Western Springs College-Ngā Puna O Waiōrea
Board Hui Minutes, 21 September 2026
in WSC Staffroom
PUBLIC MINUTES

Item
The hui commenced at 5:07pm. Karakia tīmatanga - Richard Anderson Mihi - Alicia Murray. ● Wishing Andrew Beuth a very happy birthday today! ● Thanks to Milan & Jojo for their mahi & contribution to the Board.
Present (Board Members): Alicia Murray (Presiding Member; WSC parent-elected member) Warner Cowin (Co-opted Board member; WSC parent) Jojo Lewis (WSC student representative) Andrew Beuth (WSC parent-elected member) Gordon Harcourt (WSC parent-elected member) Milan Moala (NPoW tauira representative) Richard Anderson (NPoW kaimahi tautoko-selected member) Pā Chris Selwyn (Tumuaki) - *left the public meeting at 7:09pm* Brent Reihana (NPoW whānau-selected member; Co-Chair) - *arrived 5:23pm* Josie Wall (NPoW whānau-selected member) - *arrived 6:06pm* **Present (non-Board members):** Asha Vaidya (Board Secretary) Julie Debreceny (Associate Principal) Sailesh Vaidya (School Business Manager) Peter McIntyre (WSC Sports Director) Grant Ramsay (Chair - WSAFC Executive Board) Keith Maddison (WSAFC Life Member; WSAFC Fields & Facilities Committee; former WSCW Football Coach) Gordon Ikin (WSC Development Trust; former WSCW Board Chair) **Apologies/Absent:** Bryony West (WSC staff-elected member; whānau reasons) Linnae Pohatu (NPoW whānau-selected member; bereavement) Ivan Davis (Principal; sick) Pā Chris Selwyn (Tumuaki; may leave early for whānau reasons) Josie Wall (NPoW whānau-selected member; will be late) Daniel Haines (WSC parent-elected member)

Tamati Patuwai (Co-opted Board member; NPoW whānau)

Declaration of interests: None

REQUEST TO SPEAK

There has been a request from Western Springs Association Football Club (WSAFC) to speak about the Proposed Memorandum of Understanding (MoU) with WSAFC. A draft MOU has been submitted by WSAFC for review and discussion, which has been tabled at this meeting.

Draft MoU between WSCW and WSAFC (v. 29 Aug 2026)

Grant Ramsay (Chair of the WSAFC Executive Board) and Keith Maddison (Life Member and part of the WSAFC Fields & Facilities Committee) attended the Board meeting to speak about the ongoing relationship between WSAFC and WSCW (mainly through football), and to answer any questions that Board members may have regarding the Proposed MoU.

(5:11pm)

Main Discussion Points:

- Gordon Harcourt introduced the WSAFC members, and Grant Ramsay addressed the Board first. Grant has been in his role since late-2022.
- WSAFC is the largest sports club in Aotearoa New Zealand (approximately 3000 members across all age groups, with pathways up to Premier levels) and it has now run out of space at Seddon Fields. The club wishes to formally extend the relationship between WSCW and WSAFC and embed existing connections between our two communities. Coaching opportunities may also be possible. WSAFC is invested in structured programmes via its academies, including coaching.
- On Saturday 19th September 2026, WSAFC qualified for the 2027 National League after beating Christchurch United 2-0 at Seddon Fields - this is a huge achievement.
- WSAFC continues to grow, particularly in their Women's and Girls programme. The Junior programme involves 2000+ players.
- Space is an issue. The club will be getting additional lights on the fair fields. The FIFA-funded grass pitch is great. For large tournaments run by WSAFC (e.g. Under 17s Nationals), the club requires use of the two WSCW northern fields.
- A Working Group between WSAFC and WSCW will be established, and regular check-ins by the respective Boards will be good.
- Peter McIntyre (WSCW Director of Sport) noted his excitement for the progression of this MOU. Discussion centered on addressing the challenge of school selection for students, and positioning WSCW as the school of choice for incoming students. Peter acknowledged current strengths in student hauora and organised sports participation, while emphasising the target to boost competitive performance and results that are visible to the community. WSCW has a reputation of not being a "sporty school".
- Peter has previously engaged with WSAFC leaders, and Keith Maddison has supported our school football programme over several years. Peter is keen to have an artificial turf facility on our

school grounds.

- We want to be able to cater to all of our students, including our Pasifika and Māori students. WSAFC is a community club & it is open to working closer with WSCW to increase participation of Māori ākonga in football.
- Grant and Keith thanked the Board for the opportunity to speak at this hui.

(5:32pm - Grant Ramsay & Keith Maddison left the meeting)

- We want to be able to raise the profile for our WSCW First XI Girls Football team. The FIFA pitch was developed for girls football, and securing this pitch for our WSCW Girls Football team is a priority. The school was offered a Wednesday slot, but this didn't work for us as it interrupted the school day.
- **ACTION** - The MOU lists the proposed members of a working group. The make up of this group to be amended for the school side to include a Board representative, the WSC Sports Director, a NPoW representative and one additional WSC representative.
- **DECISION** - Subject to the wording changes immediately above regarding membership of the wording group, the Board approves the MOU with WSAFC, and agrees that Alicia as co-chair can sign the MOU.
- **DECISION** - Gordon Harcourt will be the Board representative on the working group.
- **ACTION** - Alicia/Asha to add the Sports Department into one of the remaining Board hui for 2026.

POINTS TO CONSIDER

The working group discussions between the school and the Club should include discussions about:

- Coaching support/arrangements for the school teams. In particular, it is critical that arrangements are made for a professional coach for the WSCW First XI Girls Football team to progress development of this team, and ensure equity with the Boys First XI.
- Use of sports fields and how this can be accommodated to suit both the school and the Club. Whether there are options for the development of an artificial turf at the school for the benefit of both, and how this could be funded. Whether updates or improvements to the school fields could be progressed and funded.

(5:41pm - Peter McIntyre left the meeting)

STRATEGIC REVIEW

Development Trust - funding strategy

Gordon Ikin (Chair of the Development Trust and former Board Chair & Board member) attended the Board meeting and gave an overview of what the Trust does. The below document was also tabled.
Western Springs Funding

(5:41pm)

Main Discussion Points:

- Gordon thanked Alicia for the opportunity to speak to the Board tonight. He provided some background information about the Development Trust, which was established in 2012 and is a registered charity. The Principal and Board Chair/Presiding Member are Board representatives in the Trust.
- The purpose of the WSC Development Trust is the advancement of education by charitable means. One regret of the Trust is that Waiōrea was not included in its official name when the Trust was established.
- The Development Trust supported the installation of solar panels on the roof of KHCL at the time of the school rebuild. This was the first and only campaign run by the Trust to date. Panel installation was done in two stages and completed in 2025. There is still available space on KHCL and Waioteao. We have a 25-year warranty on the solar panels and their installation.
- The Development Trust also manages the Graeme Easte Scholarship; Graeme is a local supporter of WSCW as well as other schools. This scholarship is awarded each year for tertiary education to a recipient(s) who have displayed a worthy mix of academic ability, aptitude and application, while also taking into account the financial circumstances of the student(s) and their families. The interest earned helps fund this scholarship each year.
- The Freemasons Lodge has started its donation scheme this year; this organisation is donating $5k annually for 5 years. $2k of this funding will be used to bolster the Dux award.
- The Development Trust would like the Board's suggestions/guidance on a new fundraising campaign. Its efforts to fundraise were stalled due to the gifting process under a previous Presiding Member. Is it best to keep the Trust, or wind it up?
- The current WSC Development Trust Board is made of Gordon Ikin (Chair) and three other former Board Chairs (Rob Coltman, Carol Gunn and John Loof). John Loof was a "fundraising guru" and he wrote the tabled document for the Trust regarding a fundraising strategy for WSCW.
- Utilising the Trust is a great way to have a targeted campaign to assist the school. The Trust has also collaborated with the WSC Parent Action Group (PAG) to raise funds for the school.
- We want to be able to make connections with the wider community in our area. Generations have gone through the school, but we might not have reached out for any further financial support besides the usual school donation. Making phone calls is key to running a successful campaign. However, having spare cash is difficult for many whānau in the current financial climate.
- Paula Marx was employed as the Development Manager for the school. She also connects with and manages the WSCW Alumni group via a dedicated newsletter to these ex-students.
- Potentially raising funds for a football pitch was briefly discussed, but this would be a longer term project (potential cost of >$3 million).
- The previous KHCL solar campaign cost approximately $100k, and the Trustees met with professional firms in the fundraising space to assist them. This was a successful campaign as it was at an achievable price point (approximately $500 for one panel). John Gorman was a consultant & WSC parent who helped with the KHCL solar campaign. Solar energy is the gift that keeps on giving.
- Subsequently, the Trust had wanted to look at installing solar panels on the Waioteao roof (i.e. best roof to generate solar energy on the WSCW site), but it had been blocked from progressing

this campaign.

- Pā Chris is keen to consider installation of solar panels on top of Waioteao (NPoW). NPoW is keen to be part of the whole school project. There are many marae who are looking at options to go off-grid. Sustainability is one of our school's values, and it was great to have Chlöe Swarbrick speaking to our WSCW students in the Whare Tapere today. NPoW is also great at fundraising.
- The Trust has looked at how, and what, other schools do in terms of fundraising. Gordon's advice is that a major funder needs to be announced at the campaign launch, and then you can target other funders thereafter. It is also best to focus on one campaign at a time. For the KHCL solar panel installation, the Trust secured Mercury Energy as a primary funder, which paid for the inverter.
- The Board thanked Gordon for his kōrero & advice.

(6:18pm - Gordon Ikin left the meeting)

POINTS TO CONSIDER

- The Development Trust needs guidance from the Board about which projects it would like the Development Trust to focus on, and this needs to be an agreed initiative. It would be good to have both Board Co-Chairs on the Development Trust Board.
- **ACTION** - Board to consider projects some options discussed:
    - Solar panels for Waioteao (may be a good campaign to initiate next).
    - Drainage for our fields (i.e. not funded by MOE currently);
    - Construction of a fale for our Pasifika students;
    - Construction of an exam/assessment centre, which could be used all-year round; or
    - Artificial football pitch on the back field.

  Ivan, Julie and Alicia could talk about other projects.
- The Development Trust needs some new trustees - a refresh and new blood. Consider how this is best achieved and whether we could advertise for new trustees through the newsletter.

REGULAR REVIEW

Student progress & achievement - Extension , enrichment and pathways report - tabled
(6:18pm)

The Board received a paper that outlined the pathways our ākonga take beyond school, and opportunities provided for students for extension and enrichment. Taken as read.

WSCW ākonga extension, enrichment and pathways report - Sep 2026

Main Discussion Points:

- Julie noted that this report, and the next one on Student Leadership, should be read alongside the Tumuaki report that contains more comprehensive data. Board members can contact Julie

directly if they have any further questions.

- The profile of EPro8 has been raised within our school, and the EPro8 organisers have asked for more funding. The Board asked for more information about what is requested, what are the funding needs and whether that can be included in the 2027 Budget. Also considered whether this is something that PAG could fundraise for?
  ACTION - Julie will speak to our Co-HODs - Science to get more information about the EPro8 needs and costs.

Student progress & achievement - Student leadership report- tabled
(6:20pm)

The Board received a report prepared by Deputy Principal Phil Douglas that outlines changes to the structure of student leadership at WSCW and provides an overview of the current shape. Taken as read.

Student Leadership Board Report 2026

Main Discussion Points:

- It was noted that both students and staff vote; it is a semi-democratic process. NPoW operates via its selection process, whereas WSC has an election process.
- 120 students applied for approximately 40 positions. Eleven students were shortlisted & interviewed. The results have not yet been announced, but a meeting will take place this Thursday with all the Leadership Portfolio Teachers in Charge (TICs). Students will generally not hold multiple leadership positions.
- Students are asked to consider what their "legacy goal" for the school would be (an example of this from 8-9 years ago was that every single student should know the school waiata). Our house leaders are also asked to consider goals for the future (e.g. Ātea House runs the Blood Drive).
- We are seeing a drop in tertiary study enrolments, which reflects nationwide trends. Overseas universities are popular. 50 students from last year took a gap year.
- We would like to broaden our scope of work placements for Gateway. The goal is work experience, which is not always pathway-related. We have more students (4 classes) doing Gateway than other central Auckland schools. We have great people involved in the Gateway programme.

Regular reports
(6:29pm)

The Board received management reports, and optional updates from kaimahi and ākonga members. The reports were taken as read.

Management Report

Management Report for Board - Sep 2026

Main Discussion Points:

- In Ivan's absence tonight, Julie drew attention to the link on page 2 of the Management Report relating to out-of-zone (OOZ) enrolments. The Board approved 30 OOZ places for the 2027 school

year, and we got 85 applications, which reflects the interest out in the community.

- SLT has done some work on this and we can go up to 10 Year 9 classes, which would help us maintain our roll levels. We are currently down at least 30-40 Year 9 students. We will lose our current large Year 12 cohort at the end of 2027, which will decrease our numbers further.
- A total of 1800-1820 WSC-NPoW students seems to be optimal for staffing and building capacity.
- The ballots have all been done, and are numbered.
- SLT is requesting the Board agree to extend the OOZ enrolment numbers in order to be able to offer places to the remaining 55 families on the waitlist. We might not get all of the additional 55 students as they may have been accepted at a different school. OOZ applications are coming from all areas of Auckland.
- The whole demographic of the central Auckland area is changing. Some local schools have stopped offering OOZ places (e.g. MAGS, Auckland Girls Grammar), whereas others need OOZ students to survive (e.g. Bayfield School, Ponsonby Intermediate, Pasadena Intermediate). All of our feeder schools are reporting lower enrolment numbers.
- **DECISION** - The WSCW Board resolves to extend the number of OOZ Year 9 places to a total of 85. This will allow spaces to be offered to the 55 students on the waiting list.

(Moved by Alicia Murray/Seconded by Andrew Beuth; approved by consensus)

- Term 3 attendance was affected by lots of people sick, and for long periods.
- We are also working hard to close the gap for literacy/numeracy before the window closes in 2028.
- Students with less than 20 credits - this could depend on their programme (i.e. students with two portfolio subjects could in theory still pass by the end of the year) and all of these students have a plan. The current figures are similar to 2025.
- Merit & Excellence endorsements rates for Pasifika students - this is a priority that we continue to monitor.
- Wellbeing report (pg 25 of the Management Report) - there is a waitlist for the Kari Centre that is concerning, which puts huge pressure on whānau as well as the Waiora team and the wider Learning Support Department across both WSC and NPoW.

Tumuaki Report
(6:50pm)

Tumuaki Report - Sep/Hepetema/Mahuru 2026

Main Discussion Points:

- Pā Chris acknowledged the passing of Te Kepa Takataka-o-Rangi Stirling (Te Whānau-a-Apanui, Ngāti Porou), a revered Māori education pioneer and advocate, who passed away in August 2026. Pāpā Stirling supported Pā Chris following the passing of Ach Lee (then Tumuaki in the year 2000) and helped NPoW survive. The passing of Pāpā Stirling is a huge loss for both Ngā Tapuwae and

NPoW.

- We are encouraging our Year 13s to enrol to vote, if they will be aged 18 on Saturday 7 November 2026. 17-year-old students can pre-enrol and they will be automatically enrolled when they turn 18.
- Linda Dillon is continuing her work on the NPoW finances. Pā Chris and Brent both noted that NPoW still does not have oversight of where the SRG and MLP funding has been spent. They believe that not having the resources of a NPoW Director of Operations has contributed to this issue, as well as the lack of effective guidance from the MOE (via the Financial Operations Review process).
- Work is still ongoing to get the process right for NPoW for the 2027 Budget. A proper approval process is being followed, and we need more granularity going forward. There will definitely be learnings from undertaking this financial review.

(7:09pm) - Dinner
Karakia mō te kai - Pā Chris Selwyn.

(7:09pm - Pā Chris Selwyn left the meeting)

(7:30pm) - Meeting resumed

Board committee work
(7:30pm)

The Board **received** and **noted** the minutes of Board committee hui that have taken place since our last Board meeting. Taken as read.

Finance and Business Services Subcommittee

Finance Report for Board (as at 31 Jul 2026)

Summarised Monthly report showing the financial results as at 31 Jul 2026

Detailed Monty report showing the financial results as at 31 Jul 2026

Main Discussion Points:

Finance Sub-committee:

- Andrew noted that the planned Finance meeting for Wednesday 9th September was cancelled. Andrew, Sailesh & Ivan met on Wednesday 16th September to go over the financial reports tabled tonight.
- We are still behind in our audits. This auditing process has been slow. Andrew, Alicia, Brent and Sailesh have met with the auditors to understand the issues (including that Audit NZ has had a large backlog of audits to complete). The Board noted that this needed to be a priority for Sailesh and Ivan.
- The reports tabled show a year to date deficit of $600,000. This is particularly concerning to the

Board and will need to be monitored closely. It was noted that:

- Locally-raised funds (i.e. donations) are tracking below previous years.
- Learning resources are $300k higher than our budget.
- The MOE funds the school for 117 teachers, and we are currently around 15 teachers over our bulk grant funding. Increasing our Year 9 intake in 2027 is a way to help this overspending.
- Property costs are $150k higher than expected due to various unexpected maintenance costs.

- The Board wants to understand all aspects of our staffing and further analyses will be carried out. We are a Living Wage School, but the MOE does fund us to the same level.
- The Board notes that for 2027 we will need to both look for ways to increase our income and ways to reduce costs. Some options for increasing income include:
  - Increasing the donation amount, or splitting it across terms.
  - Increasing our intake of international students. **ACTION** - we need to consider the cost/benefit analysis - what is the ideal number of international students without causing disruption. What costs are incurred by the international department and are these necessary. The finance sub-committee has asked for this information.
  - Can Kindo be simplified? Can the costs be broken down differently? What recoveries are we making? What percentage of people pay the curriculum fees and what are these being used for? Sailesh notes that Course-related costs are being paid by whānau via Kindo, usually ahead of any donations. **ACTION** - to review the fees and consider education for the community.

Property Subcommittee
(7:56pm)

Link to WSCW Property Subcommittee Tracking Sheet (live doc) - *updated 14 Sep 2026*

Main Discussion Points:

- The Board should look to reconvene the Property Subcommittee now that we have Warner Cowin co-opted. The subcommittee needs to consider where we see risk, or large capital expenditure? It is important to know the Master Plan and to be strategic about where money is spent.
- Warner provided the Board with an update of his findings to date.
- Subsidence is an issue, but the school sits on an active landfill, which can sometimes never settle. Tim Purdon (school Project Manager - Projectability) has organised some underground investigations and we can not look at potential solutions until this is done.
- KHCL - Warner is trying to understand what has happened between the MOE and Downer during our Stage 1 rebuild. The Board has some oversight of where money has been spent. There is an issue with the warranties, which is important to note. Upon practical completion of an asset, we

should be covered by a 10-year warranty and we are already 5 years into this warranty.

- Te Whakamanu renovations - we have gone out for tender. Projectability helps collate the information and we have received approximately 18 submissions to date. The Board will award the contract to the successful company, but we need to work out who gets the delegation to award this contract.
- Admin Block - some work will be started over the Christmas holiday break.
- The first meeting with Tim Purdon, Sailesh and the MOE is on Wednesday this week; unfortunately Warner can not make this.
- The Board thanked Warner for his mahi in his new position.

Policy Review Subcommittee - This is managed by Alicia Murray and Julie Debreceny (Associate Principal) via email.
(8:06pm)

- The Board Assurance policies for review in Term 3, 2026 are listed on page 32 of the Management Report.
- **ACTION - Julie will look into updating the Dress Policy, which needs a more generic statement and it should also refer to NPoW and its formal uniform for special events.**

H&S Committee - The Board received the September 2026 H&S report, which is prepared by Paula Marx (School Development Manager). A H&S meeting was held on Thursday 17 September 2026; this was delayed due to key staff on sick leave.
(8:08pm)

H&S Report for Board - Sep 2026

- It was noted that the Board has the same H&S obligations as a corporate board.

(8:09pm)
Student Behaviour Management Subcommittee - No committee meeting has been held since the last Board meeting & there have been no suspensions.

Alternative Constitution Committee - No committee meeting has been held since the last Board meeting. Alicia noted that she has not received a response from the MOE to her email; we are unlikely to get a response until after the General Election in November 2026.

(8:10pm)
Strategic Plan Subcommittee

Main Discussion Points:
- Special thanks to Gordon for all his mahi.

- The subcommittee has a work plan, and action list. Student and teacher representatives have also been recruited.
- The goal and priority in the "Potahu - Just" section of the Plan-On-A-Page has been updated.
- A QR code will be made available for the main prize-givings, as part of the subcommittee's communications strategy.
- Would also like to consider incentives for tauira (e.g. Prezzy cards).
- Richard Anderson has kindly agreed to translate the Strategic Plan in te reo Māori - ngā mihi nui, Matua! Gordon can discuss offline with Alicia possible remuneration for this mahi.
- **ACTION - Gordon will generate a video after tonight's meeting on the highlights from the Board hui to share with the school community. Asha can help to share this via our school communication channels/platforms.**

ADMINISTRATION

Confirmation of minutes of meeting on 17 August 2026 (Mtg 5)
(8:15pm)

Draft PUBLIC minutes - 17 Aug 2026 (Mtg 5)

OPEN Board Decisions & Actions Register - *Last updated 14 Sep 2026*

- **DECISION** - The Board approved the minutes of the meeting held on 17 August 2026 (Mtg 5).

(Approved by consensus)

There were no matters arising from these minutes.

Correspondence
(8:15pm)

The Board received the correspondence sent to, or from, the Board since the last meeting on Monday 17 August 2026 (Mtg 5). Taken as read.

Correspondence for 20260921 (Mtg 6)

BOARD PROCESS REQUIREMENTS

Mid-term Board elections and selections (for March 2027)
(8:16pm)

The mid-term Board elections have been shifted to Wednesday 31 March 2027. As such, the Board needs to appoint our WSCW Returning Officer/kaiāwhina.

Electronic voting (via My School Election provider) will be available for the mid-term elections.

Positions up for election/selection:

- **2 WSC parent-elected member positions** (for Louise Gardiner, which is now occupied by Warner Cowin; and Alicia Murray).
- **1 NPoW whānau-selected member position** (Josie Wall).

Key dates from the election timeline include the following:

- Main WSCW roll closes - Weds 3 Feb 2027
- Call for nominations by - Fri 5 Feb 2027
- Supplementary roll closes - Mon 22 Feb 2027
- Nominations close at 12noon - Weds 24 Feb 2027
- Voting papers issued - Weds 3 Mar 2027
- Election day poll closes at 4pm - Weds 31 Mar 2027
- Votes counted - Tues 6 Apr 2027
- New WSC Board members take office - Weds 7 Apr 2027
- New NPoW Board members take office - At whānau hui closest to Weds 7 Apr 2027 (TBC).

DECISION - The Board appoints Trevor Crosby as our WSC-NPoW Returning Officer/Kaiāwhina for 2027.

- NPoW already has some candidates who have come forward.
- Josie, Linnae and Richard plan to meet with Tamati Patuwai, who holds a co-opted Board position as a representative of Ngāti Whātua.

Board member interests and conduct
(8:20pm)

This item is a **reminder** for all Board members to:

- update their annual declaration of interests - please review the attached register and add or amend details.
- confirm annual agreement to the Board member Code of Conduct.

Board Member Code of Conduct (Māori and English versions)

2026 WSCNPoW Board Interests Register

(8:20pm - Sailesh Vaidya left the meeting)

PUBLIC EXCLUDED BUSINESS (PEB)

In accordance with Section 48 of the Local Government Official Information and Meetings Act 1987, the public were excluded from this part of the meeting between 8:20pm and 8:35pm to discuss confidential matters. The resolution was passed by consensus.

Resumed public business - 8:35pm

Any Other Business
(8:35pm)

• Gordon created a video while the Board was packing up, outlining highlights from tonight's hui. • The Board thanked Milan & Jojo for their service to our Board. Both students have enjoyed their time on the Board, and have appreciated the opportunity to learn how our school runs.
(8:41pm) Karakia whakamutunga - Milan Moala
CLOSE
Meeting closed - 8:42pm

These minutes were confirmed by the Board at its meeting on Monday 9 November 2026 (Mtg 7).

These minutes are a true and accurate record of the meeting held on Monday 21 September 2026 (Mtg 6).

_____ Alicia Murray (Presiding Member)