review Mana Ōrite sub-committee membership
	REGULAR REVIEW
6pm	<p>Regular reports</p> <p>The board received the Principal's written report and the H&S report.</p> <p>The Board discussed the PPTA partial strike action for Term 1 and the strike day (16 March) and the impact on teaching and learning. Julie talked about how SLT is managing the challenges this presents including forward planning relief.</p> <ul style="list-style-type: none"> • The board discussed the new principal appraisal approach from the Teaching Council including professional growth cycles. • Teaching council has adapted professional growth of learning cycle for māori medium leaders also, to be delivered in a māori medium way. • In terms of development, what does that look like for a Tumuaiki. • Board expectation that both the principal and tumuaki have a performance plan and appraiser. <p>There was a discussion about the Waiōrea Sports Director position and the decision taken by the principal to disestablish the position. There was significant discussion about the circumstances and drivers for the disestablishment of this position and whether it reflected a co-governance approach.</p> <p>6.54pm Pa Chris Selwyn left the meeting.</p>
	<p>ACTION: JULIE/IVAN</p> <p>Communicate how Waiōrea sports will be supported by new approach (via WSCW Sport</p>

	<p>Department)</p> <p>ACTION: LOUISE Use this as a case study for ongoing development of co-governance / Mana Ōrite</p> <p>Staff report (Verbal)</p> <p>Rob Pollock talked to the challenges teachers are facing due to having higher numbers of students than the buildings were designed for. The roll now stands at 1842, with teaching spaces for 1700 students.</p> <p>ACTION: LOUISE/IVAN</p> <ul style="list-style-type: none"> Request update from MoE on progress with masterplanning. <p>Students' reports</p> <p>Nikau/Radha reported it's been a disrupted beginning of the year. Students are still settling in. Only one day was possible to orientate new students.</p> <p>Carol congratulated Radha on her work on the Meola Road safety issues, and discussed next steps in light of the Council / AT's budget pressures and concerns that this might see safety initiatives postponed.</p> <p>Tamati: Mihi atu ki a Nikau rāua ko Radha. Appreciate their presence on the Board and their representation for all students. . Acknowledgement to Nikau for his mahi on the taumata and explanation of what that means.</p> <p>EOTC</p> <p>The board received the EOTC Forms (Itinerary, Approval Form, RAM & SAP (for WISES Camp 2023)), a trip that happens every year. Students identified as being leaders and cooperative.</p> <p>DECISION: The board approved the WISES Camp 2023 .</p>
7pm	<p>Policy Review Committee</p> <p>Update on work of the Policy Review Committee to date.</p> <p>Policies for review this term:</p> <ul style="list-style-type: none"> Legislation and Administration Policy Student Attendance Enrolment Privacy Official Information Requests
5.15pm	<p>Finance</p> <p>The board received the February finance update.</p> <p>Financial Update December 2022.pdf</p>

	<p>Sailesh spoke to the report. Draft showing a deficit 773K. Forecasted Nov 230K. but still over a million less than budget. Additional funding came from: Admin Pay Equity Claim. International Students \$85K Profit \$17K. Teacher Relievers \$120K lower than budget - due to Omicron, utilising a small cluster of available relievers among other schools and reduced EOTC.</p> <p>ACTION: SAILESH/ROBERT IRVINE/PA: A 2022 Financial Report with a detailed view of Income and Expenditure for Waiōrea. Develop a 2023 Waiōrea Budget for the next Board Meeting in March. Provide a Full Balance Sheet as a Standard Item.</p> <p><i>The Budget will be held until the March Board Meeting to allow time for a Waiōrea Budget to be submitted also. To gain the full picture of the WSCW Budget.</i></p>
	ADMINISTRATION
7.13pm	<p>Confirmation of minutes - 5 Dec 2022</p> <p>DECISION: The board confirmed the minutes of the meeting held on 5 December 2022.</p> <p>There were no matters arising.</p>
7.14pm	<p>Springs Waiōrea cafe lease</p> <p>The cafeteria Right to Occupy agreement with Vincent Clark is due to expire on 10 May 2023. There is one further right of renewal for one year under the terms of the agreement.</p> <p>DECISION: The board agreed to exercise the final right of renewal for the right to occupy the cafe to 9 May 2024.</p>
7.15pm	<p>Correspondence</p> <p>The board noted and received the correspondence.</p> <p>2023/02/13 Folder</p>
7.16pm	<p>Board meeting #2 date change and meeting start time change</p> <p>DECISION: The board agreed to change the date of the second board meeting for the year from 3 April to 20 March 2023 due to Polyfest Māori Stage taking place at Waiōrea in the final week of term 1.</p> <p>DECISION: That the start time for scheduled board meetings changes from 6pm to 5pm.</p>
	PUBLIC EXCLUDED BUSINESS
7.17pm	<p>In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 8:05pm and 8:44pm to discuss confidential matters. The resolution was passed by consensus.</p> <p>7.17pm Tamati Patuwai Left.</p>

	CLOSE
7.24pm	Karakia whakamutunga.
7.30pm	The meeting closed 7.30pm