



Western Springs College Ngā Puna O Waiōrea

Board Hui Rārangi Take

Mon 31 Mar 2025 at 5 pm

This meeting will be held kanohi ki te kanohi Venue: WSC Staffroom	Google Meet Link for members of the public to join the hui remotely meet.google.com/rea-xtxw-ewc
--	---

Time	Item
5.00pm	Karakia tīmatanga
	Present Apologies: None received as at 25 Mar Declaration of interests
	REQUEST TO SPEAK
	None received
	STRATEGIC REVIEW
	Student progress and achievement The purpose of this item is to: <ul style="list-style-type: none">• Receive and discuss final 2024 NCEA results with analysis breakdown for priority learners• Receive and discuss literacy and numeracy achievement data and analysis. Jess Sinclair will attend to present the Māori in English Medium (MEM) report. Other presenters TBC.

Time	Item
	<p>Attendance</p> <p>The purpose of this item is to review attendance for Term 1 2025 and the early impacts of the new attendance officer roles.</p> <p>Julie will provide a verbal update. See also attendance data in the Principal's report.</p>
	<p>Annual Implementation Plan 2025</p> <p>The purpose of this item is for the board to adopt the annual implementation plan for 2025.</p> <p>The annual plan is the management plan that sets out how our Strategic Plan will be delivered in 2025.</p> <p><i>Recommendation: That the Board adopts the Annual Implementation Plan 2025</i></p>
	REGULAR REVIEW
	<p>Regular reports</p> <p>The purpose of this item is to receive management reports, and optional updates from kaimahi and ākonga members.</p> <ul style="list-style-type: none"> • Principal's report including assurances • Tumuaki report • Kaiako reports - optional • Ākonga reports - optional
	<p>Health and Safety</p> <p>The purpose of this item is to receive the March H&S report, and discuss any matters of significance in it.</p>
	<p>Board committee work</p> <p>The purpose of this item is to receive and note the minutes of board committee hui that have taken place since our last board meeting.</p> <p>Finance and Business Services Subcommittee - meeting on 25 Mar 2025. Policy Review Subcommittee - meeting on 24 Mar 2025. Property Subcommittee - meeting on 27 Mar 2025.</p>
	ADMINISTRATION
	<p>Confirmation of minutes of meetings</p> <p><i>Recommendations:</i></p> <ul style="list-style-type: none"> • <i>That the Board adopts the minutes of the meeting held on 9 December 2024.</i> • <i>That the Board adopts the minutes of the meeting held on 24 February 2025.</i> <p>Matters arising</p>

Time	Item
	Correspondence The purpose of this item is to receive any correspondence sent to or from the Board since the last meeting.
	PUBLIC EXCLUDED BUSINESS (PEB)
	Confirmation of Public Excluded Business (PEB) minutes <i>Recommendation: That the Board adopts the PEB minutes of the meeting held on 24 February 2025.</i> Matters arising
	Complaints The purpose of this item is for the Board to review concerns, complaints and OIA received by the Principal, Tumuaki and Board.
	Any other business
	Resume public business
	CLOSE
	Comments on meeting procedures and outcomes <ul style="list-style-type: none"> • Were we effective? • Was the information provided to the board for this meeting effective? • Was my contribution effective? • How could we improve?
	Karakia whakamutunga

Board meeting dates 2025

Term 1	Term 2	Term 3	Term 4
Mon 24 Feb Mon 31 Mar	Mon 26 May Mon 23 June	Mon 4 Aug Mon 15 Sept	Mon 20 Oct Mon 1 Dec