



Western Springs College-Ngā Puna O Waiōrea Board Hui Minutes, 12 August 2024 in WSC Staffroom

This meeting was also available via Google Meet for the public.

Item
The hui commenced at 5.06pm
<p>Present (Board Members): Louise Gardiner (Presiding Member, Co-Chair, WSC parent-elected member) Tamati Patuwai (Co-Chair; co-opted Board member) Ivan Davis (Principal) Julie Debreceny (Associate Principal) Alicia Murray (WSC parent-elected member) Brent Reihana (NPoW whānau-selected member) Kat Poi (NPoW whānau-selected member) Josie Wall (NPoW whānau-selected member) Hugo Russell (WSC student-elected member) Sarah Tizard (WSC parent-elected member) - <i>via Google Meet (joined at 4:59pm)</i> Joseph McCready (WSC parent-elected member) - <i>via Google Meet (joined at 5:02pm)</i> Jackie Floyd (WSC parent-elected member) - <i>via Google Meet (joined at 6:38pm)</i></p> <p>Present (non-Board members): Asha Vaidya (Board Secretary) Gerry Victor (WSC Acting Associate Principal) Sailesh Vaidya (WSCW Business Manager) Phil Douglas (WSCW SLT) - presenting today Carmel McGill Wright (WSCW HoD Music) - presenting today Naomi Cusack (WSCW SLT) - presenting today Keri Gardner (NPoW whānau) Kelly Henare-Te Kare (NPoW kaimahi & whānau) Linnae Pohatu (NPoW whānau) Darna Appleyard (NPoW whānau)</p> <p>Absent (Board members): Pā Chris Selwyn (Tumuaki)</p> <p>Apologies: Kyra TuiSamoa (NPoW tauira-selected member) Robert Pollock (WSC kaiako/kaimahi tautoko-elected member)</p>

(5:06pm) - Opening address (Tamati Patuwai) and the Board and guests were asked to be upstanding for a waiata (Te Aroha).

(5:07pm) - Karakia (Kat Poi).

Declaration of interests: None

REQUEST TO SPEAK

None received as of 7 August 2024.

CURRICULUM

Music

(5:09pm)

[Music Department Report - Aug 2024](#)

The Board received a report from Carmel McGill Wright (HoD - Music) about this curriculum area. Report taken as read. Carmel was asked to discuss the main points of her report.

Discussion points:

- Carmel has been our HoD for approximately a year and she is enjoying her time at WSC-NPoW.
- Changing the Music curriculum has been a big focus. This is more about moving the area forward (e.g. with music technologies) and dropping Western music notation as a compulsory part of the curriculum, which has been a barrier. Carmel is focussed on what each WSC-NPoW student needs. There is also a changing approach to what NCEA Music covers and is assessed on, with a focus on quality credits and starting with three standards.
- There is a new Music Department website and videos are posted online here. This is accessible to both students and whānau.
- The Music Department is a huge department - we currently have 50 Year 13s and too many Year 12s for the size of the department, but they accept everyone. There are only five practice rooms, which can be hard to manage sometimes.
- The department's Music Technician, Daniel Barrett, is a huge asset and he gives a lot of time to this role. Unfortunately, the department has lost its baby grand piano due to non-maintenance. Much of the department's funding goes into servicing instruments, so the department has not been able to progress forward much.
- Two new extra-curricular groups have been started - Big Sing and Musical Theatre.
- Carmel invited all Board members to the department's concert on the decks in week 10, Term 3. Carmel will forward a formal invitation to the Board.
- Physical space is a constraint for the department and the department will need to maximise use of the current space. Also, the department can not have three Option lines; this has been tried and students are not well served. Perhaps negotiations for some space in other areas could be considered (e.g. TAPAC, Hall, Te Rehu)? Reconfiguring existing space could work in the short-term. Glass walls help to keep things visible and functional.

- The department is overstaffed at the moment. Margaret Robertson is providing relief as there are not enough Music hours for her. Carmel would like to have Daniel in his Music Technician role for 5 days a week.
- Opportunities with NPoW are growing all the time, and Carmel is always looking for more ways to collaborate. Whaea Bella Pomare has taken Carmel under her wing, and Carmel has also been working with Whaea Ngawaiwera Campbell with Ngā Toi. After-school NCEA-related concerts were also discussed. The NPoW core classes currently clash often with the Music Option lines. Carmel is also open to supporting NPoW events.
- Carmel would like to do a bilingual musical. She would also like to link with Ngā Toi in Year 9.
- Kat thanked Carmel for her kōrero, and appreciated her energy. How can the department raise achievements? Carmel noted that there has been a change in culture in the department. She also chases students to strive for their best, always. Teaching only Western music disengaged a lot of students; changing this has made a huge difference to the department. There needs to be high support to get students over the line. Kat thanked Carmel for acknowledging the cultural nuances.

POINTS TO CONSIDER

- The Board needs to consider forward planning for specific requirements for some of our departments (including Music - Te Whare Puoro). Stage 3 of the WSC-NPoW Master Plan incorporates Te Whare Puoro in the main building.

Louise thanked Carmel for her kōrero and energy, and Carmel welcomed the Board to come and visit.

(5:31pm - Gerry and Carmel left the meeting)

REGULAR REVIEW

Student progress and achievement - 2-year NCEA pathway update

(5:32pm)

The Board received an update and analysis of the 2-year pathway for NCEA2 for Kura Auraki from WSC Deputy Principal, Phil Douglas. Report taken as read.

[Year 11 WSC/Kura Auraki report](#)

Discussion Points:

- Phil is also the Chair of the Assessment and Curriculum Committee.
- We are gauging the health of this shift in its first year. However, “we are not comparing apples with apples” in the first year.
- The Traffic Light Reports were introduced in 2023. One per term is released; it is a consistent report that is useful. The Traffic Light Report is the richest report for Year 11s this year; it includes learning outcomes and also every entry for Level 2 standards. Core Level 1 subjects in NPoW are also included.
- Term 1, 2024 data have shown that the numbers are better this year for Year 11s. Term 2, 2024 data showed a more significant improvement. This should give us comfort that this shift has not been detrimental.

- Phil asked Sherna Matta (Co-HOD Science) and Peter Kerr (HOD History) for their feedback on the L1 changes. Other feedback from teachers shows “we’re on the right side”, despite a small wedge of disagreement. Phil is pleased with the insights gained, and we can now concentrate on the teaching & learning. Was a good exercise, and it is a review process that needs to continue.
- The key timepoint will be at the end of 2025, and the completion of one 2-year cycle.
- Lifting grade quality at Level 2 (i.e. achieving Merit & Excellence) was a key focus of this change. It is important for Level 3 students, as universities utilise the Level 2 results to determine their intakes. Grant Robertson (Vice Chancellor, University of Otago) was in last week to speak to Y13/Level 3 students; the university has gifted over \$500k to WSC-NPoW over the years.
- Assessment fatigue can be an issue for Y13 students. Teachers are also freshening up how they teach.
- NZ has high-stakes assessments across three year levels; many other countries have such assessments over two years only.
- The school is most concerned about the barrier of numeracy and literacy, and its assessment. We target the students in Y10 so that they don’t have to worry about it in a higher assessment year (i.e. from Y11 to Y13). Interventions and grace periods may need to be considered. Students don’t want to keep doing it if they fail. Our Principal’s Nominee (Damon King) does a good job of highlighting these students (i.e. Y12s and Y13s and Y11s who can achieve/benefit). Our Homework Centre also has a literacy/numeracy focus for a specific task.
- Many of our newly-enrolled students are coming to us without their literacy/numeracy assessment - this could be a challenge for us in the future.
- Teachers/Kaiako also undertook PD where they learnt strategies on helping students. Requirement to explain methodology to your answer - was tricky for many – but it is literacy rich. We’re running an all-staff PD session tomorrow to help with this.
- We will know the overall impact for WSC-NPoW in 3 years time. For now, we need to focus on the ones who need help to get literacy/numeracy by the end of their Y13 year.
- What happens for gifted students? By and large, our Y11 students are working at L2. It is a significant step up, but our students have embraced the change and are enjoying it.
- It is important that the school does not indicate that the NCEA L1 qualification is not important and talk it down. For some of our NPoW taura, NCEA L1 may be their exit qualification.
- Hugo offered his views from a student perspective. We’ll be able to compare better next year, including with Scholarship numbers and UE pathways.
- Phil noted that there is one L2 standard in the L1 course; we will make it successful. The Board thanked Phil for his presentation.

(6:01pm - Phil Douglas left the meeting)

Student progress and achievement - mid year review

(6:01pm)

The Board received a mid-year review of student progress and achievement for Kura Auraki and Ngā Puna o Waiōrea.

[Student Achievement Report - Half Year 2024](#)

[NPoW Half Year 2024 report](#)

Discussion Points:

- Whaea Naomi thanked Phil and Carmel for their passion & presentations.
- Attendance has been a concern for NPoW. We have many senior students who don't want to leave school, but they also don't want to come to school. A number of students have also left NPoW.
- For the Polyfest campaign, approximately 240 hours of mahi goes into this and NPoW has reaped the rewards.
- 34% of ākongā have passed NCEA L1, and 64% have passed NCEA L2. 25/48 students have passed NCEA L3 and they are now pushing for UE.
- Carmel (HOD - Music) has been awesome with two NPoW students, driving them to want to attend university.
- Homework Centre - students are using this time better, and they are managing their own learning.
- Whaea Bella & Whaea Naomi have started Learning Objectives (LOs) with Y13s, and some Y12s.
- Whaea Kat thanked Whaea Naomi for her mahi; she also asked what is their biggest challenge? Whaea Naomi noted that it has been hard to get Māori kaiako in front of our kids. Carmel has been amazing with our NPoW students and she has got them inspired again. They have come back ready to work. Teaching teenagers is a challenge.
- Ivan acknowledged the challenges we have faced getting kaiako for NPoW.
- Whaea Naomi acknowledged Hugo's kōrero and his student voice on the Board.
- The NCEA L1 changes have been a challenge and Whaea Naomi acknowledged the hard-working kaiako & kaimahi across the kura.
- Are there other Kapa Haka opportunities that NPoW could pursue? Whaea Naomi noted that assessment for this is done outside the school. External moderation of assessments takes place at ASB Polyfest. All 200 students got their NCEA credits from the Polyfest campaign.
- We need kaiako in front of our students and having a raft of relief teachers is not the best. It takes a few years for kaiako to develop confidence, and it can take time to identify that. Cultural responsiveness is important.
- Matua Tamati thanked Whaea Naomi for her presentation, and that it would be nice for the Board to hear more about NPoW. Getting a NPoW kaiako-kaimahi representative would help. Whaea Naomi noted that kaiako struggle when they need to take on more work. We grow Alumni - they come back to teach our future kids.
- How do we nourish and "fill the cups" of our kaiako? Whaea Naomi noted that she has learnt a lot at NPoW-WSC. Her focus also needs to include her own children here at NPoW.
- Whaea Naomi acknowledged her good colleagues and she feels blessed to work at WSC-NPoW. She added that we need to invest in students like Hugo and enjoyed hearing his kōrero.

- NPoW has also started developing its own PD programmes. Whaea Naomi likes Carmel's approach - "look at the past to make the future better". Teaching is a hard job but it is very rewarding. We could ask our staff for other ideas.
- In relation to staffing, we do planning for NPoW in conjunction with Ivan & SLT; Ivan is supporting our new staff.
- The Board thanked Whaea Naomi for her presentation & kōrero.

(6:25pm - Whaea Naomi Cusack left the meeting)

- Julie Debreceeny spoke to the results presented for WSC.
- Our endorsement rates and pass rates are where we expected. We're making sure we're looking after every student. We don't want to lock students out of a subject.
- She is very aggrieved about the literacy/numeracy assessment at present - this will disadvantage some students.
- We are still enrolling students at this point of the year, many of whom are from immigrant families. We will need to keep an eye on them - might have a look at these students in the future.
- **ACTION - Julie will ask for the same type of assessment data for our Y9 & Y10 students.**
- ERO asked for assessment data on our Junior students, which we provided. Louise Ryan has undertaken a Y13 assessment analysis, Jessica Sinclair has done the same for MEM students, and Tupe Tai & Tetoki Tepaki have done one for Pacifica students in WSC.
- It is acknowledged that some WSCW students who leave kura without a qualification.
- Shifting the Homework Centre to Wednesdays has been successful - we have hundreds of students turn up. Many kaiako are also showing up to provide assistance - many staff help students on an individual level.
- The Board thanked Julie for her report.

(6:33pm - Sarah Tizard left the Google Meet)

Policies - Health statement

(6:33pm)

The Board received an update on the planning for the Health Statement consultation.

- Health statement [report](#) from 1 July hui

Discussion Points:

- We have collected some data, and we received some feedback from Pathways & Subject Choices Evening held on Thursday 25th July by the Careers Department.
- This will also be handed out at the Pō Fiafia evening on Wednesday, August 14th.
- Karalee Green and Whaea Anahera Simon will also attend the next NPoW whānau hui to present this information.

(6:34pm) - Dinner Break

Karakia mo te kai - Tamati Patuwai

(6:38pm - Jackie Floyd joined the meeting via Google Meet)

(7:02pm) - Meeting resumed

STRATEGIC REVIEW

Draft Annual Plan 2024

(7:03pm)

The purpose of this item was for the Board to formally adopt the Annual Plan 2024. The draft plan was received at our Board meeting on 1 July, and it was agreed Board members would take time to review it before formally adopting the plan.

[Draft Annual Plan 2024 \(summary\)](#)

[Draft Annual Plan 2024 \(detailed\)](#)

Discussion Points:

- Ivan noted that if this plan can be adopted, then we can start reporting on the third column and report back on these goals.
- Josie queried how much Pā Chris has contributed to this plan, and if it reflects NPoW or if it's a combined plan for WSC-NPoW? Ivan replied that it is a WSC-NPoW Management plan written by WSC-NPoW SLT. A separate NPoW plan had been discussed. There are elements that reflect NPoW, but asked if it is wise to have two separate plans?
- This information was presented at the previous meeting and Pā Chris has had a chance to review the documents. There is support to adopt the plan today so that we can progress this work.
- The Annual Plan needs to mirror the Strategic Plan, which is a transitional plan.
- **DECISION** - The Board agreed to adopt the draft Annual Plan 2024, and will look at the future plan later this year.

Master plan and property

(7:09pm)

The Board received an update and next steps on the following development issues:

- MoE proposal to establish a CASS satellite at WSCNPoW
- Additional teaching spaces x 4
- Waiōteao ongoing H&S smell issue.

Notes from a meeting held with the MoE regarding the CASS Project on Tuesday 6th August 2024 were also presented.

[Meeting notes with MoE \(re: CASS Project\) - Tues 6 Aug 2024](#)

Discussion Points:

- We need to get the WSCW Master Planning Subcommittee together again so that we can deal

with the current challenges regarding CASS.

- Ivan sees this as two opportunities: (1) for local parents with kids who have no school to attend; and (2) a practical means to develop a part of the campus that we couldn't otherwise be able to develop on our own. He sees this proposal as a win-win.
- The relocatables we have been promised are not contingent on the Board's decision regarding CASS. The relocatables have been delayed as a middle-management level in the Auckland Council is now claiming a change in use of the land, which requires a change in the consent process. The MoE has challenged this and their legal team is now involved to try and resolve this.
- The proposed target for having the relocatables onsite is mid-October 2024. However, WSC-NPoW SLT is planning to have them all online for the start of the 2025 school year.

(7:13pm - Darna Appleyard left the meeting)

- It would be helpful for the Board to have a sense of what CASS being part of our WSC-NPoW campus will look like and what the benefits to WSC-NPoW would be. Staff concerns raised by Board staff representative, Robert Pollock, were acknowledged. The Board's responsibility is to our current staff and students.
- Ivan proposes that we get the Principal of CASS (Trudi Brocas) to present to our Master Planning Subcommittee. At this point in time, he is not comfortable closing the doors to these CASS-eligible students. When this was first raised years ago with the Board, we talked about inclusion, as well as training and learning with specialist needs staff. Was lots of blue-sky thinking and we wanted to provide an inclusive education for our local students.
- Our Learning Support Department has new doubts about having CASS onsite following the loss of two WSC ORRS-funded students to CASS this year. The MoE indicated that this is because the parents would have approached CASS themselves, rather than CASS approaching our students' families. We need Trudi to speak to this situation. Putting information on the CASS website about their inclusion on our WSC-NPoW site already, without checking with us first, is just one example of mixed messaging.
- Julie has the CASS Education Brief and it is good background reading.
ACTION - Julie to check with Trudi Brocas if the CASS Education Brief can be shared with the Board. This brief outlines a model of separation from mainstream students, whereas our WSC-NPoW kaupapa is of inclusion.
- Our campus has changed a lot in the past 5 years. Is tricky and no one wants to deny education to these students. It was an aspirational time back then, and we are in a very different environment now with teaching space pressures.
- If CASS comes onsite, this will initially be for up to 10 students - all of whom will be ORS-funded students. By negotiation with WSCW, some CASS students may take part in mainstream classes, at the discretion of WSCW.
- We need a way to help the Board understand the Master Planning Subcommittee's decision. We need to be able to give certainty to multiple groups.
- **ACTION (Louise/Ivan) - The Master Planning Subcommittee should meet and give feedback to the Board by the next meeting on Monday 23rd September.**

- Regarding the Waiōteao ongoing H&S smell issue, Downer has suggested putting another external vent system in.
- Joe McCready noted that we have another Property Subcommittee meeting this week. Our tracking sheet shows that there have been a series of events over the last 4-5 weeks trying to find solutions; a couple of options have been offered, but we're not fully convinced they will solve the problem. We're at the end of the road with the investigations. No one knows exactly why this issue is happening. It's good that we have some action and we'll see if there is any change. Joe's recommendation is that we have to at least try what the experts are suggesting as a possible fix (i.e. put in an external vent); the Board is supportive of this approach.
- It is unclear if the issue has been caused by a design fault, or an execution fault during the building/construction phase and there is an avoidance of accepting blame. Tonkin & Taylor are the environmental experts. However, sometimes they are turning up on days that don't follow the tracking sheet trends.
- A letter from Ivan a few weeks ago was good and got the wheels going. There are some quite complicated contractual terms between the MoE and Downers. We are the third party to everything. The MoE has been withholding retention funds but some funds have been released, so there is a package of things that will be addressed. Hopefully lots of the issues on the tracking sheet can be sorted soon.
- Louise thanked Joe for compiling all of the issues to date, and the Board also offered their thanks for all of Joe's mahi.
- The closure of the bathrooms in Waioteao was raised as an issue following feedback from whānau, particularly for our female NPoW taura. It was explained the key system was introduced as a means to help control graffiti, vaping, and storage of vapes inside cistern so the next person can get it. There is no restriction on taura going to the toilet and all teachers have a key; taura can also access a key from the NPoW reception staff. This process has been in place for over a year.
- **ACTION - Kat will go back to NPoW whānau to see if there are any issues of taura feeling whakama/embarrassed at an upcoming hui.**
- Kura Auraki is also having issues with bathrooms. One of the recent sewage blocks was caused by 30-40 disposable vapes, and nitrous oxide canisters, in the system - it broke the locking system.

REGULAR REVIEW


Regular reports

(7:42pm)

The Board received management reports, and optional updates from kaimahi and ākongā members. The reports were taken as read.

Principal's Report

[DRAFT Principal's Report - Aug 2024](#)

 0048 Attendance Term 2 (2024, Every Day Matters report).pdf

[Every Day Matters FAQ](#)

Discussion Points:

- Ivan is proud of the >80% attendance. However, our challenge is the current 90% attendance rate

- the method of calculation has changed. Ivan plans to check with his Secondary Principals' Council colleagues and check their statistics. Our daily average attendance is uniform (in the >80% range). We would expect a 10% absence rate during winter. The data also show that boys attend school more often than girls.

- The MoE has changed the goalposts and the coding. We won't hit the 2023 target without some intervention. The landscape has changed post-Covid and the attitudes of whānau have also changed. Some students now work better online and can still be engaged. The Crimson Global Academy (<https://www.crimsonglobalacademy.school/nz/>) has been set up as a global online school to benefit such students. However, you can't replace teacher/kaiako enthusiasm.
- Students with chronic attendance issues (12%+) are most likely the disengaged ones.
- **ACTION - Julie will pull some data for the students who attend irregularly, including kaiako feedback.** Louise would like to present these data at the next Board hui.
- Ivan has also received feedback from whānau that many teachers are being replaced by relievers.
- Hugo noted that work is posted for students online to work at their own pace; some students don't find this way of learning a big deal.
- In Ivan's report, he has provided a breakdown by year level for a 1-week period (pg 12, with the left column showing WSC data).
- Attendance figures can drop after Kapa Haka campaigns.
- There could be a small margin of error for text absences (i.e. when students are marked as absent, a text is sent, but the student is actually at school). Errors such as this should be corrected by the relevant teacher for that period.
- The 54% lateness (L) figure - this could be for lateness at any point during the day. J = justified absence. L with a note counts in the data. There is a higher margin of error with lates. Students waiting in the lates line can add to the higher L rate. However, students just need to turn up earlier; the lates line is cleared relatively quickly.
- The incorrect coding of students was noted as a concern.

(8:00pm - Tamati Patuwai left the meeting for another commitment)

Student reports

(8:00pm)

[Hugo's Board Report - Aug 2024](#)

Discussion Points:

- Students are constantly asking for more seating areas outside. This was also raised last year. We have looked into options before, which will cost many thousands.
- **ACTION - Sailesh will look at some seating options that can then be presented to the Student Council to assess.**

(8:03pm)

- Brent acknowledged the presence of Kelly Henare-Te Kare at tonight's hui and that she was leaving NPoW this week. Whaea Kelly has offered to come back to support with some after-hours

mahi. Whaea Kelly has been with us for many years and we thank her for all her mahi.

(8:04pm - Kelly Henare-Te Kare and Keri Garnder left the meeting)

Health and Safety

(8:05pm)

The Board received the July H&S report. Taken as read.

[H&S Committee Minutes - 1 Aug 2024](#)

Discussion Points:

- The H&S Committee is concerned with the potential of CASS coming onto our school site. Usually contractors would handle any H&S matters.
- **ACTION - Sailesh will follow up any potential H&S matters related to CASS with our Project Manager, Tim Purdon.**
- MOTAT will be replacing two curved sections of the tram track in 2025 - one is in front of the school. This will have a major impact on our Gate 3 access and the release of our students at the end of the day; MOTAT wants to do this work in February 2025. This work could have a significant impact on our school (e.g. fencing, etc). Ivan has asked for a meeting with MOTAT. He will request that work is not done during peak times. We're trying to be a good neighbour, but there is likely to be some give and take.

Board committee work

(8:11pm)

The Board received the following reports; taken as read.

Finance and Business Services Subcommittee - meeting was held on Wednesday 7 August 2024.

[August 2024 Finance Report for Board meeting](#)

[Draft - Finance Committee Meeting minutes - Weds 7 Aug 2024](#)

Discussion Points:

- Some finance matters will be discussed in PEB.
- There is a hui on Wednesday with the MoE's Finance team to try and agree on the approach.
- The scope of work from the MoE for the model included removal of the Special Reasons Grant (SRG) funding. This approach is not helpful. This scope of works is in the Board Drive if members wish to read it.

(8:15pm)

Policy Review Subcommittee - review and assurance schedule for term 3.

[PRC Board Report Term 3 2024 - August](#)

Discussion Points:

- There is ongoing dialogue around bespoke policies. We can link to our own Te Tiriti policies, or we can use the *SchoolDocs* version. Jackie's recommendation is that we link to our own policies.

- The use of kupu Māori in *SchoolDocs* policies was also discussed. There is a functionality to replace certain words in policies. Is provided by a private company, which is widely used for such work.
- **ACTION - Jackie** will look into possibly getting this functionality for both English & Te Reo Māori (TRM) wording.
- While we could challenge *SchoolDocs* on this issue, it is likely a business decision and many schools (other than us) may not deem it necessary. If we don't outsource this work, then the Board would need to do this mahi themselves. Keeping up with the legislation can be challenging. We could consider taking the policies and prioritising the ones we want in TRM and pay for these to be translated.
- The PRC Committee could make suggestions for our high-priority policies. We could deal with the current policies as they come up for review.
- A "find and replace" approach for TRM kupu was considered a risky approach. The meaning of words could be lost or taken out of context with this method.
- The Board thanked Jackie for her mahi.
- The Term 3 assurances will be added to the doc once they are done.

ADMINISTRATION

Confirmation of minutes of meeting on 1 July 2024

(8:31pm)

[DRAFT Public 20240701 \(Mtg 4\) WSC-NPoW Board meeting minutes](#)

[OPEN Board Decisions & Actions Register](#) - (updated 9 Aug 2024).

The Board confirmed the minutes of the meeting held on 1 July 2024 (Mtg 4).

(Accepted by consensus)

There were no matters arising.

Confirmation of school term dates for 2025

(8:31pm)

[Link to live doc - 2025 Calendar](#)

These are the proposed term dates for 2025:

Term 1, 2025 [11 weeks; 50 full days if 7 Feb & 9 Apr 2025 dates approved] - starts Tues 28 Jan 2025 (ToD); ends Fri 11 Apr 2025

Board approval required for Fri 7 Feb 2025 (day after Waitangi Day) and **Weds 9 Apr 2025** (for Senior P/T/S interviews).

Term 2, 2025 [9 weeks; 41 full days] - starts Mon 28 Apr 2025; ends Fri 27 Jun 2025.

Board approval required for Tues 13 May 2025 (for Junior P/T/S interviews).

N.B. Good Friday - 18/4, Easter Monday 21/4, Easter Tuesday 22/4 and ANZAC Day - 25/4 all during term break.

Term 3, 2025 [10 weeks; 50 full days] - starts Mon 14 Jul 2025; ends Fri 19 Sep 2025.

Term 4, 2025 [10 weeks; 49 full days] - starts Mon 6 Oct; Fri 12 Dec 2025.

This meets the legislative requirements for the number of half days prescribed for secondary schools (380 half days every year):

50+41+50+49 = 190 full days (380 half days)

Discussion Points:

- Julie explained why Board approval was required for two specific days - Fri 7 Feb 2025 (day after Waitangi Day) and Weds 9 Apr 2025 (for Senior P/T/S interviews).
- Ivan does not want to bring staff back for one day in December, if this can be avoided.
- Is the Kāhui Ako day in week 5, Term 2 (i.e. Fri 30 May 2025) not counted?

ACTION - Ivan/Asha to confirm if the Kāhui Ako date and report back at the next Board meeting (23 Sep 2024).

Correspondence

(8:34pm)

The Board received the correspondence sent to or from the Board since the last meeting (1 July 2024).
(Accepted by consensus)

PUBLIC EXCLUDED BUSINESS (PEB)

In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 8.35pm and 9.04pm to discuss confidential matters. The resolution was passed by consensus.

Resumed public business - 9:04pm

(9:04pm)

Karakia whakamutunga - Kat Poi

CLOSE

Meeting closed - 9:04pm

Run time - approx. 4 hours

These minutes were confirmed by the Board at its meeting on Monday 23 September 2024 (Mtg 6).

These minutes are a true and accurate record of the meeting held on Monday 12 August 2024.

_____ Louise Gardiner (Presiding Member)