



## Western Springs College-Ngā Puna O Waiōrea Board Hui Minutes, 8 April 2024 in WSC Staffroom

This meeting was also available via Google Meet for the public.

Item
The hui commenced at 5.06pm
<p><b>Present (Board Members):</b> Louise Gardiner (Presiding Member, Co-Chair &amp; Meeting Chairperson) Tamati Patuwai (Te Ohonga Ake member; co-opted Board member; Co-Chair) Ivan Davis (Principal) Jackie Floyd (WSC parent-elected member) Sarah Tizard (WSC parent-elected member) Hugo Russell (WSC student-elected member) Robert Pollock (WSC kaiako/kaimahi tautoko-elected member) Pā Chris Selwyn (Tumuaki) Brent Reihana (new NPoW whānau-selected member) Josie Wall (NPoW whānau-selected member) Kyra TuiSamoa (NPoW taura-selected member) Asha Vaidya (Board Secretary) Joseph McCready (WSC parent-elected member)</p> <p><b>Present (non-Board members):</b> Julie Debrecey (WSC Associate Principal) Sailesh Vaidya (School Business Manager) Tupe Tai (English teacher; Kāhui Ako Across School Leader; Pasifika Leader) Tetoki Tepaki (Media Studies teacher; Pasifika Leader) Darna Appleyard (Kai Urungi - NPoW Business Operations Manager) Keri Gardner (NPoW whānau) Margie Tukerangi (NPoW whānau)</p> <p><b>Apologies:</b> Alicia Murray (New WSC parent-elected member) Kat Poi (new NPoW whānau-selected member) Joseph McCready (WSC parent-elected member) - running few minutes late</p> <p><b>Declaration of interests:</b> None</p> <p>(5:06pm) - Karakia (Tamati)</p>

(5:07pm) - Pā Chris - mihi/welcome to our new NPoW whānau-selected members (Brent Reihana & Kat Poi). Ngā mihi/thanks to Whaea Keri Gardner for all her mahi on the Board, and also for the voluntary administrative support that she has provided to NPoW. Waiata led by NPoW.

(5:10pm) - Mihi whakatau - welcome to Matua Brent and Whaea Kat. Mihi from Brent.

- We'll see how we go for kai break - maybe around 6:30pm. Order of agenda items might change a bit.

## CURRICULUM

(5:14pm)

**Te Reo Māori/ Te Reo Rangatira/Te Ao Haka focus**

[TRR/TRM - NPoW 2023/2024 report](#)

### DISCUSSION POINTS:

- The Board received a report about this curriculum area. Julie Debreceeny, Damon King (Principal's Nominee), Bella Pomare and Naomi Cusack helped prepare this report.
- Julie noted that this is the first time we have put together a report with results for Te Reo Māori (TRM), Te Reo Rangatira (TRR) & Te Ao Haka. How these subjects are delivered is important.
- Polyfest, Autaia & Te Ao Haka are all delivered outside the school day. Lots of hours, organisation, etc.
- Whaea Bella & Whaea Naomi want to acknowledge all of their NPoW kaiako. Finding the right personnel is hard. We have a new Head of TRR, new kaiako for TRM, and one kaiako who is on sick leave & works across both kura. Staffing can have an impact on students, especially our TRM students last year.
- Pā Chris noted that he has not had any input for the report presented and he would like to go through the report himself and offer more feedback.
- Tamati found this report interesting and would love to dig further into the findings.
- Some items from this report were discussed in the ERO meeting with NPoW. They looked at any anomalies. There was an impact of not having kaiako in front of students in their classes. Kyrā's class (student Board member) last year was impacted for this reason.
- During the Covid years, students did not have the continuity of kura. Last year's cohort had experienced 3 years of self-directed learning. Mention of NCEA Level 1 results for Te Reo Māori (TRM) and Te Reo Rangatira (TRR).
- Tamati offered a mihi to Pā Chris. It was an amazing & magical experience to be at Polyfest as a parent.
- This kaupapa involves a lot of time for students, whānau, kaiako & other support staff. Attendance rates a week later are often low because everyone is feeling fatigue. How can the kura offer more support at this time?

- Good attendance is required to take part in Kapa Haka. There is a list of “possibles” for the National campaign and kaiako need to look at their students’ attendance.
- Josie queried if we could consider a concession for these kids and kaiako for the week after standings? Can this be raised with the MoE?
- The highest achievers are often the Kapa Haka kids, and they are also prizewinners at the end-of-year prize-givings. Highly engaged students and whānau have an impact.

*(5:29pm - Jessica Sinclair arrived)*

- It would be good to be able to show numbers to whānau about the rationale.

*(5:30pm - Joseph McCready arrived)*

## REQUEST TO SPEAK

None received in advance of the Board meeting.

## REGULAR REVIEW

### Student progress and achievement

*(5:30pm)*

The Board received data & analysis on:

- Pacific student achievement - interim NCEA results - Tupe Tai spoke to this item (supported by Tetoki Tepaki).
- Māori ākongā in English medium - interim NCEA results - Jessica (Jess) Sinclair spoke to this item.

[Board Report \(Apr 2024\) - 2023](#)

[Pasifika data](#)

[2024 MEM Board Report](#)

### DISCUSSION POINTS:

- The Board welcomed Jessica, Tupe & Tetoki for their respective reports.
- The Pasifika report has been written based on the 5 foci in the Strategic Plan. They have commented on attendance, that Tupe would appreciate any comments. The Culturally Responsive Pedagogy (i.e. Professional Learning Group) has been positive. Whānau engagement is important, but also difficult.
- (5:33pm) - opened up for questions.
- Kyra asked if the data included NPoW. Tupe noted that the data are based on the first and second ethnicities entered in KAMAR. Some NPoW ākongā are both of Māori and Pasifika origins. NPoW students are not in this report specifically. There is some crossover of MEM and Pasifika students that Jess and Tupe monitor.
- Reasons why students are not achieving were given. Some students play catch-up if they come from other countries, some are Learning Support students (i.e. reduced programme). Some students are directly linked with a lack of attendance.

- Louise asked if the number of students who received Not Achieved (NA) in 2023 was a surprise? Tupe replied that they expected these results. She is perturbed with some attendance issues. They have a challenge with 33 kids in order to bridge the gap with the move into NCEA L2. There are also 73 students in TAK whānau class, which is huge.
- There are 40 Year 10s who have into Year 11 - this is a big cohort. How do we bridge the gap when they move to L2? Tupe gets regular updates from the Principal's Nominee, which is helpful.
- Jess noted that some students track well, or they don't sit the external exams or submit their portfolio work at the end of the year. Is a hard situation.
- Exam attendance rate after Covid seems not as important. Some MEM students will get L1 and L2 in one year. The students don't see this as a big deal.
- Tupe noted that some students don't see doing two papers as being important, and so they only focus on one of the papers.
- Ivan reiterated that the exit qualification that a student leaves WSCW with is the most important.
- Louise queried if the Kāhui Ako has an Attendance Officer that we could utilise? Tupe noted that there are some big issues that our Pasifika students have to deal with, which is why some students don't attend regularly. Some need to work to support their whānau.
- Do our Budget priorities need to change? The TAK whānau class is demanding for kaiako due to the large number of students. What can we do as a Board to support our Pasifika students?
- Tupe noted that they have two 30-minute blocks with the TAK whānau class. This is not a time for "babysitting". Can have learning conversations. However, there are competing demands at that time. SLT (Anna) comes into TAK, which is great. Whakawhanaungatanga is important - we need to retain this. Generations of families have been in TAK.
- Tetoki noted that they undertake Tapasa - put the students into smaller groups to get to know each other. Positives with some kids stepping up, showing leadership skills.
- Jessica & Richard (IT Manager) have been working on a system to provide access to gifted devices.
- Jessica noted that there are 20 long-term loan devices out with students at the moment. Only one is usable. Five devices have been selected to give/gift to selected students. The hope is that they are better looked after. Except for one, all of these devices are with Māori or Pasifika students. Will make a huge difference, but then how do we keep funding this? Some whānau feel huge responsibility with the gifted devices.
- The scheme is still only in a pilot phase. Jessica can provide a streamlined letter for families to take to WINZ, and also one for HoHs to explain to families.
- There are currently no long-term loan devices with NPoW students. Pā Chris noted that Marchelle Dick has provided for NPoW students.
- Julie explained that we hope the system will be up and running by Term 2, 2024.
- For Pasifika students who are not in the TAK whānau class, the families would work with the HoHs.

- NPoW and TAK work together - any breakdowns can occur outside of this structure. Lack of identity for some of these kids - what do we do to support these students?
- Tamati noted that Mana Moana and Mana Whenua have a relationship to Hawaiki Pasifika. How do we ensure that our Pasifika cousins are not “left in the ocean”?
- Pā Chris explained that our kura’s marae has historical significance and it is the whare for the whole of WSC-NPoW. There is also taonga of our dear late Lily Laita in the marae. Includes mana whenua. He doesn’t see the whare being used to help our Pasifika students identify with their whakapapa.
- Tautoko. This could benefit all Pasifika students.

(6:00pm)

- Jessica noted that for MEM students, the NCEA L1 pass rate was only 59% - these results were “terrible”. Thirteen students were not going to pass - this is an issue in itself. We have a group of transient students (19 L1 and L2 students) - 15/16 of this group have left school with no qualification.
- There is a huge amount of need - some students come with no funding from their intermediate school. Entering at Y9. Space in Learning Support is limited. Often multiple agencies are involved. Lack of financial support for Junior MEM students.
- Impact on students is that there is a delay in funding when we have to wait to apply.
- Youthline offers ongoing mentoring to help with some students, but there has been limited success.
- Some students will get both their L1 and L2 qualifications this year. Our main concern is with the students who are leaving.
- Grade quality at L2 and L3 is lagging behind. We are trying to improve this via referrals to the Learning Centre. A few referrals came after the NCEA Information Evening for Māori & Pasifika whānau was held on Monday 4th March this year.
- The Homework Centre is driving change this year. The change of day from Mondays to Wednesdays has been massive. We have combined with the Maths Homework Centre. There are usually 30-40 students, and English & Social Sciences kaiako come to help. Same kids keep coming back. The Peer-Assisted Learning Scheme (PALS) operates out of the Homework Centre for Juniors.
- We have a Creative Writing student working with the school who gives 100 hours of service - their focus will be on grade quality for this hand-picked ex-student. All students have their literacy and numeracy credits. The MEM NCEA L3 pass rate is in line with overall WSC-NPoW rates.
- Our Year 9s and 10s are also a priority group. Whānau are on board, academic ability of these kids is limited. Many are diagnosed with ADHD. It is hard as there are already so many people involved - can be a tough call. Need to select carefully.
- An Engagement Officer would be great, but we are stretched thin already.
- We have topped up AT Hop Cards to try and get students to school - sometimes we still don’t see them. Tupe noted that the needs of students are greater than we have seen in the past. If only we could identify ways to narrow the gap.

- Jessica noted that Pella is developing RTLB - what does NCEA L2 of the curriculum look like? Is hard to comprehend. Level 2 of the curriculum is a low level. We give some flexibility to engage them and provide opportunities for success (e.g. Art if that's what they're interested in).
- Ivan acknowledged that this is a challenge and that Jessica has a lot to juggle with the Learning Centre and MEM. There are massive challenges facing the sector.
- Jessica does wonder where to focus her efforts. The buy-in is better at Y11. She contacts home with a plan. At Y9, there are "too many balls in the air". The Junior group needs some attention.
- Jessica is hoping that grade quality improves at Year 11, but it has not dropped off. Year 11 students are still engaged. Their level of Te Reo Māori (TRM) is minimal - only 2 students in Year 13. Students can take TRM, but then they drop it later for limited-entry Science subjects if their chosen career pathway requires Science.
- Our Year 9s come from three main feeder schools. Jessica & Pella visit these schools. There was a huge number of students who didn't signal they were coming. Some just turned up for the first day today.
- Julie noted that we have some students with complex issues/needs coming to us. Achieving Literacy and Numeracy is tough for such at-risk students.
- The Board thanked Jessica for her report. There is a lot in there that the Board needs to consider. We need to prioritise our funds into the right place.
- Tupe also thanked the Board for their time, and Pā Chris for his acknowledgment. Our aim is to help students to flourish and get their Excellence (E) grades.
- Jessica thanked the Board for provision of the laptops for her team to provide students in need.

*(6:22pm - Tupe, Tetoki & Jessica left the meeting)*

- The huge absence of Mama Kau Tepaki in our Pasifika community at school was acknowledged. Mama Kau is hard to replace & there is no clear person to take over her role. Tetoki has been appointed to a new position as a means to offer financial assistance while he also takes care of his mum.
- Discussion of the Pasifika representative on the Board took place. Louise noted that it was the previous person who said that it was the role of the whole Board to represent Pasifika. Before our co-governance constitution came into effect, we had two Rumaki representatives and one Pasifika representative on the Board. It is important for us to look at how we can keep the Pasifika issues within our sights.
- Joe asked if it would be a good idea to create a Pasifika subcommittee; Pā Chris was supportive of this. We could use the Strategic Plan to help us create a scaffold, and find ways to support our Pasifika community. It would be good to include the two NPoW Board members as part of this subcommittee. Louise asked if there was anyone interested in getting this Pasifika subcommittee up and running early next term?
- **DECISION** - Josie, Tamati, Julie, Kyra, Pacific Student Leader (Kate Johnson), Joseph will form the first membership of the Pasifika subcommittee.

## (6:35pm) - Dinner Break

- Karakia mo te kai - Tamati Patuwai

## (6:55pm) - Meeting resumed

### STRATEGIC REVIEW

#### Strategic Plan 2024-2025

(6:55pm - after kai)

The Board received the Working Draft of the Strategic Plan for 2024-2025.

**W** Working Draft - WSCNPOW Strategic Plan

#### DISCUSSION POINTS:

- There has been engagement with NPoW whānau about a month ago, kaiako, and NPoW ākongā.
- We have talked about a transition plan, but the Board is committed to deep engagement before the plan is formalised. The intention is to continue to consult; some whānau have put their hands up for a working group. Visual concepts to support the plan are being established.
- Pā Chris noted that NPoW has made a major contribution to this work in terms of ākongā, kaimahi, and whānau. He acknowledged the Y13s in their form class. He will ask Deborah Peace to provide the new subcommittee with the information. All key stakeholders were included. It was a rush, so it would be good to allow enough time for future sessions. Josie thanked Pā Chris for this time.
- Ivan also acknowledged that a lot of work has gone into this piece of work, and that it is not simple. Is a beautiful starting point. Well done and thanks.
- Louise noted that for the Partnership statement - the Treaty Co-Governance Policy precedes the co-governance constitution. It has been brought up-to-date and is now more in line with how we operate today. All Board members are encouraged to read the document carefully.
- Tamati noted that getting the te reo translations is good. If you look at the Auckland Council approach, we need to speak from a tangata whenua perspective. He wants to strengthen the tangata whenua partnership.
- Josie - Tautoko, but we should include both tangata whenua and mana whenua. First relationship should be Ngāti Whātua. Tamati noted that Ngāti Whātua say that the first relationship should be tangata whenua. Accordingly, Louise made some changes to the Strategic Plan statements.
- Naming of the pou was discussed. The concept of the Waka Hourua (a double-hulled waka) has been utilised in relation to the pou: **pou tāhu** (Pou 1 - JUST) and **pou manawa** (Pou 2 - SUSTAINABLE).
- Discussion was had around tino rangatiratanga (i.e. political control by Māori people over Māori affairs), and whether the Board can actually offer this? The Treaty Co-Governance policy predates the current co-governance constitution. The Waiōrea Co-Governance rōpū/roopu was also working before the Alternative Constitution. Louise has attempted replacing the “Waiōrea Co-Governance roopu” with “Te Ohonga Ake” (TOA) - is in our current partnership statement. Pā

Chris said this was aspirational. Mana motuhake is wording would be more appropriate.

- **DECISION** - Mentions of “tino rangatiratanga” should be replaced with “mana motuhake” (i.e. how TOA operates). Tamati & Josie agreed with this decision. TOA are bringing mana motuhake.
- The Annual Plan has to be driven out of the Strategic Plan. Ivan and Pā Chris need to be in agreement of these documents.
- Māori achievement rates were mentioned by Pā Chris at the last TOA hui. Pā Chris wants to go back to the Tumuaki Tuarua; he feels excluded from the consultation and creation of the reports presented today. Pā Chris is happy with the NPoW NCEA L1 achievement rates of approx 90%. However, conversation with the NPoW SLT needs to take place prior to coming to the Board meeting.
- We need measures of success that are broader and more holistic.
- Is there funding tagged in our budget for te reo translations based on Te Tiriti obligations? What about equitable funding? This needs to be unpacked. This is a transition plan and it needs additional work. Louise is uncomfortable with changing the policy wording at the moment; it needs more engagement and we are trying to improve our consultation practices.
- In order to move forward, Ivan moved that the Board adopt the following recommendations:
  1. That the Board adopts the draft Strategic Plan 2024-2025.
  2. That the Board establishes a Strategic Planning Committee to guide the mahi required to deliver on the commitment in place to engage with our community and adopt a revised strategic plan by the end of 2024.

*(7:26pm - Passed by consensus)*

- Full translation of the Strategic Plan is preferred, and it is reflective of the double-hulled waka.
- **DECISION** - The Board agreed to publish the draft Strategic Plan 2024-2025 as is, with a footnote to be included that a te reo translation will follow.
- **DECISION** - The Board will look at the membership for the Strategic Planning Committee at the next Board meeting.
- Louise thanked the Board for their kōrero.

#### **Annual Plan 2024**

*(7:31pm)*

#### **DISCUSSION POINTS:**

- Pā Chris is uncomfortable indicating that the Tumuaki and Principal are jointly associated with this document. He has not had any responsibility for it as Tumuaki, but only as part of the collective WSC-NPoW SLT team. Pā Chris would like the recommendation to reflect that the Principal and SLT rework the draft annual plan to align with the strategic plan. Co-governance is not as we expect it to be.
- The Board can not hold the SLT accountable. We want to get this right.
- **DECISION** - The wording of the recommendation will be changed to state that the Principal shall



rework the draft annual plan to align with the strategic plan.

- The Annual Plan can't cover everything in the Strategic Plan.
- **DECISION** - We will aim to have the reworked Annual Plan distributed to the Board for review by the end of this week.
- **DECISION** - The Board Co-Chairs will be delegated the authority to adopt the Annual Plan on behalf of the Board, by the end of the Term 1 holidays.

## **Budget 2024**

(7:43pm)

### **DISCUSSION POINTS:**

- Sailesh will be working on this over the next 3 weeks. Darna Appleyard (Kai Urungi, NPoW) has raised a number of questions, which he is still working through.
- The Finance Report was circulated to the Finance Subcommittee last week. Three main sources of funding discussed. Also, a \$168k deficit was shown and reasons why were given.
- Darna noted that the 2022 rollover has not been shown.
- Ivan explained that we have tried to do the work that the MOE Finance Review will do led by Chad Britton (MoE). This review will ascertain the correct level of funding for NPoW.
- Pā Chris is not happy with his name on these documents as he wasn't consulted about these documents. Louise explained that this is a "straw-man set of documents" that can be used as a starting point for further kōrero. Tamati added that they have put pressure on Ivan and Sailesh to get something together to present to the Board to kick-start the process.
- Pā Chris doesn't feel that it has been mana-enhancing for him, and that "it is not tika or pono". This is what he has been asking for and Pā Chris feels that NPoW has been excluded. Tamati apologised for this and acknowledged that mistakes have been made in the past; he wants to find a resolution to the "whati".
- Pā Chris is unable to explain to NPoW whānau where the \$250k of the SRG funding for 2023 has been spent. NPoW was also without a Director of Operations during this time.
- Ivan explained that the intention is to hand over the package to NPoW. The MoE has not held up their promises to our kura. SRG is also being delayed, and Ivan is worried that we might lose the SRG in the current climate. As already mentioned, this is just meant to be the starting point for further discussion.
- Speaking rights were granted to our new NPoW whānau, Margie Tukerangi. She acknowledged the Board for their time and mahi, and thanked the Co-Chairs for the opportunity to speak. She is disturbed that mana motuhake and tino rangatiratanga are not happening. Recently, Margie has posed questions to both Ivan and Pā Chris about the MLP and how mana ōrite is applied operationally. She feels our current practices do not match mana ōrite, and there is still a lot more work to be done. NPoW should have been at the table. Margie contacted the MoE regarding our school financials and why they were not up-to-date. Louise noted that there have been audit issues that needed to be addressed, which is why there is a delay in the sign-off. Margie thanked

the Board again for allowing her kōrero.

- We need to put a resolution in place. The Board tasks management to present the budget.
- Darna raised that NPoW did not receive its roll-based staffing entitlement, and that NPoW is due 3 administrative roles. NPoW wants to know what the shared back-office costs are. The MoE website provides clear guidelines of what funding NPoW should receive. She wants a full operational split between WSC and NPoW. The Board has a fiduciary responsibility to act in the best interests for NPoW.
- Josie also thanked Margie and Pā for their korero. She recommended that any future financial discussions should include the Tumuaki and other appropriate NPoW representatives.
- Ivan challenged Darna's kōrero, noting the difficulty in being able to split everything. Every dollar of SRG and MLP goes to NPoW. Curriculum delivery (except for TRM) is set to Pāngarau for HoDs.
- Pā Chris reiterated that every NPoW student generates the same funding as an in-zone WSC student. MLP funding brought in approximately \$300k. SRG was started by Eric Peterson and this was for additional funding; others have worked on the SRG (Ray Webb, James Watkinson). How much money has been received from the MLP and SRG? NPoW should decide on how this money is spent. Pā Chris is not happy to go back on what was promised to NPoW - is not tika or pono. He is still unclear where the half million dollars has been spent in 2023. Has it been spent on staffing?
- Tamati explained that the Kai Urungi has been hired to help us with this mahi.
- Ivan acknowledged this serious kōrero and apologised to the Board for this tangential discussion. He explained that the pool of staffing funds comes out of one fund.
- Darna noted that while we are one school number (i.e. 48 for WSC-NPoW), the MoE is very clear about how the funds should be split.
- Tamati noted that further discussions on this matter should take place at a management level, and he is happy to facilitate these discussions. Mana Ōrite needs more time. We need to continue the conversation. We need to hold this relationship strong so that we can continue.
- Pā Chris is clear that NPoW should determine how SRG and MLP funds are spent. He is happy to move on. He and Darna will be part of any further discussions regarding finances.
- **DECISION** - Management will have something for the Board to look at around the end of the Term 1 holidays or the beginning of Term 2. Co-Chairs will sign off on this.

*(8:30pm - Pā Chris left the meeting)*

- Brent Reihana is happy to be a part of this work. Kat Poi may also be willing to join - we can check once she attends her first Board meeting.

### **Health statement consultation**

*(8:33pm)*

[Board Report - Health Consultation](#)

*(8:34pm - Darna Appleyard & Keri Gardner left the meeting)*

- The Board received the consultation plan (including timeline) for the health statement consultation.
- We need to get some advice on best to consult with NPOW whanau and priority learners. Julie Debreceeny and Anna Witten-Sage are leading this.

### **Kāhui Ako - Kōhanga Reo application**

(8:35pm)

📧 EMail (Ivan, 1 Mar 2024 1449) - Fwd\_ KAOw update Week 4 Term One 2024.pdf

- The Board considered an application from Ritimana Kōhanga Reo to join the Kāhui Ako. All agreed by consensus.

## **REGULAR REVIEW**

### **Inclusion and wellbeing**

(8:36pm)

- This is discussed in the Principal's Report.

### **Regular reports**

#### **Principal's Report**

(8:37pm)

[Principal's Report - Apr 2024](#)

- The Board received the Principal's Report. Taken as read.
- Some items will be discussed in PEB.
- Non-engagement is defined as being at school less than 70% of the time.
- We have 9.8% of students attending less than 70% of the time (equates to 181 students).
- In NPoW, there are 14.6% (46 students) who are defined as chronic non-attenders.

#### **Student report**

[Report from Hugo after Student Council Leaders meeting on Fri 5/4/24.](#)

[Report from Kyra TuiSamoa \(8 Apr 24\)](#)

- The Board received the written reports from Hugo Russell & Kyra TuiSamoa.
- Asha apologised for not linking in Kyra's report - done at 8:39pm.

#### **DISCUSSION POINTS:**

- Kyra noted the bad state of the NPoW bathrooms, noting many rude messages graffitied on the walls. Negative comments about open classes of KHCL - noise, distractions when kids are moving in/out of the building.

- There are not enough school notices.
- Volleyball tournament was a great inter-house event to have this year, with great feedback.
- Bullying was discussed. Kyra was asked what potential consequences could work; she suggested that peer-mediation could be beneficial. Talking about one's feelings is good, and bottling things up can lead to physical altercations. Teachers shouldn't brush off things like this. Mental wellbeing is important. Words do hurt for some people.
- Louise noted that it would be good for Hugo and Kyra (as student leaders) to be involved in the engagement process for our Strategic Plan. How do we engage more students?
- Hugo & Kyra were thanked for their reports.

#### **Staff report**

[Staff Report from Robert \(8 Apr 24\)](#)

- The Board received a written report from Robert Pollock.

#### **Tumuaki Report**

- No report was received from the Tumuaki, as Pā Chris had left the meeting earlier.

#### **Health and Safety**

*(8:49pm)*

[H&S report - March 2024](#)

- The Board received the March H&S report. Accepted. No questions were raised.

#### **Board committee work**

*(8:50pm)*

[March 2024 WSCW Finance Report](#)

[DRAFT WSCW Finance Committee Meeting Minutes - 3 April 2024](#)

[Term 1 Principal assurances to the Board](#)

[DRAFT WSCW Property Subcommittee Meeting - 27 March 2024](#)

[WSCW Property Subcommittee Tracking Sheet](#)

- The Board received the March 2024 WSCW Finance Report, and draft Finance & Business Services Subcommittee Minutes (3 April 2024); the Term 1 Principal assurances to the Board from the Policy Review Committee (PRC); the draft WSCW Property Subcommittee Meeting Minutes (27 March 2024) and the WSCW Property Subcommittee Tracking Sheet (see 12/03/2024 tab). Accepted as read.
- The Masterplan Steering Group meeting planned for Tuesday 26th March 2024 was cancelled as there were no new items to discuss.

## ADMINISTRATION

### Confirmation of minutes of meeting on 26 February 2024

(8:50pm)

[DRAFT Public WSCW Board Meeting Minutes - 26 Feb 2024](#)

[OPEN Board Decisions & Actions Register](#) - (updated 6 Apr 2024; see new tab for 2024)

- The Board confirmed the minutes of the meeting held on 26th February 2024.  
(Moved by Ivan Davis/accepted by consensus)
- There were no matters arising from these minutes.


### Board casual vacancies (x3)

(8:51pm)

- The Board welcomed our two new NPoW whānau-selected Board members (Brent Reihana & Kat Poi).
- **ACTION - Louise and Josie will progress the process of selection of the one vacancy for the NPoW kaiako/kaimahi tautoko member.**

### Board committees for 2024

(8:53pm)

 [DRAFT Board committee membership 2024](#)

- Any Board members who wish to join any of the Board subcommittees should add their name to the above document.
- Joseph McCready will be stepping down from the Masterplanning committee. Kat Poi has indicated that she is keen to be on this subcommittee.
- We still need to tighten up some of the Terms of Reference for these subcommittees.

### Correspondence

(8:54pm)

- The Board received any correspondence sent to or from the Board since the last meeting. Received as read.
- Spotless has accepted liability for the damage to the gym floor. Insurance money will be utilised. The gym floor is designed for a 50-year life. We need to find a 4-week window to get the work completed.

(8:57pm - Sailesh Vaidya and Margie Tukerangi left the meeting; Google Meet link was also closed).

**PUBLIC EXCLUDED BUSINESS (PEB)**

In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 8.58pm and 9.12pm to discuss confidential matters. The resolution was passed by consensus.

**Resumed public business - 9:12pm**

*(9:13pm)*

Karakia whakamutunga - Tamati Patuwai

- Special acknowledgement to Louise for her chairpersonship of tonight's meeting.

**CLOSE**

**Meeting closed - 9:13pm**

Run time - approx. 4 hours 15 minutes

**These minutes were confirmed by the Board at its meeting on Monday 27 May 2024 (Mtg 3).**

*These minutes are a true and accurate record of the meeting held on Monday 8 April 2024.*

\_\_\_\_\_ Louise Gardiner (Presiding Member)