



Western Springs College-Ngā Puna O Waiōrea Board Hui Minutes, 23 June 2025 in WSC Staffroom

This meeting was also available via Google Meet for the public.

Item
<p>The hui commenced at 5.05pm. Karakia tīmatanga & mihi - Tamati Patuwai</p>
<p>Present (Board Members): Louise Gardiner (Presiding Member, Co-Chair, WSC parent-elected member) Tamati Patuwai (Co-Chair; co-opted Board member) Ivan Davis (Principal) Pā Chris Selwyn (Tumuaki) Joseph McCready (WSC parent-elected member) Sarah Tizard (WSC parent-elected member) Brent Reihana (NPoW whānau-selected member) Kat Poi (NPoW whānau-selected member) Alicia Murray (WSC parent-elected member)</p> <p>Present (non-Board members): Julie Debreceeny (Associate Principal) Matua Tom Alesana (HoF Te Reo Māori / HoD Te Reo Māori - Waiōrea / TiC Kapa Haka) Matua Thomas Murray (Kaiako-ā-Whānau - Wairua Tahi (WRTTO) / Kaiako - Te Reo Rangatira, Pāngarau / H.O.D Te Reo Rangatira) Francine Cameron (Board Secretary Support; Minute Secretary)</p> <p>Apologies: Kyra TuiSamoa (NPoW tauira-elected member) Rewa Worley (NPoW kaimahi tautoko-selected member) Jojo Lewis (WSC tauira-elected member) Robert Pollock (WSC kaiako/kaimahi tautoko-elected member) Josie Wall (NPoW whānau-selected member) Jackie Floyd (WSC parent-elected member)</p> <p>Declaration of interests: None</p>

REQUEST TO SPEAK
None received
CURRICULUM ITEM
<p>5:10pm</p> <p>Te Reo Māori, te Reo Rangatira</p> <p>Purpose: For the board to receive a report regarding Te Reo Māori and Te Reo Rangatira curriculum areas.</p> <p>Matua Tom Alensa and Matua Thomas Murray presented this item for the board.</p> <p>Noting:</p> <ul style="list-style-type: none"> - The Te Reo Māori Faculty at NPoW and WSC have a strong team of dedicated and passionate Kaiako. - Te reo Māori in NPoW and WSC should be, and is, a lived language not just an assessed one. - Include whānau needs in NPoW strategic plan. - Pā Chris - commitment of NPoW whānau to learning, must be seen at enrolment - Growing numbers of tamariki with higher proficiency coming into NPoW - Marking moderation is carried out both internal and nationally - Reo at NPoW is kura-wide - what are the support needs across the kura? - kahui kaiako - Networks to grow attraction of kaiako to NPoW - relationships with NWO & cleaning up own marae to attract kaiako - Networks with other kura - grow sustainability through own tamariki. Challenge for TOA and whole board. - Tamati acknowledgement of Te reo Māori, tikanga ahurea <p><i>The board received the report.</i></p> <p>Action: Ivan to share with board/Tumuaki information on allocation of the MLP funding - with clear breakdown.</p>
STRATEGIC REVIEW
<p>Strategic Plan deep dive Just Ākonga achievement</p> <p>Purpose: to receive and discuss a detailed report on progress towards achieving our strategic plan goals for Pou Manawa - Sustainable.</p> <p>Report taken as read.</p> <p>Noting: - Some works still to be carried out/completed to ensure full scope is carried out.</p> <p><i>The board received the report.</i></p> <p>ACTION -Ivan follow up and report to board on progress re full completion of all remedial works from phase</p>
REGULAR REVIEW
Student Progress and Achievement - Learning Support

Purpose: To receive an update regarding the range of support provided by Learning Support and the Learning Centre for ākonga at WSCW.

The Board received the report and thanked their authors for a thorough overview and for their mahi.

Budget mid-year review

Purpose: To undertake a mid-year review of the operating budget.

There was discussion about the auditors note of the outstanding report for 2023 for implementation of Te Tiriti o Waitangi. This report is a new requirement as part of the subsidiary reports and is due by end of Term.

Noting:

- Need for discussion/transparency about the requirements of the report, how it is prepared and reviewed prior to submission.
- Do we need guidance from auditor re understanding Te Tiriti and process requirements, including budget allocations etc?

ACTIONS:

- Business Manager to address Pā Chris queries regarding kapa haka funds mentioned in the report
- Business Manager to provide guidance from auditors about preparation of Te Tiriti o Waitangi report for 2023 audit

The report was received.

(6:43pm) - Dinner break

Karakia mō te kai - Matua Thomas Murray

(7:03pm) - Meeting resumed

Delegations Scheme - Proposal to Delegate Authority to Tumuaki

Purpose: To consider a proposal to form a subcommittee to develop changes to the WSCW Delegations Policy and Schedule to delegate authority from the board to the Tumuaki.

Noting:

- Legislation is restrictive - A single school number (48) for our campus means there is just one Principal position with responsibilities set out in the legislation.
- The board is however, able to delegate any of its functions (except the function to delegate) to any member of the board, and that is a method by which the board could delegate authority to the tumuaki, and not via subdelegation from the principal.
- Development of changes to the delegations to delegate authority to the tumuaki need to be done alongside tumuaki position description, with appropriate advice and support.
- Important that subcommittee ensures the process to bring about changes is safe for Tumuaki with appropriate support throughout (including opportunity for input and seek advice and support).
- Building blocks to ensure kōrero, consultancy, transparency and giving effect to Te Tiriti o Waitangi.
- Subcommittee likely to require assistance / advice.

Decisions:

- The board established a subcommittee to develop a proposal for the board to delegate authority to the tumuaki and to amend the delegations policy and register to that effect.
- Decision-making relating to any proposed changes to our Delegations Policy and Register sits with the board.
- That the Subcommittee members are Brent Reihana and Alicia Murray.

Action: Subcommittee to come back to board before 4 August with outline of proposed plan.

Enrolment Scheme

Purpose: to consider a proposal from the Principal to accept out of zone enrolments for Kura Auraki in 2026.

Decisions:

- That for 2026 Western Springs College Kura Auraki will accept enrolments for students in Year 9 or Year 10 who are living out of zone (zone defined by the Western Springs College Enrolment Scheme) according to out of zone priorities 2 -5.
- That for 2026 this will be capped at 30 out of zone places at each of Year 9 and Year 10.

Regular reports

The Board received management reports and optional updates from kaimahi and ākonga members. The reports were taken as read.

Discussion regarding Kahui ako disestablishment.

The Board received the reports.

REGULAR REVIEW

Board committee work

Purpose: To **receive** and **note** the minutes of board committee hui taken place since the last board meeting.

Property Subcommittee - meeting held on 19 June 2025.

The board received the minutes.

Finance and Business Services Subcommittee - meeting held on 19 June 2025. Draft minutes not yet available.

Policy Review Subcommittee - No meeting held since last board meeting

ADMINISTRATION

Confirmation of minutes of meeting on 26 May 2025 (Mtg 3)

Decision: The Board adopted the minutes of the meeting held on 26 May 2025.

<p>Annual Report 2024</p> <p>Purpose: for the Board to receive and approve the submission of the 2024 Annual Report after information corrected.</p> <p>Decision: The board approved the finalisation and submission of the 2024 Annual Report.</p>
<p>Correspondence</p> <p><i>The correspondence was received.</i></p>
<p>NZSBA AGM Delegate</p> <p>The purpose of this item is to appoint a delegate for the 2025 NZSBA AGM.</p> <p>ACTION: Louise to come back to the board as to whether or not we need a delegate.</p> <p>8:11pm</p>
PUBLIC EXCLUDED BUSINESS (PEB)
<p>In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 8.12pm and 8.16pm to discuss confidential matters. The resolution was passed by consensus.</p>
Resumed public business - 8:16pm
<p>(8:19pm)</p> <p>Karakia whakamutunga - Tamati Patuwai</p>
CLOSE
Meeting closed - 8:24pm

These minutes were confirmed by the Board at its meeting on Monday 15 September 2025 (Mtg 6, 2025).

These minutes are a true and accurate record of the meeting held on Monday 23 June 2025.

_____ Louise Gardiner (Presiding Member)