Western Springs College-Ngā Puna O Waiōrea
Board Hui Minutes, 25 May 2026
in WSC Staffroom
PUBLIC MINUTES

Item
The hui commenced at 5:07pm. Karakia tīmatanga - Josie Wall Mihi - Alicia Murray
Present (Board Members): Alicia Murray (Presiding Member; WSC parent-elected member) Ivan Davis (Principal) Pā Chris Selwyn (Tumuaki) Brent Reihana (NPoW whānau-selected member) Linnae Pohatu (NPoW whānau-selected member) Josie Wall (NPoW whānau-selected member) Andrew Beuth (WSC parent-elected member) Gordon Harcourt (WSC parent-elected member) Daniel Haines (WSC parent-elected member) Bryony West (WSC staff-elected member) - sick (*joined online via Google Meet at 5:09pm; left at 8:45pm*) **Present (non-Board members):** Asha Vaidya (Board Secretary) Julie Debreceny (Associate Principal); *left the meeting at 9:31pm during public-excluded business* Geraldine (Gerry) Victor (Senior Deputy Principal) Anna Witten-Sage (Deputy Principal) **Apologies/Absent:** Jojo Lewis (Y13 History trip in Waikato, 25-26 May 2026) Milan Moala (Y13 History trip in Waikato, 25-26 May 2026) Richard Anderson (tangi) Tamati Patuwai (Co-Chair; co-opted Board member) **Declaration of interests:** None
REQUEST TO SPEAK
There have been no requests to speak, as at 18 May 2026.

STRATEGIC REVIEW
EOTC *(5:09pm)* The purpose of this item is to outline the current EOTC processes in place so that the Board can be satisfied that it is complying with its health & safety obligations in respect of school trips. The Board received the below report prepared by Senior Deputy Principal, Gerry Victor, who is in charge of EOTC. EOTC Report *N.B. If a word/s is/are underlined that means they have been hyperlinked to take you to additional information. Use your WSC Google account. When clicking on hyperlink choose the option to open the link in a new tab.* Link to a COPY of the WSCW EOTC Trip review form *[linked in at Gerry's request after Daniel's request to view; this EOTC review form can only be viewed as a responder] - Asha 25/5/26, 9:38am* **Main Discussion Points:** ● Ivan thanked Gerry for her thorough work managing the school's EOTC. This is a huge task & Ivan has confidence in Gerry's abilities to manage this portfolio. ● Current members of the 2026 EOTC Subcommittee are: Josie Wall, Alicia Murray and Brent Reihana. ● All Board members hold the same position as a Director in a company. ● In May 2024, the School Board of Whangārei Boys' High School (WBHS) was charged for health and safety failures over the death of a 15-year-old student on a school trip to Abbey Caves on 9 May 2023. On 27 September 2024, the Whangārei District Court determined this tragedy to be preventable and ordered the school to pay more than $NZD500,000 in reparations to the victims and their families. For more information, refer to this WorkSafe report. ● One of our school lawyers from Harrison Stone, Richard Harrison, is a barrister practising in areas of civil litigation including education and employment law. Richard Harrison was on the Board of WBHS. The Board as a whole was held liable, rather than the Board members personally. However, the risks can differ depending on the circumstances. ● Important/high-risk EOTC decisions do get elevated. Gerry highlighted that the Teacher in Charge (TiC) has full authority to say no to external providers. We support our teachers. We do get many complaints. We check thoroughly. If the TiC(s) have any doubts, then they call Gerry and she then decides with Ivan (Principal), Pā Chris (Tumuaki) and Julie (Associate Principal). Their decision is relayed to parents/whānau. ● Board approval is sought for overnight trips and any high-risk trips. Trips that are not approved are mostly day trips. If there are any doubts, then Gerry would not allow the trip to go ahead. The Board representatives on the EOTC subcommittee are made aware of any issues. ● Alicia noted that while she has been unable to find the delegations or any Terms of Reference for this EOTC subcommittee to date, our processes are being followed. The Board wants to know that

there is a robust process in place.

- Sleeping arrangements were briefly discussed. For our gender-diverse students, if they are not out, then the TiC would discuss any concerns with our Guidance Counsellors. We have a thorough process in place.

- Gerry noted that we have a great EOTC Committee that includes all TiCs for overnight trips.

- What learnings can be taken from the WBHS case? Are our teachers/kaiako comfortable to escalate or report their concerns, anxieties, any near misses, etc? Gerry replied that any concerns would be raised with the HOD in the first instance, then to Gerry, and then the SLT line manager. Gerry is the line manager for the PE Department, which does the most high-risk overnight trips. It is not uncommon for Gerry to get phone calls from the TiCs at 1am.

- All of the responses to the EOTC forms sit in one place within the SLT Google Drive. All overnight trips are sent in this form. Gerry relies on honesty of the TiC(s), but she does question things when appropriate.

- In relation to NPoW-related EOTC, Gerry noted the large volume of applications, which can take a lot of time. These applications are thorough, especially those from Matua Tom Alesana. Gerry sits down with Pā Chris to go over these forms. Most of the questions in the form have been suggested by Pā Chris. Compared with previous years, NPoW does not have the same administrative capacity to be able to deal with the EOTC applications.

- Some of the unfortunate incidents that we have experienced include the following: breaches of Alcohol, Drugs and Harmful Substances Policy; fractures; sprains; concussion.

- It is important for the Board to understand the increased workload associated with EOTC.

- The Board thanked Gerry for her kōrero.

(5:28pm - Gerry Victor left the meeting)

ASSC (Auckland Secondary Schools Centre)
(5:29pm)

ASSC & Managed Moves Report

The Board received a report prepared by Anna Witten-Sage (Deputy Principal) to provide information about ASSC, its operations and the Board's overall responsibility for ASSC.

Main Discussion Points:

- The WSC-NPoW Board is responsible for managing ASSC as part of our school portfolio, and is their employer.

- Anna offered a summary about ASSC, which is located at 272A Jervois Road, Herne Bay, Auckland. ASSC has 2.5 FTTEs, teacher aide, and administration staff. Sharon Fernee-Pihema is the centre manager/HOD. Anna and Phil Douglas (Deputy Principal) meet with Sharon.

- ASSC deals with students who have more complex pastoral issues. ASSC has a maximum roll of 20 students. Students can come from other schools; they are usually at ASSC for a minimum of one term (but could be there for up to one year). Students who are enrolled generally would be considered as having the ability to prepare for education in a mainstream school. There can be between 2-7 students from WSC-NPoW at ASSC at any given time.

- ASSC is different from an Alternative Education (Alt-Ed) facility, which is managed by Mount Albert Grammar School (MAGS). There is a Memorandum of Understanding (MOU) for ASSC, which operates on a pro-rated in-pupil funding model. ASSC invoices the schools who send students there.

- Anna & Phil are keen for a Board member to join the ASSC Management Committee. The current committee includes Anna, Phil, a Deputy Principal from Green Bay High School, as well as other schools' DPs. The ASSC Management Committee meets twice a year. All of the DPs involved are often busy and there is generally urgency to discuss their own school. This committee acts as a bridge and holds accountability. Anna & Phil started making decisions for ASSC with Louise over a year ago.

- Previously, the Board would try to hold one meeting per year up at ASSC.

- Alicia noted that the Board should receive a regular report from ASSC, if possible. The Board needs a way to understand its responsibilities to ASSC as its employer. Anna noted that this could be challenging for the staff and it will need to be built into their workflow. The repair of the ASSC fence has been initiated; this is an example of what should be included in the report to the Board. **ACTION - Alicia will discuss the ASSC reporting offline with Anna. Anna to share with Alicia an example of the ASSC Management Report that Anna can share?**

- Another matter related to ASSC and the 0.8 FTTE funding will be discussed in Public-Excluded Business.

Managed Moves
(5:50pm)

[ASSC & Managed Moves Report]

The Board received a report prepared by Anna Witten-Sage (SLT in Charge), which was requested to help the Board understand more about the alternatives available for students who have been or may be excluded and to assist the Board in decision-making in its suspension hearings.

Main Discussion Points:

- Anna noted that the meeting cycle for Managed Moves has changed from last year; they were previously every fortnight and now they are every 3 weeks. Anna attends the meeting for Inner West cluster schools, along with other agencies (including Ministry of Social Development, Oranga Tamariki, Kāianga Ora, Police Youth Services). Attendance at these meetings offers valuable professional development for our SLT. Sometimes, we can find out about possible funding streams that we could apply for; this knowledge can be valuable.

- All of the groups share information (often lots of sensitive information) they have about the excluded students, including their living situation. Interventions often uncover complex underlying challenges, including previously undiagnosed neurodivergent conditions. Getting students back into a mainstream school is the goal; it can be extraordinary but also frustrating. The complexities are not always what one would predict.

- This year, the focus is on long-term, non-engaged students. There is a growing cohort of difficult students that Managed Moves is trying hard to place into schools, as it's the best solution for them. The goal is to raise the names of at-risk students at these meetings before exclusions happen. Students aged under 16 years are predominantly discussed at Managed Moves.

- Ivan noted that WSC-NPoW is known as the “unicorn school”, meaning that we “take the long road”. This makes us different from other schools in this cluster. We do accept some students that other schools have declined. We do not say “no” lightly, and our work is respected by the MOE.

- Some of our WSC-NPoW students who have been excluded in 2026 have been discussed at Managed Moves. If the students do not fall into our catchment area (Maungawhau/Mount Eden), then they can be dealt with in other areas. Some information about the student’s iwi can help find other options for them.

- All of the suspensions we have dealt with this year have had complexities.

- Ivan thanked Anna for all of her mahi in this area, which is a huge role. The Board also thanked Anna for her presentation.

(6:01pm - Anna Witten-Sage left the meeting)

Student progress & achievement
(6:01pm)

A report from the Waiōrea Academic Director, Whaea Kiri Piahana, regarding Waiōrea results was presented later in the meeting, within the Tumuaki Report.

Regular reports
(6:02pm)

The Board received management reports, and optional updates from kaimahi and ākonga members. The reports were taken as read.

Management Report

Management Report for Board - May 2026

Main Discussion Points:

- The differences in the 2025 and 2026 rolls will be discussed later.

- Attendance - everyone is working hard to improve this. Our rates should be 10-15% up this term. We follow up on attendance every day and hour. Notifications to whānau, and follow-up from Heads of Houses (HOHs) have helped. Everyone is doing what they need to. Once the attendance information has been entered, the report can be automated. Other information needs to be manually entered before other reports can be generated.

- An improvement in attendance rates was seen between the metrics and a partnership model (i.e. involvement from the whole community).

- We’ve had good feedback from the Year 13 cohort regarding assessment deadlines. We would like to do the same for the Year 12 deadlines.

- U-grade - WSC-NPoW has had a U13 grade for a number of years. Due to our slight fall in student numbers, our grade has dropped slightly. This drop is reflective of what our feeder schools have reported. The bulge in students has gone through, and our senior cluster is large. This grade affects our management units (MUs), middle management allowances (MMAs), etc; it is a delicate balance to get this back up again in order not to lose too much funding. We should be able to solve this easily for 2027, and the enrolment proposal for 2027 that will be discussed later is designed to increase our U-grade.

- Stand-downs & suspensions (refer to page 24 of the Management Report) - Alt-Ed is under pressure.

- MOE-mandated Teacher Only Days (TODs) - the dates for this year have been noted. There is lots going on with the curriculum. Our SLT decided that 2 full days would be more effective for our staff than 4 half-days.

- The disparity in Year 12 UE Literacy rates was briefly discussed (0.3 for WSC vs 59% for NPoW; refer to bottom of page 5 of the Management Report). This is because NPoW ākonga start their literacy journey earlier. The Te Reo Rangatira (TRR) stream in Year 11 does NCEA Level 2 credits, so they get their literacy credits a year earlier.

- Starting earlier is better for our students and it is something to celebrate. Only certain standards count - students have to do Year 12 English to get the reading and writing credits. Externals are mostly 4 credits, but students still have to get another credit from another standard.

- We're very excited that the stench in Waioteao has been fixed - hopefully! Ivan noted that a pump upgrade programme is currently underway, which includes one of the pumps outside Waioteao in the garden.
  ACTION - Ivan will find out more details about the pump upgrade programme.

Tumuaki Report
(6:15pm)

Tumuaki Report - May 2026

Main Discussion Points:

- Pā Chris gave a handout to the Board from the NPoW Academic Director, Whaea Kiri Piahana, of NPoW academic results. There is one section of the report that refers to 76% - Pā Chris is not sure what this means and he did not have a chance to speak to Whaea Leta about this.

- Polyfest was another successful campaign, with awesome results. We are reminding whānau that we are a school, rather than a kapa haka group.

- Whaea Tangimai Fitzgerald has returned to NPoW in a fixed-term position for the rest of 2026, with a focus on language (Te Reo Māori & Te Reo Pākehā) and structured literacy. Another part of her role will be SENCO Coordinator for NPoW, and she will focus on ākonga with learning needs and how to improve outcomes for them. NPoW has been clear about expectations and this role is fixed term due to budget.

- The appointment of Le Toia Tanui to the role of NPoW Sports Coordinator has been awesome, and this has made a difference to how our ākonga can be engaged. Le Toia's organisational skills are amazing. NPoW is also winning the basketball competition!

- Pā Chris is enjoying his time away from the netball programme this year. The Board thanked Pā Chris for his great report, and inclusion of the culture information was appreciated. More of the current issues will be discussed later in PEB.
  ACTION - Alicia will discuss details offline with Pā Chris about what is useful information to

include in the Tumuaki report.

Ākonga reports - optional
(6:22pm)

Ākonga report (Milan Moala)

- Milan's report was taken as read. The Board thanked Milan for his great report, which offers the students' perspectives.
- Both Jojo and Milan are great student representatives.

Enrolment Scheme
(6:22pm)

The Board received a proposal from the Principal for the 2027 school year, which the Board then discussed.
Enrolment Scheme Proposal for 2027

Main Discussion Points:

- For many years, WSC has not taken any out of zone (OOZ) students. In 2025, the Board decided to offer 30 Year 9 OOZ places, and 30 Year 10 OOZ places. We had more students who applied for these OOZ places than the Board had approved (i.e. there were 51 applications for 30 places at Year 9). We also had another case of not being able to enrol the child of a current staff member who lived OOZ. Alicia did her due diligence and we were limited as this is a strict, formal process that involves a ballot.
- Ivan has put forward this proposal for the 2027 school year, which has given consideration to information from our feeder schools. Pasadena Intermediate takes students from the Waterview area, which can then lead to a raft of MOE-directed enrolments for us as these students and their families wish to continue to WSC to be with their friends from Pasadena Intermediate. These MOE-directed enrolments also result in an increased workload for the WSC team.
- For 2026, we reduced the total Year 9 classes from 10 to 9 (planned 26 students per class). If we increased this to 10 Year 9 classes again, then we would have 30 places to offer OOZ students.
- The school is under pressure in the senior school, but our roll is falling in the junior school. However, our aim should be to get back up into the U13 grade (threshold of total 1800 students); our total numbers are currently around 1780 students (as indicated on page 1 of the Management Report). Our funding comes through quarterly, so we should hopefully get back to our optimal level pretty quickly.
- The MOE is predicting an increase in enrolments with the construction of the Unitec site. The MOE has taken over the school zoning. Ivan predicts that some of the Unitec development could be a shared zone.
- The school has received funds for the next stage of property development. The New Zealand School Property Agency (NZSPA) has been formed as a stand-alone Crown agent that is responsible for planning, building, maintaining, and administering the property portfolio for state schools across the country.
- Ivan has applied to manage our own school's property portfolio. Only 180 schools expressed an

interest with the MOE to manage their own portfolios.

- Julie is constantly enrolling in-zone students from Catholic and/or private schools, for many different reasons. We have also had a large number of MOE-directed enrolments.
- The OOZ cohort in primary schools has generally increased, although Westmere Primary has reported a drop recently.
- The last of the student bulge is in our current 2026 cohort. We might be able to open up spaces for seniors (Years 11, 12 and 13) in future years.
- What are the projected Year 9 (Y9) numbers for the 2027 school year? Julie noted that we will know in December this year what our likely Y9 numbers will be. She added that the central area schools are facing a crisis, and that we could be changing the fabric of our community. Normally, WSC would enrol between 80 and 100 students from Pasadena Intermediate and Ponsonby Intermediate School.
- NPoW is seeing a similar trend to WSC. Enrolments for NPoW also come in at different points across the year. This is not necessarily good for NPoW. A small number of students and whānau sometimes switch between WSC and NPoW.
- Both in-zone and OOZ students generate the same funding.
- **DECISION -** The Board accepts the resolution put forward by the Principal, with the amendment to add in Priority 6, and approves 35 Year 9 and 5 Year 10 places for WSC in the 2027 school year. There will be a provision to increase places, at the Board's discretion, and a ballot will be held if applications exceed available spaces within Priorities 2-6.
- Ivan thanked the Board and noted that this information will be published on our website and sent out to our feeder schools with the Open Week Tours information.

(6:57pm) - Dinner
Karakia mō te kai - Linnae Pohatu.

(7:20pm) - Meeting resumed

Board committee work
(7:20pm)

The Board **received** and **noted** the minutes of Board committee hui that have taken place since our last Board meeting. Taken as read.

Finance and Business Services Subcommittee
Finance Report for Board - May 2026

Summarised Monty report showing the financial results for Mar 2026

Detailed Monty report showing the financial results for Mar 2026

KHCL roof condition assessment report

Main Discussion Points:

- The planned meeting on Wednesday 13 May was cancelled due to Sailesh & Asha's trip to Fiji. Sailesh did not attend today's Board meeting as he was not feeling well.

- Locally-raised funds (which includes school donations) are tracking behind budget. We need to keep an eye on school donations. Typically, WSC-NPoW would receive mid-to-high 50% of total school donations.
  ACTION - Andrew to ask Sailesh to provide regular updates on school donations received. The Board would like the April 2026 update, and the May 2026 update should come for the next Board meeting.
  ACTION - Ivan and Asha to re-run the newsletter article regarding school donations.

- Ivan noted that other schools in his Professional Growth Cycle (PGC) are also struggling. The cost of living is still having an impact on the proportion of school donations received, with some receiving under 50% of their projected totals.

- Another Finance report regarding the cleaning contract will be discussed later in PEB, as it contains commercially-sensitive information.

- The expenses for the NPoW Budget have now been populated, which is great news. Thank you to Linda Dillon who has helped with this mahi. By the end of this year, we will be able to budget more effectively and track items.

- With regards to property, we believed the Waioteao odour issue to have been fixed. However, there seems to be an issue related to the bend in the waste stacker system, which is causing ongoing issues.

- The gym roof leak issue is continuing. Sailesh is chasing up SWP, which needs to come back to us. We are desperate to get this sorted before the winter. Ivan asked Sailesh to get in touch with SWP again today, which came back with an inconclusive response. These repairs should fall into our warranties. **ACTION - Ivan and/or Sailesh to provide Alicia with more information about our warranties by the next Board meeting.**

- We are currently 12 FTTE teachers over our bulk grant funding, which is more than normal and is comparable to other schools. Our staffing entitlement is based on one school (0048) at 117 FTTEs, but currently we are 125 FTTEs. This is also related to our U-grade. We have budgeted to manage this level over our entitlement, which we will cover from our Operations Grant and school donations.

- We have costs that we choose to fund and are shared across both schools, such as Support Staff, Teacher Aides/Inclusive Learning Assistants, Guidance Counsellors, School Nurses, Library costs. Some of our Guidance Counsellors are trained teachers and therefore take a FTTE allocation.

- Our Pay Clerk uses bank staffing to balance out our overspending in this area, which has been able to be reduced to 0.5 FTTE over our entitlement. New staff come out of our bulk Operations Grant. It is too early in the year to know where we will land in this area.
  ACTION - Ivan to get a report from our Pay Clerk for the next Board meeting.

- NPoW is on target with its teacher allocation. **ACTION - Pā Chris can request a brief report on this from Linda Dillon and/or Richard Anderson (NPoW kaiako/kaimahi representative).**

- The Board would like to know how we are balancing our staffing.

Policy Review Subcommittee - This is managed by Alicia Murray and Julie Debreceny (Associate Principal) via email.

Policies for review T1 2026 (also listed on page 20 of the Management Report)

Main Discussion Points:

- The Term 2, 2026 policies up for review will be looked at for the next Board meeting (29 June).
- We can not update the policies ourselves. Feedback and/or suggestions need to be submitted to SchoolDocs. The Board recently made a suggestion about amending our Alcohol, Drugs and Other Harmful Substances Policy to include association in relation to drugs. We have not yet seen a response to this suggestion. All of the policies comply with legislative changes. SchoolDocs still does not provide translations in Te Reo Māori; SchoolDocs should be able to do this as they have the resources. It was also noted that some NPoW whānau have raised comments about the T1, 2026 policies, particularly the Alcohol, Drugs and Other Harmful Substances Policy.

H&S Committee - The Board received the May 2026 H&S Report. The next meeting will take place on Thursday 18 June 2026.

H&S Report for Board - May 2026

Main Discussion Points:

- The judgment that has come through about the Ports of Auckland Limited (POAL) decision is concerning. The High Court upheld the conviction of the former CEO, Tony Gibson, of failing to exercise due diligence (i.e. did not sight the dropped containers) to ensure POAL complied with its obligations under the Health and Safety at Work Act 2015 (HSWA). Mr Gibson was fined $130k and ordered to pay costs of $60k.
- As the school's CEO, the Principal must actively ensure that the H&S issues are being addressed and met. Ivan needs to be assured that the school's H&S obligations are being met, and should not just rely on reports. Ivan needs to know that people are doing what they say they will do, and does not necessarily need to be inspecting things himself.
- The processes that Gerry Victor manages for EOTC are a good example of the rigour we have in place to ensure that our staff and students are safe for our school activities & trips. When we use external providers, the school retains the right to decide what's best.
- **ACTION - Bryony and Daniel will attend the next H&S meeting on Thursday 18 June 2026. Daniel will discuss his thoughts in this area offline.**

Student Behaviour Management Subcommittee
(7:48pm)

Student Behaviour Management Subcommittee - Board report (May 2026)

Main Discussion Points:

- Most of the forms we use are from the New Zealand School Boards Association (NZSBA) templates. Alicia is still investigating options for Board training for the end of the year.
- **ACTION - Alicia will discuss the Ombudsman decisions with SLT.**

- Linnae noted that she had done the 1.5-hour webinar, but was still unclear about jurisdiction.
- Managing student behaviour can be tricky. The school has jurisdiction for things that affect what happens at school. Our Digital User Agreement can give us some guidance about jurisdiction. It can be hard to know where the line is. Pā Chris would like clarity of what the school should actually be doing.
- Technically, if incidences take place outside of our school grounds and gate, then the school is able to call the Police. If a family secured lawyers following an incident that took place off school grounds, then we could have thin grounds to challenge this. However if a subsequent incident took place on school grounds, then we might need to give a response to the associated parents.
- The school has an obligation to ensure the health & safety, and a safe environment, for all of our students and staff.
- Ivan briefly discussed the recent case of a large brawl on Tuesday 12th May in the Sturges Road Train Station carpark involving Kelston Boys High School and Waitakere College, where there was pressure for a school response.
- If students are in school uniform, then reputational damage may be grounds for the school to take action. However, if the family were to secure legal representation, then the school could be challenged.
- We are still dealing with issues from the incidents that took place in Term 1, but we would have health & safety grounds that we could take action upon, rather than school reputation grounds.
- It can be important for the school community to know that the Board has excluded (for under-16s) or expelled (for over 16s) a student, but this has to be balanced with privacy issues. We could omit names.
- Any reinstatement conditions that the Board sets need to be **SMART** (**S**pecific + **M**easurable + **A**chievable or Attainable + **R**elevant + **T**ime-Bound).
- The Board is supposed to get a report within 4 weeks on whether the reinstated student is meeting their conditions.
- The high number of suspensions that we are dealing with puts pressure on the Principal and Tumuaki to reinstate quickly, if appropriate.
- **ACTION - Ivan and Pā Chris to get some feedback or learnings from staff, which can then be discussed at the next Student Behaviour Management Subcommittee.**
- **DECISION** - The Board accepted the Terms of Reference (based on the NZSBA template) mentioned in the Student Behaviour Management Subcommittee's May 2026 report.
(Accepted by consensus)
- The subcommittee will have the authority to ensure that students from different cultural backgrounds get the support they need, under both Mana Ōrite and Human Rights.

<u>Alternative Constitution Committee</u>

Main Discussion Points:

- The subcommittee has been facing increased pressure to submit the proposal for an alternative constitution to the MOE. However, the Board has not collectively decided to do this, nor does it have a mandate from the whole school to do so under our current constitution.

- Following a long consultation process, our current constitution was approved in 2019, which is based on consensus approval. Any Alternative Constitution has to be approved by the Minister of Education; the current proposal aims to change the level of representation for both WSC and NPoW to allow equal numbers.

- This proposal was presented to the Board by Margie Tukerangi, on behalf of NPoW. NPoW contributes to the unique character of the kura and that this should translate to equal numbers of Board representatives for both NPoW and WSC. Margie wanted to keep things moving and get some advice from the Minister on this proposal. Margie has experience through the MOE process, as she was involved in the process of Te Uru Karaka Newton Central School's adoption of its alternative constitution in 2023. This school has a Ngāti Whātua representative on its Board, which appears to be working well.

- The partnership that we are trying to foster & cultivate with Ngāti Whātua Ōrākei (tangata whenua & mana whenua) is intended for the whole school. The Board needs to approach Ngāti Whātua Ōrākei about how they wish to contribute to our school. Tamati Patuwai's co-option onto the Board was intended to facilitate enhancement of the school's relationship with Ngāti Whātua Ōrākei; Tamati will no longer be a current NPoW parent after the 2027 school year. The significance of tamariki of Ngāti Whātua Ōrākei coming to NPoW to learn was acknowledged.

- Our NPoW Board members acknowledged Margie's mahi for this kaupapa to date. However, the whole Board needs to be on the same page before this can be progressed further. It was also noted that the WSC community has not had as much time as NPoW whānau to consider this proposal.

- The Board needs the support of the whole school community to make a change. The Board needs to discuss this further as a whole group, and work on developing a consultation/engagement plan to progress this work. The Board will need to publicly explain to the community why this is being considered at this time.

- The Board should also reach out to Ngāti Whātua Ōrākei to establish what level of engagement they are interested in. We need to be prepared before we meet them, and be realistic about what we can offer Ngāti Whātua. If they do not require formal representation, then it may not be necessary to amend the constitution. The Board could consider extending an invitation to Ngāti Whātua to contribute to the school's Strategic Plan.

- **ACTION - Alicia and Brent will approach the MOE for advice on the framework for a good process the school could consider for an alternative constitution. Any responses from the MOE will be brought back to the full Board for further consideration.**

- **ACTION - Linnae and Josie will advise NPoW of the Board's plan at the next whānau hui.**

Strategic Plan Subcommittee
(8:39pm)
Strategic Plan Subcommittee - report from the 25 May 2026 meeting for the Plan-on-a-page (POAP) options
Main Discussion Points:
- Mihi to Linnae, Gordon & Josie for their mahi. They have some up with the above-mentioned options for a Plan On A Page (POAP) and strategic goals. We don't currently have a vision - do we

want to create a new one, or use something we have used in the past?

- **ACTION - The Board will spend some time looking at the options put forward at the start of the next Board meeting. We will defer any department presentations to facilitate this.**
- **DECISION** - The Board agreed to refer to previous consultation regarding which of the previous notes and voices will be retained in the information that will be circulated for community consultation.

ADMINISTRATION

Confirmation of minutes of meeting on 30 March 2026 (Mtg 2, 2026)
(8:50pm)

The draft minutes were not made available to all members before tonight's meeting, due to a delay from Asha and Alicia has not been able to review these minutes.

- **DECISION** - The Board will defer approval of the minutes of the meeting held on 30 March 2026 (Mtg 2) until the next meeting.

Correspondence
(8:51pm)

Correspondence for 20260525 (Mtg 3)

The Board received the correspondence sent to, or from, the Board since the last meeting on Monday 30 March 2026 (Mtg 2). Taken as read.

(Accepted by consensus)

BOARD PROCESS REQUIREMENTS

Draft Annual Report 2025
(8:52pm)

The purpose of this item was for the Board to receive and approve the draft Annual Report 2025 before it is submitted to the MoE by 31 May 2026.

DRAFT Annual Report for year ended 31 Dec 2025

- **ACTION - Alicia, Andrew and Brent will speak to Sailesh this week about whether we have fulfilled all of the MOE requirements.**

Board member - Code of Conduct, interests/conflict declarations, and Board member register

NOTE - This item is for Board members **who were NOT at the last Board meeting** on Monday 30 March 2026.
Please update your annual declaration of interests - please review attached register and add or amend details.

- confirm annual agreement to the Board member code of conduct.

• update the 2026 Board member register - please review attached register and add or amend details WSCNPoW Board Interests Register 2025 Board Member Code of Conduct (Māori and English versions). WSC-NPoW Code of Behaviour for Board members (approved at Mtg 2 - 30 Mar 2026) Draft Feb 2026 Board Contact Details *(Taken as read & that the attached register has been reviewed)*
PUBLIC EXCLUDED BUSINESS (PEB)
In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 8.53pm and 9.43pm to discuss confidential matters. The resolution was passed by consensus.
Resumed public business - 9:43pm
(9:43pm) Karakia whakamutunga - Pā Chris Selwyn
CLOSE
Meeting closed - 9:43pm

These minutes were confirmed by the Board at its meeting on Monday 29 June 2026 (Mtg 4).

These minutes are a true and accurate record of the meeting held on Monday 25 May 2026 (Mtg 3).

____ Alicia Murray (Presiding Member)