



**Western Springs College-Ngā Puna O Waiōrea  
Board Hui Minutes, 11 November 2024  
in WSC Staffroom**

This meeting was also available via Google Meet for the public.

Item
<p>The hui commenced at 5.10pm Karakia tīmatanga - Rewa Worley</p>
<p><b>Present (Board Members):</b>            Louise Gardiner (Presiding Member, Co-Chair, WSC parent-elected member)            Tamati Patuwai (Co-Chair; co-opted Board member)            Ivan Davis (Principal)            Robert Pollock (WSC kaiako/kaimahi tautoko-elected member)            Sarah Tizard (WSC parent-elected member)            Joseph McCready (WSC parent-elected member)            Jackie Floyd (WSC parent-elected member)            Alicia Murray (WSC parent-elected member)            Kyra TuiSamoa (NPoW tauira-selected member)            Jojo Lewis (WSC tauira-elected member)            Brent Reihana (NPoW whānau-selected member)            Josie Wall (NPoW whānau-selected member)            Rewa Worley (NPoW kaimahi tautoko-selected member)            Pā Chris Selwyn (Tumuaki)            Tamati Patuwai (Co-Chair; co-opted Board member)</p> <p><b>Present (non-Board members):</b>            Asha Vaidya (Board Secretary)            Julie Debreceny (Associate Principal)</p> <p><b>Apologies:</b>            Kat Poi (NPoW whānau-selected member) - overseas            Tamati Patuwai - will be late.            Sailesh Vaidya (School Business Manager) - whānau reasons</p> <p><b>Declaration of interests:</b> None</p>
<b>REQUEST TO SPEAK</b>
None received

## ADMINISTRATION

### Confirmation of minutes of meeting on 23 Sept 2024

(5:11pm)

[DRAFT Public 20240923 Board minutes](#)

[OPEN Board Decisions & Actions Register](#) - (updated 9 Nov 2024).

#### Matters arising:

1. For the “**Strategic Plan focus area - attendance**” section on page 7 of the Draft minutes from Mtg 6 (23 Sep 2024), the bullet point statement “99.3% of our students leave school with at least NCEA Level 2. However, this is not the same for all our students” does not make sense and needs more context. Ivan noted that this is the NZQA school leavers’ statistic and it should have “At the end of Year 13...” added. The comment after that sentence should also be removed.

**ACTION - Asha** to amend the bullet point on page 7 of the minutes (for the “Strategic Plan focus area - attendance” section) from 23 Sep 2024.

**DECISION** - Once the changes to the bullet point on page 7 of the 23 Sep 2024 minutes are made, the Board is happy to adopt these minutes.

2. More exploration into the MoE’s directed-enrolment form was also carried out. The whānau affected had not been checking a specific box, and therefore their relevant circumstances had not been taken into account by the MoE. This affected about five students and the MoE found a way to resolve this. Ivan noted that SLT will look at this early in 2025 and we will advertise to our community what our enrolment priorities are.

### Board meeting dates 2025

(5:15pm)

The Board received and discussed a Calendar of proposed 2025 Board meeting dates prepared by Asha, including a proposal for a workshop each term to progress strategic work items..

[Proposed 2025 Board Meeting dates - 6 Nov 2024](#)

#### Discussion points:

- The Board will continue to have two hui per term in 2025.
- Jackie queried if there has been a change to the School Board Elections?  
**ACTION - (Louise/Asha) To check when the School Board Elections are and add the relevant dates into the Calendar.**
- **DECISION** - The Board is happy to adopt the proposed Board meeting dates, as prepared by Asha.
- Thanks to Asha for preparing these dates in advance for the Board.
- Pā Chris noted that Manu Kōrero will take place on 15-16 June 2025, and the Manu Kōrero Nationals will take place on 15 September 2025. He will try to work around these kaupapa, but there is a possibility that he may not be able to attend the Board hui on Monday 15 September 2025.

## Correspondence

(5:20pm)

[Correspondence for 2024/11/11 Board Mtg 7](#)

The Board received the correspondence sent to or from the Board since the last meeting (23 September 2024).

(Accepted by consensus)

## Board committee work

(5:23pm)

The Board received the following reports; taken as read.

**Finance and Business Services Subcommittee** - meeting on 7 November 2024

[Draft Finance Committee minutes 7 Nov 2024](#)

### Discussion Points:

- Jackie & Brent noted that Sailesh has replied to their questions from his reports (including coding of some charges, the holding of GST).
- They want to know the significance of the change from non-curricular costs to curriculum costs for the camps. How did this get discovered? Louise had a similar experience on the Pt Chevalier School Board for the case of swimming lessons provided by Hilton Brown; they could request a donation but not charge a fee. Camps are treated the same way. Ivan noted that we can provide an alternative programme for students at school who can not attend a particular camp. Our EOTC programme could end if we had to change camp costs to curriculum costs.  
**ACTION - Ivan to come back to the Board with more information about the curriculum & non-curriculum charges that the school can apply.**
- Pā Chris queried the scenario of taking NPoW ākongā to the movies for Māori language. More clarity is required.
- There should be some guidance available for schools that we can use to help our decision-making. Ivan noted the example of the school not being able to charge for photocopying for in-school use, but that we can charge for a compiled booklet for take-home use. This is a grey area for all schools.

**Policy Review Subcommittee** - review and assurance schedule for term 3, 2024.

[PRC Report - T4, 2024](#)

**Property Subcommittee** - No meeting held since last Board hui.

[Link to WSCW Property Subcommittee Tracking Sheet \(live doc\)](#)

## REGULAR REVIEW

### Regular reports

(5:32pm)

The Board received management reports, and optional updates from kaimahi and ākongā members. The reports were taken as read.

## Principal's Report

### [Principal's Report - November 2024](#)

#### Discussion Points:

- Ivan noted that as we are a Living Wage Employer, we need to resign the pledge. Is the Board happy for the Presiding Member (Louise) to resign? This pledge covers Spotless (cleaners) and any external contractors; they all have to agree to pay their staff/contractors the current minimum living wage (\$27.80).

*(5:34pm - Tamati Patuwai arrived)*

- Pā Chris indicated that he gets a sense that our cleaners are not on the living wage. Does this apply to sports team coaches & managers? Louise replied that if the school employs them, then yes.
- **ACTION - (Ivan, Julie)** We should seek assurance that Spotless is honouring our Living Wage commitments; we will need some evidence of this. This will also be added into the Term 3 Board Assurances.

## Tumuaki report

[Tumuaki Report - Nov 2024](#) (emailed to the Board - Mon, Nov 11, 4:28 PM)

[0036\\_001 attachment to Tumuaki report](#)

#### Discussion Points:

- Kapa Haka is over. Part of the Sports programme is completed. Our new NPoW Sports Coordinator is on board now, but experienced a family tragedy soon after. It will be the 50th year for Polyfest in 2025, and the 60th year for Manu Kōrero in 2025. NPoW Reception role is also filled now. Occupation of Whare Āhi Ka is being considered. The Whānau Committee is looking to become an incorporated society.
- We have some great LTR kaiako working in NPoW at the moment. One kaiako (Hana) has resigned to go on her OE.
- Jackie acknowledged the wonderful NPoW performance at the recent Year 13 Prize-Giving, and the amazing scholarships that were also presented on this evening. Pā Chris offered his thanks to Jackie.

## Staff reports

*(5:40pm)*

- Robert gave the Board a verbal update. Term 4 came on with a rush! Senior teachers are busy trying to get as many students over the NCEA line - this creates stress. The Technology exhibition was amazing, particularly the Year 13 Painting boards which were overseen by Kirsty Britton (currently on maternity leave). Y9 Camps are coming up, and the Junior Arts Festival will take place the week after these camps.
- Tautoko all the prize-givings we have had, particularly the Pasifika Prize-Giving that had a great feel to it.
- There was some confusion with the WSC teachers knowing when the Y11s would be leaving - this is our first year of not having Y11s up until the start of NCEA exams.

(5:47pm)

- Rewa noted that he had sent out a survey to NPoW kaiako (seven responded). The responses indicated that there is satisfaction with the teaching in NPoW. However, there is dissatisfaction with the inconsistency of NPoW staff and feeling underappreciated.
- Rewa would like to get more feedback before coming back to the Board. Pā Chris noted that it would be good to also send the survey to our NPoW kaimahi/support staff.  
**ACTION - Louise can look to schedule some time at the next hui or in early 2025 to discuss the NPoW staff survey results further.**

### Student reports

[Jojo Lewis report, Nov 2024](#)

(5:43pm)

- Louise thanked Jojo for his first report.
- Alicia asked for the seating requested by students be added into the Budget Drivers. Jojo noted the students' appreciation of the small area of trial seating at the end of the Admin block. Ivan noted that there is a plan for additional seating, which has been discussed with Jojo.
- Jojo highlighted the positive feedback from students after the KHCL bathrooms had been repainted over the term break. He thanked all those responsible for making this happen. Robert also acknowledged the Property Team and Selwyn Watford (Groundsman) in sourcing a retired painter to do this work for us. Some of the quotes we had received were very high.
- Y11s and exams - Some students are feeling a bit "unseen". Could we possibly put more into using exam.net for more subject areas?

(5:50pm)

- Kyra gave her verbal report. She apologised for not being able to attend the Year 13 Prize-Giving. She did attend the Year 12 Prize-Giving and said it was great.
- The Pasifika Prize-Giving ran behind schedule, and there are things to improve on for 2025. Peter McIntyre mentioned at this event the possibility of a *fale* (i.e. Samoan word for house) on our school grounds. What can Kyra do to progress this proposal?
- Louise noted that the inclusion of a fale onsite is a point in the WSCW Strategic Plan; she is keen to hear more about Kyra's ideas.
- Ivan noted that an appropriate location and possible conversion of an existing space could be considered. This work could initially start with the Pasifika subcommittee with Joseph McCready; a meeting is planned for later this month. Joseph noted that covered/sheltered seating is an issue to consider for the winter months.
- Josie noted that while she is supportive of a fale onsite, we need to look after what we already have and make sure things are done correctly. We need to include Ngāti Whātua; Josie doesn't speak for them. We need to take care of our marae first. Tamati supports/tautoko Josie's kōrero. Joseph suggested the possibility of Josie joining the Pasifika subcommittee.

- Rewa noted that this is “Āhi Ka” - it is not straight forward, but it would be extended to the care of any future fale.
- Pā Chris explained that Ngā Oho was the coming together of both Māori and Pacific Peoples; he wants this to be a continuum. The Samoan Common Room and a fale was part of our history.

### POINTS TO CONSIDER

- It would be good to collate some data in relation to our first year without offering NCEA Level 1 exams for our WSC Y11s.
- How we can better support our Pacific students, including with the possibility of a fale onsite, could initially be part of the Pasifika subcommittee’s goals and aspirations.
- Board members could consider fundraising initiatives and further discussion of a fale at a future Board workshop.

### Health and Safety

(6:02pm)

[H&S Report for Board, Nov 2024](#)

The Board received the H&S report for November 2024. Taken as read.

#### Discussion points:

- Pā Chris queried if there was any update on the ongoing smells issue in Waioteao? Ivan noted that there is a plan in place. Aaron (Downer Construction) has promised to come; he is supposed to come in this week (Weds 13 Nov) but the previous date was meant to be 25 Oct. Extension of vent length seems to be the proposed fix to the issue. Ivan sent Aaron an email outlining the issues on 15 Aug.  
**ACTION - Ivan will advise Louise and Tamati if Downer does not come back onto site, as planned.**
- Finding the origin of the smells issue has been problematic. The MoE is the client; it will withhold retention funds until the outstanding issues have been completed by Downer (which includes dealing with the smells issue). Alicia offered to help with wording of a letter to help escalate these matters.
- Brent raised that there have been issues for workers coming in and out of the marae without seeing anyone. There is a process that people should follow and be properly blessed, and signing in. Tamati agrees with this. We need to ensure appropriate onsite contractor management, and that they act appropriately within the marae. Pā Chris noted that this has been captured in the Te Ohonga Ake (TOA) meeting minutes.

### Strategic Plan consultation and engagement

(6:10pm)

The Board discussed confirming this subcommittee’s membership in order to plan and deliver consultation and engagement on our Strategic Plan during 2025.

### Discussion points:

- Louise proposes to reconvene this subcommittee to meet and have a plan before the end of the year. This is a “doing” committee. We want to get the process of consultation and engagement up and running by 2025.
- The initial group was Louise Gardiner, Jackie Floyd and Josie Wall. Louise is happy to have teachers/kaiako, support staff/kaimahi and students/ākongā on this subcommittee.
- Previously, this would have been carried out by SLT. Our previous Strategic Plan was from 2016.
- Consultation and engagement is an important process.
- NPoW whānau have been advised that the current Strategic Plan is a first-draft, transitional document. Josie would like to update their whānau again. While consultation & engagement occurred for NPoW, this did not happen for WSC whānau - how can we facilitate this?
- The Strategic Plan is available on our school website (for WSC and NPoW). Pā Chris is keen to refresh this document with NPoW whānau, preferably before the Christmas holidays. The last whānau hui for 2024 has been held, however, providing a handout to whānau could keep it fresh in their minds. Ivan noted that making the document easily accessible would be good (possibly with fewer words?).
- Louise would like the subcommittee to meet first before the end of 2024, to come up with a plan for 2025. Alicia agrees with this plan.
- Jojo Lewis, Kyra TuiSamoa and Josie Wall offered to be part of this subcommittee. Margie Tokerangi (NPoW whānau) is also keen to be part of this group, but the Board subcommittee would need to consider this request.
- Tamati indicated that integration with mana ōrite needs to be considered. Do we engage once? We should have this conversation after mana ōrite. There is a commitment to empower, inform and engage - this is a guarantee.

### POINTS TO CONSIDER

The Board subcommittee needs to meet to consider the plan for community consultation and engagement for 2025. Then a communication can go out to the whole community, which can include the Strategic Plan. Developing a handout would also be good for our whānau; we could consider generating a QR code that is linked to the Strategic Plan for easy access.


- **DECISION** - The Board will reconvene again soon to continue this discussion.

### STRATEGIC REVIEW

#### Mana Ōrite statement

(6:28pm)

 DRAFT Mana Ōrite statement.docx

 20240514 WSC Strategic Plan 2024-2025 - FINAL.pdf

The Board received and discussed a proposal to adopt a Mana Ōrite statement. The statement would form a bridge between our Strategic Plan and the annual implementation plans developed by our school

leaders. The statement would provide further guidance for school leaders in the development of our Annual Plan.

The Annual Plan for 2025 will be adopted at our first hui in 2025 and a draft received for consideration at our final hui for 2024.

**Discussion points:**

- Tamati explained the attached paper. In relation to co-governance, mana ōrite ideas are being integrated and in a real working system. Mana ōrite is alive.
- The five principles of mana ōrite and what they cover are in the document:
  1. Te Ao Māori - embed into all practices.
  2. Māori tauira - ensure they have success & they achieve.
  3. Mātauranga Māori - tie this into the curriculum. It's already there.
  4. Pedagogy - look at the way that we respect our learners, and that the community partnerships are intact. Ngāti Whātua is an obvious one. Integrate into these relationships.
  5. Resource allocations - look at how they are seen, viewed, shared and allocated. This is a big piece of work with the MoE.
- We can push these five principles. We are getting feedback from whānau that these are not visible enough.
- The Board thanked Tamati for his mahi - it is a great paper. Could this paper help Ivan and Pā Chris develop the Annual Plans, etc?
- Sarah highlighted the importance of today's events in Aotearoa New Zealand and the arrival of hikoī mō te Tiriti to Parliament to present the petition opposing David Seymour's Treaty Principles Bill. We support our Māori whānau, and are sad that people are having to march to Parliament today.
- We should be looking at culturally responsive pedagogies together as a school. There could be many Kura Auraki staff who may not know what co-governance means. Perhaps this could be good PLD for the whole school.
- Ivan noted that the SLT spoke about this today at its meeting; they will present a PLD plan to the Board soon that will bind staff together. Pā Chris has not had time to go through the proposal, as he did not attend today's SLT meeting.
- Tamati explained that the point of this integration of mana ōrite is to support the kōrero. We do need to have a conversation about hierarchy at some point, but this could be contentious. Mana Tangata<sup>1</sup> & Mana Motuhake<sup>2</sup> should be integral in the practices for both WSC and NPoW.
- Rewa noted that there is a distance between NPoW and WSC staff. How can we bridge these gaps, or fill the space? With kotahitanga (i.e. unity, togetherness, solidarity).
- There are limited occasions when WSC and NPoW come together. One such occasion is the first day of the year (Tuesday after the Auckland Anniversary holiday; our Teacher Only Day), when Ivan will deliver his "State of Nation" speech. It can be hard to maintain whakawhanaungatanga (i.e. establishing relationships, relating well to others) as our school grows. We need to use

<sup>1</sup> In the education context, mana tangata refers to an individual's contribution to the learning process that is equitable, valued and develops the learner's self-esteem.

<sup>2</sup> Mana motuhake is widely defined as "self-determination, independence, sovereignty, authority – mana through self-determination and control over one's own destiny".



various opportunities to meet.

- Pā Chris doesn't see NPoW and WSC as equal partners and therefore, we are not there with mana motuhake. Tamati noted that an equal partnership is what we're working towards.
- Tamati's paper does reference findings from the Alan Wilcox project, and the report by Eric Pederson that outlined a funding model for NPoW. The paper is a summary of a few different documents.
- Pā Chris wants to ensure this paper reflects the current school community, as well as the work done by previous staff and whānau. It is important to show the community how we got to where we are today.
- **DECISION** - The Board agreed that a preamble paragraph would be beneficial that mentions the previous reports that have fed into Tamati's presented paper.
- Ivan noted that the Alan Wilcox report was not well researched, which was why we terminated the contract due to dissatisfaction. He doesn't want us to misrepresent the Alan Wilcox data. Tamati acknowledged this, noting that we want to keep the good parts and the whakaaro from whānau, kaiako and ākonga. It was acknowledged that NPoW was well represented across all groups in the Alan Wilcox report, but this was not true for WSC.

#### **POINTS TO CONSIDER**

The Board could utilise the small subcommittee for the Strategic Plan work and build that together with a wānanga (open discussion).

The intention is to have one plan that works for both schools. The Board will also need to consider where this paper will sit in its governing documents, as well as a common understanding of what it means to us as school. The intention is to have the final version of the paper in both English and Te Reo Māori.

#### **(7:09pm) - Dinner Break**

Karakia mō te kai - Ivan Davis

#### **(7:35pm) - Meeting resumed**

#### **STRATEGIC REVIEW (continued)**

##### **Budget 2025**

*(7:36pm)*

The Board discussed the budget drivers and pressures, to inform preparation of the 2025 budget.

[Budget 2025 - drivers](#)

##### **Discussion points:**

- Ivan noted that we should have the Annual Plan in place first, but that it's been a good process.
- Everything is up for discussion.
- **Priority 1 (Attendance & engagement)** should stay given the focus of the current Government. Our attendance is generally around the 80% mark per day. Only 39% of our students are at school 90%+ of the time (i.e. only have 1 day off per fortnight).
- It is intended that an Attendance Officer will engage with whānau, and focus on how we can get

some of our chronic non-attendees back into school. The Kāhui Ako role was only one person shared across 12 schools - it is not enough. A big part of the Attendance Officer role would be engaging with whānau over the phone.

- Ivan noted that the MoE is allocating funds to schools so that they can identify the specific students and have a more targeted approach. Is a small-scale trial, and it is a genuine attempt from the MoE to improve attendance rates. WSC-NPoW has been allocated \$20k total to be shared across both schools. We would also need to factor in NPoW's wider geographical spread.
- Tamati noted that for Tamaki College and a Kura Kaupapa Māori in Glen Innes, the Truancy Officer has become a critical person in the schools.
- Truancy services stop when students turn 16 years old. However, we also have a responsibility for these students too.
- Rewa expressed his concern about how the upcoming 96-day-period of no train services in Auckland will affect our kura, particularly NPoW taura. There could be large numbers of our students missing during the train outage period. Is there anything that we can do ahead of time to minimise the impact of the train outages? E.g. staggered start, or later start? There should be alternative transport arrangements during this time. Pā Chris noted that there is a clear understanding that NPoW starts at 8:47am with karakia, regardless of how far away they live. A clear commitment is obtained during enrolment interviews. Ivan added that this outage will not be over school days - will include weekends and holidays.
- We will look at long periods of non-attendance, chronic absences (60% attendance, or less), patterns. We can use our Heads of Houses to help us identify students with irregular attendance.
- NPoW has already put in their application for the funding for Attendance. WSC will be putting in a separate application. We want the MoE to consider us as two schools.

(8:05pm)

- Priority 2 (Curriculum) - our Learning Centre kaupapa & mahi has had an amazing impact this year in relation to this priority. They would like to expand the project, and it links with attendance.
- The drop in numeracy and literacy rates was briefly discussed. Intermediate school students were affected the most during the Covid years - this drop in rates could be part of the adverse effects.
- Tamati asked if First Aid training could fit into the Budget Drivers? He was recently involved in the Mahepo (i.e. Māori inter-school) Tournament with NPoW, where a young person was knocked out. We have a large group of volunteers that help our school - would they know what to do for First Aid? Sarah also noted her experiences as a Basketball Manager for Winter Tournament Week. Pā Chris signed off on the Mahepo EOTC application and noted that there should have been First Aid at both the league and netball venues during Tournament Week. Why wasn't St Johns called immediately in the Mahepo incident? Could the H&S subcommittee look at this to identify any gaps?
- **ACTION - Tamati will follow his First Aid query up with Gerry Victor (DP in charge of EOTC).**
- Priority 3 (Extra-curricular/co-curricular activities) - Robert asked if the funded role for the Arts would take over part of Gerry's EOTC role? Was it part of the vacant Kai Urungi (NPoW Business Operations Manager) role?
- Should we be focussing on the Sports Department deficit that was noted in the Finance

subcommittee minutes? We need to review the whole Sports programme and identify where the deficit is coming from. Sailesh (School Business Manager) is undertaking this review at the moment.

- Priority 4 (Leadership [including pastoral and curriculum leadership] Management) - NPoW does not have a Y13 Academic Director; is currently covered by our two NPoW Tumuaki Tuarua. There could be a link with attendance.
- The Teacher in Charge (TiC) or HoD framework for curriculum delivery - staged framework, year by year is proposed. Exceptions include Pangarau and Te Reo Māori. Pā Chris noted that the TiC role for NPoW, PLD is offered for working across different departments. This also provides a link for curriculum delivery across HODs of the main curriculum areas (English, Science, Maths, etc). Also, monitoring academic achievement of NPoW taura was previously part of the Kai Urungi role, particularly for the tertiary institutes; this currently sits with the NPoW Tumuaki Tuarua while the Kai Urungi position is vacant.
- Increasing support for our Pacific learners - Ivan noted that there is a level of support already in place. Tetoki Tepaki has been given a management unit (MU) to support Tupe Tai. Ivan thinks our systems are robust, but there is always more work to do.
- As the WSC student numbers grow, Julie noted that we will need to create a new house - which will also mean adding a new HOH.
- Some schools have a non-teaching staff member as the Y13 Dean who oversees pastoral care. Pā Chris noted that Ōtāhuhu College has one such person and their mentoring has been great for their students.  
**DECISION** - The Board agreed to add a NPoW Y13 Dean/Academic Director into the 2025 Budget Drivers.
- Priority 5 (Capital investment and depreciation); not bolded - could be challenged & debated. The reshaped government priority has changed things. It's time soon to get the Admin block tidied. Painting budget is in cyclical maintenance. Furniture is in the 5 Year Agreement (5YA); the new 5YA is in the creation process. This could potentially compromise the Master Plan to date. However, we can't put these things off forever.

*(8:32pm - Pā Chris Selwyn, Sarah Tizard and Julie Debrecey left the meeting)*

- **DECISION** - The Board agreed to build up a budget for the painting.
- Priority 6 (Library) - Cathryn Redgwell will increase her hours once Sharda Patel retires at the end of 2024.
- Waiora/Student Health Centre - we have not managed to find a Guidance Counsellor who is fluent in Te Reo Māori yet. We have had a resignation of a Guidance Counsellor, so we are hoping to find one in the next intake.
- Seating plan - requested by students. This will be grown using expertise within our Property Team. Could we get students to help build more seating?
- We need to ensure our budget is accurate.

<b>PUBLIC EXCLUDED BUSINESS (PEB)</b>
<b>In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 8.38pm and 8.59pm to discuss confidential matters. The resolution was passed by consensus.</b>
<b>Resumed public business - 8:59pm</b>
<p><i>Comments on meeting procedures and outcomes</i></p> <ul style="list-style-type: none"> <li>• <i>Were we effective?</i></li> <li>• <i>Was the information provided to the board for this meeting effective?</i></li> <li>• <i>Was my contribution effective?</i></li> <li>• <i>How could we improve?</i></li> </ul>
<p><i>(8:59pm)</i> Karakia whakamutunga - Tamati Patuwai</p>
<b>CLOSE</b>
<p><b>Meeting closed - 8:59pm</b> Run time - approx. 4 hours</p>

**These minutes were confirmed by the Board at its meeting on Monday 09 December 2024 (Mtg 8).**

***These minutes are a true and accurate record of the meeting held on Monday 11 November 2024.***

\_\_\_\_\_ Louise Gardiner (Presiding Member)